



City of Lake Helen

Volusia County, Florida

Charter Review Committee Meeting

February 17, 2016 at 9:00am
City Hall First Floor Conference Room

MINUTES

CALL TO ORDER: Chairman Jim Connell called to order the February 17, 2016 Charter Review Committee at 9:10 am.

Present:

Chairman Jim Connell	Vice Chairman Steve Gutshall	Ann Robbins
Rick Basso	James Goodman (late arrival)	City Clerk Becky Witte
City Administrator Jason Yarborough		

CALL TO ORDER: Chairman Jim Connell

APPROVAL OF MINUTES: February 10, 2016

MOTION by **Steve Gutshall** to approve the minutes of February 10, 2016. SECOND by **Ann Robbins**.

MOTION CARRIED UNANIMOUSLY

COMMITTEE CONSIDERATION & DISCUSSION: City Charter Review

Review of previous weeks accomplishments.

Discussion of vacancies other than recall.

Arrival of James Goodman.

Discussion of City Manager role and responsibilities.

Discussion of City Attorney.

11:20am Ann Robbins departed the meeting.

Discussion of the remaining sections of the charter and next steps.

11:38 am James Goodman departed the meeting.

Discussion of the upcoming educational workshops regarding

STAFF, CHAIRMAN AND COMMITTEE MEMBER COMMENTS: None

PUBLIC COMMENTS: None

ADJOURNMENT: Chairman Jim Connell adjourned the February 17, 2016 Charter Review Committee Meeting at 11:41 am.