



# City of Lake Helen

Volusia County, Florida

Mayor Daisy Raisler  
Vice Mayor Vernon J. Burton  
Commissioner Tom Wilson  
Commissioner Michael Woods  
Commissioner Jim Connell

## REGULAR MEETING LAKE HELEN CITY COMMISSION December 14, 2017 7:00 PM AGENDA

Any individual wishing to speak before the City Commission regarding any item on the agenda must fill out and submit a BLUE speaker card to the Recording Secretary, be recognized by the Chair, and limit his/her remarks to three minutes unless otherwise directed by the City Commission. Any individual wishing to speak to the City Commission during the Public Forum portion of the agenda must fill out and submit a YELLOW speaker card to the Recording Secretary, be recognized by the Chair, and limit his/her remarks to three minutes unless otherwise directed by the City Commission. **The Public Forum portion of the agenda is reserved for citizens to address the City Commission regarding items/issues that are not on the agenda.**

**CALL TO ORDER:** Mayor Daisy Raisler

**CEREMONIAL MATTERS:** Legislative Prayer and Pledge of Allegiance

### **BUSINESS OF THE COMMISSION:**

#### **Item 1 DELETIONS OR MODIFICATIONS TO AGENDA**

#### **Item 2 COMMISSION ANNOUNCEMENTS**

#### **Item 3 PRESENTATIONS:**

- Item 3a: Lake Macy - Florida Fish and Wildlife Conservation
- Item 3b: Christmas Decorating Contest Winners
- Item 3c: Certificate of Appreciation to Police Chief Mike Walker for the 2017 Turkey Shoot
- Item 3d: Recognition of Donation of Angel at City Hall in the name of Mrs. Bernadette Martin

#### **Item 4 PUBLIC HEARINGS:**

- Item 4a: Ordinance 2017-01 for 2035 Comprehensive Plan - Second and Final Reading
- Item 4b: Ordinance 2017-05 Land Development Code - Second and Final Reading
- Item 4c: Public Hearing for Condemnation/Demolition of 190 W. Park Street
- Item 4d: Final Development Plan for Gas Plumbing Service (219 W. Ohio Avenue)

*This is a Quasi-Judicial Hearing - please see Land Development Review Guide*

The City Commission may discuss other issues related to these matters or any other issues relating to City business or take action on any matters relating to City government at the aforementioned meeting. If any person decides to appeal any decision by the Lake Helen City Commission with respect to any matter considered at the above meeting, he/she will need a record of the proceedings, including all testimony and evidence upon which the appeal is based. To that end, such person will need to insure that a verbatim record of the proceedings is made. The City of Lake Helen does not provide this record. Individuals with disabilities needing to participate in any of these proceedings should contact the City offices at least three (3) working days in advance of the meeting date and time at (386) 228-2121.



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## Item 5 CONSENT AGENDA:

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items.

The Mayor will ask if there is anyone in the audience who wishes to speak on any item on the Consent Agenda.

- Item 5a: Approval of Minutes: November 9, 2017 (Regular Meeting)
- Item 5b: Acceptance of Bills paid through November 30, 2017
- Item 5c: Adopt Resolution 2017-20 Fee Schedule
- Item 5d: Agreement with East Central Florida Regional Planning Council
- Item 5e: Agreement with the Lake Helen Garden Club - Asa Gray Park
- Item 5f: Gateway Corridor Historic Style Review - Single Family Home 390 W. Pennsylvania Ave
- Item 5g: Gateway Corridor Historic Style Review - Single Family Home 391 W. Pennsylvania Ave
- Item 5h: Gateway Corridor Historic Style Review - Single Family Home 390 W. Park Street
- Item 5i: Acceptance and Execution of Fiscal Year 2017/18 Hazard Mitigation Grant Program Funding

## Item 6 MONTHLY REPORTS:

- Item 6a: Planning and Land Development Regulation Commission
- Item 6b: City Administrator / City Engineer
- Item 6c: City Attorney
- Item 6d: Police Chief and Code Compliance
- Item 6e: Lake Helen Business Alliance

## Item 7 PUBLIC FORUM:

Yellow Cards – For any individual wishing to speak to any issue not on the agenda.  
Comments will be limited to three minutes unless otherwise directed by the City Commission.  
Person wishing to speak must approach the front podium, give name and address.

## Item 8 COMMISSION CONSIDERATION

- Item 8a: Consideration of Certificate of Appropriateness for 251 W. Delaware Avenue
- Item 8b: Consideration to Authorize Purchases for New Public Works Facilities

## Item 9 COMMISSION DISCUSSION

- Item 9a: Discussion of Election Electronic Filing
- Item 9b: Discussion of City Charter Questions on 2018 Ballot

## Item 10 MAYOR'S REPORT AND COMMISSIONERS' REPORTS BY ZONE