



City of Lake Helen

Volusia County, Florida

Mayor Buddy Snowden
Vice Mayor Vernon J. Burton
Commissioner Tom Wilson
Commissioner Michael Woods
Commissioner Jim Connell

Regular Meeting Lake Helen City Commission May 11, 2017 MINUTES

CALL TO ORDER: Mayor Buddy Snowden called to order the May 11, 2017 Regular Meeting of the Lake Helen City Commission at 7:12 pm after the FRDAP Grant Public Input Meeting.

Present: Mayor Buddy Snowden
Commissioner Michael Woods
City Clerk Becky Witte
City Administrator Jason Yarborough
Not Present: Vice Mayor Vernon Burton
Commissioner Tom Wilson
Commissioner Jim Connell
City Attorney Scott Simpson

CALL TO ORDER: Mayor Buddy Snowden
DELETIONS OR MODIFICATIONS TO AGENDA: None
COMMISSION ANNOUNCEMENTS: None
PRESENTATIONS TO THE COMMISSION: Teacher Appreciation Week read by Mayor Snowden

CONSENT AGENDA:
Item 4a: Approval of Minutes for April 13, 2017 (CDBG Public Input Meeting), April 13, 2017 (Regular Meeting), April 14, 2017 (Joint Meeting with PLDRC)
Item 4b: Bills paid through April 30, 2017
Item 4c: Approval of hiring Joseph Rushworth for Full-Time Police Officer
Item 4d: Reappointment of Roger Sonnenfeld to the Volusia Growth Management Commission (VGMC)
Item 4e: Adoption of Resolution 2017-04 FRDAP Grant – Blake Park
Item 4f: Adoption of Resolution 2017-05 FRDAP Grant – Melissa Park
Item 4g: Input for Gateway Corridor Historic Style Review for new Single Family Residence at 135 S. High
Item 4h: Input for Gateway Corridor Historic Style Review for Inground Pool at 351 Lemon Avenue

MOTION by **Commissioner Tom Wilson** to approve the consent agenda. **SECOND** by **Commissioner Michael Woods**. **MOTION CARRIED UNANIMOUSLY.**

ITEM 5: MONTHLY REPORTS:
ITEM 5A: Planning and Land Development Regulation Commission: **Chairman Joe Hammett** recapped the April Regular PLDRC Meeting.
ITEM 5B: City Administrator/City Engineer: **None**
ITEM 5C: City Attorney: **None**
ITEM 5D: Police Chief and Code Compliance: **None.** Mayor Snowden noted an update to the Police Department Staff regarding Animal Control Officer.



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ITEM 6: PUBLIC HEARINGS:

Item 6a: Special Exception Use for Central Florida Academy at 186 N. Industrial Center Dr (K-12 School)

Discussion with input from City Administrator Jason Yarborough and Vincent Wolle (applicant).

Mayor Buddy Snowden opened the Public Hearing

Barbara Bowes (Harlan Avenue)

Ann Robbins (Hobart Avenue)

Betty Doherty (Cypress Lane)

Mayor Buddy Snowden closed the Public Hearing

Discussion with input from Applicant Vincent Wolle.

MOTION by **Commissioner Michael Woods** to approve the Special Exception for Central Florida Academy for a K-12 School at 186 Industrial Center Drive as recommended by the Planning and Land Development Regulation Commission including the following conditions:

- School start time to be 8:45 a.m.
- School dismissal time to be 2:45 p.m.
- Maximum Student Capacity of 163 Students (based on traffic study numbers)

SECOND by **Commissioner Jim Connell.**

Discussion with input from Applicant Vincent Wolle, City Administrator Jason Yarborough and City Attorney Scott Simpson.

MOTION CARRIED UNANIMOUSLY.

ITEM 7: PUBLIC FORUM:

Barbara Bowes (Harlan Avenue)

Item 8: COMMISSION CONSIDERATION:

Item 8a: Consideration of Certificate of Appropriateness for 107 S. Euclid Ave (Roof Renovation)

MOTION by **Commissioner Tom Wilson** to grant the Certificate of Appropriateness for Roof Renovations to First United Congregational Church at 107 S. Euclid Avenue. **SECOND** by **Commissioner Michael Woods.** **MOTION CARRIED UNANIMOUSLY.**

Item 8b: Consideration of Waste Pro Contract Extension

Discussion with input from City Administrator Jason Yarborough and Ken DeForest from Waste Pro.

MOTION by **Commissioner Tom Wilson** to approve the Waste Pro Contract Extension along with requested contract changes and authorize the City Administrator to coordinate execution of documents. **SECOND** by **Commissioner Jim Connell.** **MOTION CARRIED UNANIMOUSLY.**



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Item 8c: Consideration of disposal of real estate owned by the City of Lake Helen

Discussion with input from City Administrator Jason Yarborough, City Attorney Scott Simpson, Public Works Superintendent Rick Mullen.

MOTION by Commissioner Jim Connell to table the item until June. SECOND by Commission Tom Wilson. MOTION CARRIED UNANIMOUSLY.

Item 8d: Consideration of CDBG Cooperation Agreement Renewal

Discussion with input from City Administrator Jason Yarborough

Discussion and recommendation of Option #1 – Renew agreement with Volusia County

MOTION by Commissioner Michael Woods to continue to participate in the Volusia Urban County Community Development Block Grant (CDBG) Program for Fiscal Years 2017/18, 2018/19, and 2019/2020. SECOND by Commissioner Tom Wilson. MOTION CARRIED UNANIMOUSLY.

ITEM 9: COMMISSION DISCUSSION: Discussion of Parade Marshal for the 2017 4th of July Parade

Discussion of Parade Marshal for the 2017 4th of July Parade
Tom Wilson nominated Ann and Eddie Robbins.

City Administrator Jason Yarborough discussed the 4th of July.

ITEM 10: MAYOR'S REPORT AND COMMISSIONERS' REPORTS BY ZONE

ITEM 11: ADJOURNMENT: Mayor Buddy Snowden adjourned of the May 11, 2017 Regular Meeting of the Lake Helen City Commission at 8:58 pm.