



# City of Lake Helen

Volusia County, Florida

Mayor Buddy Snowden  
Vice Mayor Vernon J. Burton  
Commissioner Tom Wilson  
Commissioner Michael Woods  
Commissioner Tura Schnebly

## REGULAR MEETING LAKE HELEN CITY COMMISSION September 8, 2016 7:00 P.M. AGENDA

Any individual wishing to speak before the City Commission regarding any item on the agenda must fill out and submit a BLUE speaker card to the Recording Secretary, be recognized by the Chair, and limit his/her remarks to three minutes unless otherwise directed by the City Commission. Any individual wishing to speak to the City Commission during the Public Forum portion of the agenda must fill out and submit a YELLOW speaker card to the Recording Secretary, be recognized by the Chair, and limit his/her remarks to three minutes unless otherwise directed by the City Commission. **The Public Forum portion of the agenda is reserved for citizens to address the City Commission regarding items/issues that are not on the agenda.**

**CALL TO ORDER:** Mayor Snowden

**CEREMONIAL MATTERS:**

1. LEGISLATIVE PRAYER
2. PLEDGE OF ALLEGIANCE

**CONTINUANCE OF APPEAL HEARING FROM AUGUST 22, 2016**

1. Disclosure of ex parte communications since the Hearing on Monday, August 22, 2016
2. Commission Discussion
3. Motion
4. Order

**BUSINESS OF THE COMMISSION:**

**Item 1 DELETIONS OR MODIFICATIONS TO AGENDA**

**Item 2 COMMISSION ANNOUNCEMENTS**

**Item 3 PRESENTATIONS TO THE COMMISSION:** None for this meeting

**Item 4 CONSENT AGENDA:**

Item 4a: Approval of Minutes for August 11, 2016 (Regular Meeting) & August 22, 2016 (Appeal Hearing)

Item 4b: Bills paid through August 31, 2016

Item 4c: Authorization for City Administrator to sign the Memorandum of Understanding between the City of Lake Helen and the Lake Helen Police Pension Fund Board

**Item 5 PUBLIC HEARINGS:** None for this meeting



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**Item 6 PUBLIC FORUM:**

Yellow Cards – For any individual wishing to speak to any issue not on the agenda.  
Comments will be limited to three minutes unless otherwise directed by the City Commission.  
Person wishing to speak must approach the front podium, give name and address.

**Item 7 COMMISSION CONSIDERATION:**

- Item 8a: Consideration of Certificate of Appropriateness for 240 N. Euclid Avenue - Banister Modification
- Item 8b: Consideration of Certificate of Appropriateness for 134 N. Euclid Avenue - Fence
- Item 8c: Consideration of Certificate of Appropriateness for 251 W. Delaware Avenue - Single Family Residence
- Item 8d: Consideration of Cost Proposal for Architectural Style Guidelines for Gateway Corridor Standards
- Item 8e: Consideration of PLDRC Appointments
- Item 8f: Consideration of Termination of Food Vendor Contract
- Item 8g: Consideration of RFP Qualification Committee
- Item 8h: Consideration of ECHO Plan of Action for Creative Arts Café
- Item 8i: Consideration of Market in the Park on Sunday
- Item 8j: Consideration of Community Visioning/Strategic Planning Program

**Item 8 COMMISSION DISCUSSION:** None for this meeting

**Item 9 MONTHLY REPORTS:**

- Item 9a: Planning and Land Development Regulation Commission
- Item 9b: City Administrator / City Engineer
- Item 9c: City Attorney
- Item 9d: Police Chief and Code Enforcement

**Item 10 MAYOR'S REPORT AND COMMISSIONERS' REPORTS BY ZONE**

The City Commission may discuss other issues related to these matters or any other issues relating to City business or take action on any matters relating to City government at the aforementioned meeting. If any person decides to appeal any decision by the Lake Helen City Commission with respect to any matter considered at the above meeting, he/she will need a record of the proceedings, including all testimony and evidence upon which the appeal is based. To that end, such person will need to insure that a verbatim record of the proceedings is made. The City of Lake Helen does not provide this record. Individuals with disabilities needing to participate in any of these proceedings should contact the City offices at least three (3) working days in advance of the meeting date and time at (386) 228-2121.