



City of Lake Helen

Volusia County, Florida

Mayor Buddy Snowden
Vice Mayor Vernon J. Burton
Commissioner Tom Wilson
Commissioner Michael Woods
Commissioner Tura Schnebly

REGULAR MEETING LAKE HELEN CITY COMMISSION April 14, 2016 7:00 P.M. AGENDA

Any individual wishing to speak before the City Commission regarding any item on the agenda must fill out and submit a BLUE speaker card to the Recording Secretary, be recognized by the Chair, and limit his/her remarks to three minutes unless otherwise directed by the City Commission. Any individual wishing to speak to the City Commission during the Public Forum portion of the agenda must fill out and submit a YELLOW speaker card to the Recording Secretary, be recognized by the Chair, and limit his/her remarks to three minutes unless otherwise directed by the City Commission. **The Public Forum portion of the agenda is reserved for citizens to address the City Commission regarding items/issues that are not on the agenda.**

CALL TO ORDER: Mayor Snowden

CEREMONIAL MATTERS:

1. LEGISLATIVE PRAYER
2. PLEDGE OF ALLEGIANCE

BUSINESS OF THE COMMISSION:

Item 1 DELETIONS OR MODIFICATIONS TO AGENDA

Item 2 COMMISSION ANNOUNCEMENTS

Item 3 CONSENT AGENDA:

- Item 3a: Approval of Minutes for March 9, 2016 (Charter Review Joint Workshop), March 10, 2016 (Regular)
- Item 3b: Bills paid through March 31, 2016
- Item 3c: Approval of FY 2016/2017 CDBG Application

Item 4 PRESENTATIONS TO THE COMMISSION:

- Item 4a: Proclamation for Water Conservation Month

Item 5 MONTHLY REPORTS:

- Item 5a: Planning and Land Development Regulation Commission
- Item 5b: City Administrator / City Engineer
- Item 5c: City Attorney
- Item 5d: Police Chief and Code Enforcement



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Item 6 PUBLIC FORUM:

Yellow Cards – For any individual wishing to speak to any issue not on the agenda.
Comments will be limited to three minutes unless otherwise directed by the City Commission.
Person wishing to speak must approach the front podium, give name and address.

Item 7 PUBLIC HEARINGS:

Item 7a: Final Reading of Ordinance 2016-01 Election Zones

Item 8 COMMISSION CONSIDERATION:

Item 8a: Consideration of Request for 2016 Miss Lake Helen/Cassadaga Pageant
Item 8b: Consideration of PLDRS Vacancy
Item 8c: Consideration of contract with Utility Service Group for Tank Maintenance

Item 9 COMMISSION DISCUSSION:

Item 9a: Discussion and Review of Proposed City Charter
Item 9b: Discussion of Comprehensive Plan Update
Item 9c: Discussion of Codification of City Ordinances/Articles

Item 10 MAYOR'S REPORT AND COMMISSIONERS' REPORTS BY ZONE

Item 11 ADJOURNMENT

The City Commission may discuss other issues related to these matters or any other issues relating to City business or take action on any matters relating to City government at the aforementioned meeting. If any person decides to appeal any decision by the Lake Helen City Commission with respect to any matter considered at the above meeting, he/she will need a record of the proceedings, including all testimony and evidence upon which the appeal is based. To that end, such person will need to insure that a verbatim record of the proceedings is made. The City of Lake Helen does not provide this record. Individuals with disabilities needing to participate in any of these proceedings should contact the City offices at least three (3) working days in advance of the meeting date and time at (386) 228-2121.