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3 **CHAPTER 9**
4 **INTERGOVERNMENTAL COORDINATION ELEMENT**
5 **GOALS, OBJECTIVES, AND POLICIES**
6

7 **IX-1. GOAL STATEMENT: COORDINATE WITH FEDERAL, STATE AND LOCAL GOVERNMENT**
8 **AND QUASI-GOVERNMENT ENTITIES WHOSE RESPECTIVE ACTIVITIES, DUTIES AND**
9 **RESPONSIBILITIES INFLUENCE, AFFECT OR CONTROL GOVERNMENTAL AFFAIRS AND LAND**
10 **DEVELOPMENT DECISIONS HELD BY THE CITY OF LAKE HELEN IN ORDER TO ESTABLISH**
11 **EFFECTIVE GROWTH MANAGEMENT, DEVELOPMENT ACTIVITIES, AND NATURAL RESOURCE**
12 **CONSERVATION WITH CONSIDERATION TO LIMITED AVAILABLE FINANCES.**
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14 OBJECTIVE IX-1. The City of Lake Helen shall establish a formal process for coordinating all
15 planning actions pertaining to development and land uses within the city so that impacts
16 upon the adopted policies of the comprehensive land use plan are properly addressed and
17 the effects thereon are minimized.
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19 Policy IX.1.1. **Coordination.** The Planning and Land Development Regulation Commission
20 (PLDRC) is designated as responsible for the review of all proposed development within the City
21 of Lake Helen or land areas adjacent thereto so as to ascertain the impact on or conflict with
22 the policies adopted within this comprehensive land use plan and to initiate actions as required
23 to mitigate or remove such impacts or conflicts. When a need to initiate action is determined
24 by the PLDRC a recommendation addressing the scope of the problem will be forwarded to the
25 City Commission with a recommendation that the issue be resolved by the Volusia Growth
26 Management Commission in accordance with procedures established by that agency. Upon
27 approval of the recommendation by the City Commission a written notification of the conflict
28 will be forwarded to the Volusia Growth Management Commission.
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30 Policy IX.1.2. **Volusia Growth Management Commission.** The City of Lake Helen will retain its
31 membership on the Volusia Growth Management Commission to ensure consistency of
32 planning effort within the area.
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34 Policy IX.1.3. **Interlocal Agreements.** The City of Lake Helen will protect its vested interests
35 through the use of negotiated interlocal agreements where such action is considered necessary
36 and appropriate.
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38 Policy IX.1.4. **Annexations.** Annexations shall be in accordance with procedures specified by
39 Florida Statutes. Where there exists a conflict as a result of an annexation the City of Lake
40 Helen shall address that conflict by written notification to the Volusia Growth Management
41 Commission for resolution in accordance with procedures adopted by that agency.
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43 Policy IX.15. **Adjacent Municipalities.** The relationship of development proposed in this plan
44 with the existing plans of adjacent local governments shall be addressed by the Volusia Growth
45 Management Commission as prescribed in procedures developed by that agency.

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47 OBJECTIVE IX-2. The City of Lake Helen shall establish an informal process for coordinating the
48 activities of all public and private entities operating within or providing services on a common
49 basis to the city or its residents to ensure that the quality of life for residents of the community
50 is enhanced.

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52 Policy IX.2.1. **Notification to Public Entities.** The City of Lake Helen will ensure that all public
53 entities having a potential or vested interest in land use policies to be adopted by the city are
54 afforded an opportunity to review and comment upon said policies prior to the submission
55 of the proposed land use or regulatory matter to the Department of Economic
56 Opportunity for approval.

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58 Policy IX.2.2. **Notification to Private Entities.** The City of Lake Helen will ensure that all
59 private entities providing services to the city or to its residents on a common basis are
60 advised of any proposed land use or regulatory matter that impacts upon the provision of
61 said services and that comments by these private entities, if submitted, are reviewed prior to
62 adoption by the city.

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64 Policy IX.2.3. **Monitor Level of Service.** The City of Lake Helen will monitor and evaluate the
65 activities of service providers to ensure that adopted level of service standards are achieved.

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67 Policy IX.2.4. **Land Use Conflict Mediation.** The City of Lake Helen will use the Volusia Growth
68 Management Commission to mediate conflicts involving land use within the city or adjacent
69 thereto.

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71 Policy IX.2.5. **Conflict Mediation.** The City of Lake Helen will use the East Central Florida
72 Regional Planning Council for mediation when level of service standards adopted by the city
73 for facilities located within the city but which are under the operational control of an
74 outside agency cannot be achieved by that agency.

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76 Policy IX.2.6. **Utilities Service Area Agreement.** The City of Lake Helen will maintain a
77 Utilities Service Area Agreement with Volusia County for potable water service to the
78 Cassadaga area and establish any water service agreements as needed.

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80 Policy IX.2.7. **Concurrency Management System.** The City shall incorporate data base
81 management techniques, and projection and forecasting methodologies which are generally
82 recognizable and accepted in area-wide applications within the Concurrency Management System.
83 The City currently coordinates with the River to Sea Transportation Planning Organization (TPO)
84 with regards to the concurrency management system.

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86 Policy IX.2.8. **Application of Area-Wide Data Resources.** The City shall continue to analyze the
87 application of Volusia County's Concurrency Management System or the TPO to measure its
88 consistency and compatibility with Lake Helen's transportation system.

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90 Policy IX.2.9. **Coordination of Currency Management Issues.** The City shall coordinate
91 concurrency management issues affecting land development within or adjacent to the city
92 boundaries on a formal basis with the Volusia County Growth Management Commission.

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94 OBJECTIVE IX-3. The City shall abide by and enforce the interlocal agreement between Volusia
95 County, the municipalities, and School Board to require cooperation in terms of population
96 projection and school siting.

97 Policy IX.3.1. **Facilities plan and population projections.** The School Board shall provide facilities
98 plans and population projections on an annual basis to ensure that consistency is maintained
99 between the two.

100
101 Policy IX.3.2. **School siting.** The School Board shall provide the City with any plans to site
102 schools within the corporate limits or joint planning area.

103
104 Policy IX.3.3. **City to provide land use amendments to the School Board.** The City shall provide to
105 the School Board all application for land use plan amendments that have the potential of
106 increasing residential density and that may affect student enrollment, enrollment projections,
107 or school facilities.

108
109 Policy IX.3.4. **Notification of Amendments to Comprehensive Plan and Development Activities.**
110 The City shall file a written request to Volusia County Growth Management Commission to
111 receive notification of any proposed land use amendments, changes to adopted levels of
112 service, and all applications for development affecting land adjacent to City boundaries as well
113 as such activities occurring within one mile from the City's limits, within a reasonable time
114 frame for the City to respond to any concerns.

115
116 The City shall reciprocate such information to Volusia County Growth Management
117 Commission.

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119 OBJECTIVE IX-4. The City of Lake Helen shall establish procedures to ensure that the impacts of
120 developments proposed in this plan are coordinated with adjacent municipalities, Volusia
121 County, adjacent counties, the East Central Florida Regional Planning Council, and the state of
122 Florida.

123
124 Policy IX.4.1. **Coordination of Comprehensive Plan.** Coordination of the impacts of
125 development proposed in this plan and all changes thereto shall be through the Volusia Growth
126 Management Commission, an organization established by the voters of the County of Volusia to

127 ensure consistency of all comprehensive land use plans within the county and adjacent entities
128 having an interest in such plans.

129
130 **Policy IX.4.2. Housing Issues.** The City shall coordinate with the U.S. Department of Housing and
131 Urban Development (HUD) and the Florida Department of Economic Opportunity (FDEO)
132 independently and in conjunction with Volusia County to obtain financial assistance for affordable
133 housing programs serving very low, low and moderate income households within Volusia County,
134 including supporting infrastructure. Such coordination shall discuss the plans of HUD to make
135 assistance available to Volusia County. The City shall also coordinate any plans and programs
136 sponsored by the Florida Department of Children and Families (DCF) that are concerned with
137 housing programs and activities proposed within the Comprehensive Plan.

138
139 **Policy IX.4.3. Public Facility Issues.** Issues concerning coordination with State and Federal
140 agencies involve drainage, solid waste and hazardous waste, potable water, sanitary sewer, and
141 natural groundwater aquifer recharge. The City shall coordinate plans and improvements
142 proposed and scheduled within the Comprehensive Plan with those planned by the respective
143 State and Federal Agencies having authority to implement such improvements. Coordination shall
144 also include the availability of State and Federal funds to support implementation of proposed
145 infrastructure needs. Issues with more specific concerns shall involve the following:

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147 1. Drainage. The City shall coordinate land use activities and plans within the Comprehensive Plan
148 with the 100-year floodplain designated by the Federal Emergency Management
149 Administration. The City shall also coordinate comprehensive planning activities with
150 stormwater management plans and scheduled improvements affecting the City of Lake Helen
151 under the authority of the Army Corps of Engineers and the St. Johns River Water Management
152 District. The City shall be required to submit copies of all applicant permits from jurisdictional
153 agencies prior to a final development order being authorized. The applicant will provide copies
154 of said permits to the City.

155
156 On an ongoing basis, the City shall cooperate with the St. John’s River Water Management
157 District in implementing educational and regulatory programs related to water conservation,
158 including enforcement of periodic water consumption restrictions.

159
160 On a continuing basis, the City shall participate in discussions with Volusia County, the St. Johns
161 River Water Management District, the Florida Department of Transportation, and others
162 leading to a program that (1) establishes reasonable and effective standards and procedures
163 that can be applied to existing developed areas as a basis for individual or joint improvement
164 programs designed to correct deficiencies and (2) delineates intergovernmental solutions to
165 drainage problems in these areas. Such a program will also address or include:

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167 • Determination of those basins, sub basins and water bodies in the Lake Helen area to be
168 included Improvement of existing drainage in unincorporated sections of the planning area.

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- Establishment of a system to monitor the quality of discharges into receiving waters using certain pollution indicators.
 - On a continuing basis, implement a phased multi-year program of improvements needed to mitigate existing runoff impacts and remedy existing deficiencies, commensurate with available local, state and federal funding. The City will aggressively seek outside support in the form of grants from the Florida Department of Transportation, Florida Department of Environmental Protection, and the St. Johns River Water Management District for the implementation of this program.
2. Solid and Hazardous Waste. The City's solid waste disposal needs addressed within the Comprehensive Plan shall be coordinated with plans, programs, and administered legislative actions placed under the authority of the Florida Department of Environmental Protection (FDEP). As Volusia County operates disposal facilities, most coordination with this issue will likely occur between FDEP and the County. Hazardous waste issues addressed within the Comprehensive Plan shall be coordinated with the State and Federal plans, programs, and administered legislative actions delegated to the FDEP and the U.S. Environmental Protection Agency. The City shall coordinate with the City's Public Work Department and the County's Environmental Services Department as outlined in the Land Development Regulations and Concurrency Management System to monitor the use and approval of capacity available in the County's solid waste disposal facilities.
 3. Potable Water and Sanitary Sewer. The City shall coordinate the Comprehensive Plan with the plans and programs of FDEP and the SJRWMD pertaining to the use and conservation of water that serves Lake Helen. The City shall also coordinate with these agencies for available funding offered for the implementation of water and sanitary sewer improvements. Water conservation activities and restriction programs administered by the SJRWMD shall be recognized and supported by the City of Lake Helen. The City shall also coordinate with Volusia County to address water that serves development in the unincorporated service area of the City of Lake Helen. The SJRWMD and FDEP will be involved in the permitting process for the extension of water and sewer systems.
 4. New Agreements Relative to Water Supply. The City shall identify the need to maintain, enhance, or establish new agreements relative to water supply service.
 5. Natural Ground Water Aquifer Recharge. Activities proposed within the City's Comprehensive Plan to protect the quality and quantity of groundwater shall be coordinated with plans, programs, and administered legislative actions of the SJRWMD and, where appropriate, the FDEP. Coordination shall also involve available State funds for the acquisition, through lease or purchase, of land to preserve high recharge areas. The City of Lake Helen will continue to implement a formal procedure between the City and SJRWMD and FDEP. This procedure addresses all areas of their respective jurisdictions addressing protection and review of

211 development request.
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213 **Policy IX.4.4. Conservation Issues.** Conservation issues that require coordination with State and
214 Federal agencies include the possible acquisition of land adjacent to the City's lakes, protection of
215 the natural groundwater aquifer, historical sites, wetlands, sinkhole potential, wildlife and wildlife
216 habitats, and air quality. The City shall coordinate the Comprehensive Plan with plans and
217 programs under the authority of the State and Federal agencies, according to the relationship of
218 the conservation activity with the various agencies. Specific issues for coordination include the
219 following:
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- 221 1. Lakes. The City shall coordinate issues pertaining to surface water quality of Lake Helen's lakes
222 with the FDEP. Where issues address conditions of the lake beds, coordination shall also be
223 made with the FDEP. Where deemed appropriate, issues concerning the quality of water
224 drainage into the lake shall be addressed to SJRWMD. The City's Public Works Department will
225 coordinate with FDEP and SJRWMD as outlined in the Land Development Regulations. All
226 activity that will affect lakes in City will require the appropriate permitting, which will be
227 supplied by said agencies, with coordination in the City for review and comments prior to
228 issuance.
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- 230 2. Water Quality. The land development review procedures in the Land Development Regulations
231 shall continue to mandate that applicants first meet all applicable permit requirements relating
232 to water quality, including those of the St. Johns River Water Management District and Florida
233 Department of Environmental Protection.
234
- 235 3. Vegetative Communities. The City will continue to coordinate between the City staff and
236 technical assistance personnel of SJRWMD, and FDEP annually thereafter to research for
237 acquisitions of wetland areas for preservation purposes.
238
- 239 4. Endangered Species. The City shall coordinate growth and development proposed in the
240 Comprehensive Plan with proposed wildlife and vegetation preservation programs proposed by
241 the Florida Game and Fresh Water Fish Commission, the U.S. Fish and Wildlife Service, and the
242 Florida Department of Agriculture for aquatic and land species within and adjacent to City's
243 lakes, and identified wildlife habitats and vegetative communities within Lake Helen. The City
244 shall require new development to obtain the necessary documentation from said agencies with
245 copies of management plans if endangered species or vegetation is identified on site. The City
246 will coordinate with said agencies for monitoring of management plans if requested.
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248 **Policy IX.4.5. Recreation and Open Space Issues.** The City shall coordinate recreation plans and
249 open space proposed within the Comprehensive Plan with proposed programs and plans that the
250 Florida Department of Environmental Protection has proposed for Volusia County.
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252 On a continuing basis, the City shall coordinate with adjacent local governments and other public
253 providers on issues relating to provision of recreation services and facilities and preservation of
254 open space, according to the specific policies.

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256 **Policy IX.4.6. Disaster Preparedness.** The City shall coordinate growth and development
257 proposed within the Comprehensive Plan with the proposed emergency preparedness plans and
258 programs of the Florida Department of Economic Opportunity and the Volusia County Office of
259 Emergency Services.

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261 **Policy IX.4.7. Historic Resources.** The city shall coordinate with the Florida Department of
262 State, Division of Historical Resources, for the purpose of identifying historically significant
263 structures or districts within the city, and for determination of criteria for protection of such
264 structures, if any.

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266 **OBJECTIVE IX-5.** The City of Lake Helen shall establish procedure to ensure the coordination of
267 level of service standards with any state, regional or local entity have operational or
268 maintenance responsibility for facilities located within the city.

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270 **Policy IX.5.1. Coordination with FDOT.** The City of Lake Helen shall coordinate the
271 establishment of level of service standards for freeways with the Florida Department of
272 Transportation.

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274 **Policy IX.5.2. Coordination with Volusia County.** The City of Lake Helen shall coordinate the
275 establishment of level of service standards for streets and roads under the operational and
276 maintenance responsibility of the County of Volusia with that county.

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278 **OBJECTIVE IX-6.** The City shall continue to coordinate its planning efforts with the St. Johns
279 River Water Management District and other agencies as necessary to ensure compatibility
280 between the Regional Water Supply Plan and the City's water supply plan.

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282 **Policy IX.6.1.** The City shall exchange planning information on a regular basis with the St. Johns
283 River Water Management District and other agencies as necessary.

284 **Policy IX.6.2.** The City shall review plans of the St. Johns River Water Management District and
285 other agencies as necessary to ensure conformance with those plans.

286 **Policy IX.6.3. Implement the City's Water Supply Work Plan.** The City will maintain a water
287 supply facilities work plan for at least a 10 year planning period that is coordinated with
288 SJRWMD's District Water Supply Plan (DWSP) by updating the work plan and related
289 comprehensive plan policies within 18 months of an update to the SJRWMD's District Water
290 Supply Plan (DWSP) that affects the City. The City will participate in the development of
291 updates to SJRWMD's water supply assessment and DWSP, and in other appropriate supply
292 development-related initiatives facilitated by SJRWMD that affect the City.

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