



City of Lake Helen

Volusia County, Florida

Mayor Buddy Snowden
Vice Mayor Vernon J. Burton
Commissioner Tom Wilson
Commissioner Michael Woods
Commissioner Tura Schnebly

REGULAR MEETING LAKE HELEN CITY COMMISSION May 12, 2016 7:00 P.M. AGENDA

Any individual wishing to speak before the City Commission regarding any item on the agenda must fill out and submit a BLUE speaker card to the Recording Secretary, be recognized by the Chair, and limit his/her remarks to three minutes unless otherwise directed by the City Commission. Any individual wishing to speak to the City Commission during the Public Forum portion of the agenda must fill out and submit a YELLOW speaker card to the Recording Secretary, be recognized by the Chair, and limit his/her remarks to three minutes unless otherwise directed by the City Commission. **The Public Forum portion of the agenda is reserved for citizens to address the City Commission regarding items/issues that are not on the agenda.**

CALL TO ORDER: Mayor Snowden

CEREMONIAL MATTERS:

1. LEGISLATIVE PRAYER
2. PLEDGE OF ALLEGIANCE

BUSINESS OF THE COMMISSION:

Item 1 DELETIONS OR MODIFICATIONS TO AGENDA

Item 2 COMMISSION ANNOUNCEMENTS

Item 3 CONSENT AGENDA:

Item 3a: Approval of Minutes for April 12, 2016 (Administrator Evaluation Workshop), April 14, 2016 (CDBG Public Meeting)
April 14, 2016 (Regular), May 2, 2016 (Workshop - Charter Review)

Item 3b: Bills paid through April 30, 2016

Item 4 PRESENTATIONS TO THE COMMISSION:

Item 4a: Burton & Associates Presentation of Initial Fire Assessment Results (Erick van Malssen)

Item 4b: Team Volusia (Economic Development)

Item 5 MONTHLY REPORTS:

Item 5a: Planning and Land Development Regulation Commission

Item 5b: City Administrator / City Engineer

Item 5c: City Attorney

Item 5d: Police Chief and Code Enforcement



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Item 6 PUBLIC FORUM:

Yellow Cards – For any individual wishing to speak to any issue not on the agenda.
Comments will be limited to three minutes unless otherwise directed by the City Commission.
Person wishing to speak must approach the front podium, give name and address.

Item 7 PUBLIC HEARINGS:

Item 7a: First Reading of Ordinance 2016-02 Assessment Procedure
Item 7b: First Reading of Ordinance 2016-03 Revised Charter

Item 8 COMMISSION CONSIDERATION:

Item 8a: Consideration of COA for Accessory Structure at 240 N. Euclid Avenue
Item 8b: Consideration of Lake Helen Events Committee, 4th of July Events
Item 8c: Consideration of Resolution 2016-02 Calling for Municipal Elections

Item 9 COMMISSION DISCUSSION:

Item 9a: Discussion of Codification of City Ordinances/Articles
Item 9b: Discussion of Comprehensive Plan Update

Item 10 MAYOR'S REPORT AND COMMISSIONERS' REPORTS BY ZONE

The City Commission may discuss other issues related to these matters or any other issues relating to City business or take action on any matters relating to City government at the aforementioned meeting. If any person decides to appeal any decision by the Lake Helen City Commission with respect to any matter considered at the above meeting, he/she will need a record of the proceedings, including all testimony and evidence upon which the appeal is based. To that end, such person will need to insure that a verbatim record of the proceedings is made. The City of Lake Helen does not provide this record. Individuals with disabilities needing to participate in any of these proceedings should contact the City offices at least three (3) working days in advance of the meeting date and time at (386) 228-2121.