



# City of Lake Helen

Volusia County, Florida

## Charter Review Committee Meeting

February 3, 2016 at 9:00am

City Hall First Floor Conference Room

## MINUTES

**CALL TO ORDER:** Vice Chairman Steve Gutshall called to order the February 3, 2016 Charter Review Committee at 9:07 am.

**Present:**

Vice Chairman Steve Gutshall

Ann Robbins

Rick Basso

James Goodman (late arrival)

City Administrator Jason Yarborough

City Clerk Becky Witte

**Not Present:** Chairman Jim Connell

**CALL TO ORDER:** Vice Chairman Steve Gutshall

**APPROVAL OF MINUTES;** January 27, 2016

MOTION by **Rick Basso** to approve the minutes of January 27, 2016. SECOND by **Ann Robbins**.

**MOTION CARRIED UNANIMOUSLY** (James Goodman and Chairman Jim Connell were not present)

**COMMITTEE CONSIDERATION & DISCUSSION:** City Charter Review

Steve Gutshall discussed his packet prepared for the meeting which incorporated the discussions from last two meetings.

Discussion of Vice Mayor.

Discussion of Zone 2 and 4 Commissioners running for the office of Mayor.

Discussion of City Manager/City Administrator.

Discussion of City Attorney

*Arrival of James Goodman at 10:07am*

Review of work completed for Mr. Goodman

Discussion of Budget and Appropriations

Discussion of Elections

Discussion of Standards of Conduct

Discussion of next steps.

**STAFF, CHAIRMAN AND COMMITTEE MEMBER COMMENTS:** None

**PUBLIC COMMENTS:** None

**ADJOURNMENT:** Vice Chairman Steve Gutshall adjourned the February 3, 2016 Charter Review Committee Meeting at 11:26am.