



# City of Lake Helen

Volusia County, Florida

MAYOR

Buddy Snowden

COMMISSIONERS

Ann Robbins

Vernon Burton

Rick Basso

Tura Schnebly

## REGULAR MEETING LAKE HELEN CITY COMMISSION October 8, 2015 7:00 P.M. AGENDA

Any individual wishing to speak before the City Commission regarding any item on the agenda must fill out and submit a BLUE speaker card to the Recording Secretary, be recognized by the Chair, and limit his/her remarks to three minutes unless otherwise directed by the City Commission. Any individual wishing to speak to the City Commission during the Public Forum portion of the agenda must fill out and submit a YELLOW speaker card to the Recording Secretary, be recognized by the Chair, and limit his/her remarks to three minutes unless otherwise directed by the City Commission. **The Public Forum portion of the agenda is reserved for citizens to address the City Commission regarding items/issues that are not on the agenda.**

**CALL TO ORDER:** Mayor Snowden

### CEREMONIAL MATTERS:

1. LEGISLATIVE PRAYER
2. PLEDGE OF ALLEGIANCE

### BUSINESS OF THE COMMISSION:

**Item 1 DELETIONS OR MODIFICATIONS TO AGENDA**

**Item 2 COMMISSION ANNOUNCEMENTS**

**Item 3 APPROVAL OF MINUTES:**

September 3, 2015 (First Budget Hearing)  
September 3, 2015 Special Meeting)

September 10, 2015 (Regular Meeting)  
September 11, 2015 (Final Budget Hearing)

**Item 4 CONSENT AGENDA:**

Item 4a: Bills paid through September 30, 2015

Item 4b: Letter of Engagement with James Moore, Certified Public Accountants & Consultants

**Item 5 PRESENTATIONS TO THE COMMISSION:**

Proclamation for BMC, CPAs

Susie Dolan, Municipal Marketing for Waste Pro, Inc

**Item 6 MONTHLY REPORTS:**

Item 6a: Planning and Land Development Regulation Commission

Item 6b: Parks and Recreation Board

Item 6c: City Administrator and City Engineer

Item 6d: City Attorney

Item 6e: Police Chief and Code Enforcement Officer



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### Item 7 PUBLIC FORUM:

Yellow Cards – For any individual wishing to speak to any issue not on the agenda.  
Comments will be limited to three minutes unless otherwise directed by the City Commission.  
Person wishing to speak must approach the front podium, give name and address.

### Item 8 PUBLIC HEARINGS:      None

### Item 9 COMMISSION CONSIDERATION:

- Item 9a: Consideration of Contract for Planning Services
- Item 9b: Consideration of renewing PLDRC Appointments
- Item 9c: Consideration of disposal of real estate owned by the City of Lake Helen
- Item 9d: Consideration of Pay Classifications System (with Job Descriptions)

### Item 10 COMMISSION DISCUSSION:      None

### Item 11 MAYOR'S REPORT AND COMMISSIONERS' REPORTS BY ZONE

### Item 12 ADJOURNMENT

The City Commission may discuss other issues related to these matters or any other issues relating to City business or take action on any matters relating to City government at the aforementioned meeting. If any person decides to appeal any decision by the Lake Helen City Commission with respect to any matter considered at the above meeting, he/she will need a record of the proceedings, including all testimony and evidence upon which the appeal is based. To that end, such person will need to insure that a verbatim record of the proceedings is made. The City of Lake Helen does not provide this record. Individuals with disabilities needing to participate in any of these proceedings should contact the City offices at least three (3) working days in advance of the meeting date and time at (386) 228-2121.