

HISTORIC PRESERVATION BOARD

REGULAR MEETING

Lake Helen City Hall – 327 S. Lakeview Drive

January 2, 2018 at 8:00 A.M.

MINUTES

CALL TO ORDER: Meeting called to order by **Chairman David Hughes** for the January 2, 2018 Historic Preservation Board Regular Meeting at 8:00 am.

ROLL CALL: Chairman David Hughes Vice Chairman Lewis Long
Mark Shuttleworth Chris Williams
City Clerk Becky Witte City Administrator Jason Yarborough

Not Present: Cory Spaziani

CEREMONIAL MATTERS: Legislative Prayer led by Vice Chairman Lewis Long followed by the Pledge of Allegiance.

APPROVAL OF MINUTES: December 5, 2017

Update to number 5 on Page 2 to include “to cover stucco to make less apparent.”

MOTION by **Lewis Long** to approve the minutes of December 5, 2017. **SECOND** by Chris Williams.

MOTION CARRIED UNANIMOUSLY.

AGENDA ADDITIONS/DELETIONS: None

GATEWAY CORRIDOR HISTORIC STYLE REVIEW:

1. Single Family Residence at 391 W. Pennsylvania Avenue (Woods of Lake Helen)

Discussion with input from City Administrator Jason Yarborough, City Clerk Becky Witte and Applicant Scott Ward.

MOTION by **Chris Williams** recommend that the City Administrator approve the **Single-Family Residence at 391 W. Pennsylvania Avenue (Woods of Lake Helen)** as presented with side garage and standing seam roof. **SECOND** by **Lewis Long**.

Discussion. **MOTION CARRIED UNIAMOUSLY.**

PUBLIC HEARING:

1. Certificate of Appropriateness for Solar Electric Panels 294 N. Lakeview Drive.

Discussion with input from City Administrator Jason Yarborough.

Chairman David Hughes opened the public hearing.

Tad Olmstead (Vintage Custom Homes) discussed solar panel technology.

Chairman David Hughes closed the public hearing.

MOTION by Chris Williams to approve the Certificate of Appropriateness for the Solar Electric Panels 294 N. Lakeview Drive in the Historic District. **SECOND** by Mark Shuttleworth. **MOTION CARRIED** 3-1 with David Hughes voting NO.

2. Certificate of Appropriateness for 106 W. Main Street for Asa Gray Park for Pavilion.

Lewis Long discussed his membership of Lake Helen Garden Club but disclosed no input with the application.

Discussion with input from City Administrator Jason Yarborough and Applicant Lake Helen Garden Club Treasurer Pat Sheedy.

Chairman David Hughes opened the public hearing.

Tad Olmstead offered to pay for the Garden Club (in regards to pavilion) advertisements if needed for the future meetings.

Chairman David Hughes closed the public hearing.

MOTION by **Chris Williams** to recommend the City Commission approve the Certificate of Appropriateness for the 106 W. Main Street for Asa Gray Park for Pavilion in the Historic District with special modifications and conditions:

1. Metal Roof color silver
2. Addition of corner braces on columns to mimic original pavilion.
3. Wood painted white

SECOND by **Mark Shuttleworth**.

MOTION CARRIED UNANIMOUSLY.

3. Certificate of Appropriateness for Single Family Residence at 250 W. Delaware Avenue

Discussion with input from City Administrator Jason Yarborough and Applicant Tad Olmstead (Vintage Custom Homes)

Chairman David Hughes opened the public hearing.

Sandy Miller (291 W. Delaware) discussed the orientation of the garage.

Chairman David Hughes closed the public hearing.

MOTION by **Chris Williams** to recommend the City Commission approve the Certificate of Appropriateness for the **Single-Family Residence at** 250 W. Delaware Avenue in the Historic District with special modifications and conditions:

1. Garage oriented to the rear of the structure (at minimum 12 feet)
2. Columns relocated for minimum of 7-foot entry way (steps)
3. Change to four inch double columns on porch
4. Cedar for the columns and handrail on porch

SECOND by **Lewis Long**.

MOTION CARRIED UNANIMOUSLY.

BOARD CONSIDERATION AND DISCUSSION

Updated pictures to the Historic Preservation Board in for the COA for 251 W. Delaware Avenue.

STAFF COMMENTS/CHAIRMAN AND MEMBER COMMENTS:

Discussion of checklist for projects submitted.

Discussion of alternate member for Historic Board.

PUBLIC COMMENTS: NONE

ADJOURNMENT: **Chairman David Hughes** adjourned the January 2, 2018 Historic Preservation Board Regular Meeting at 10:46 am.