



# City of Lake Helen

## Volusia County, Florida

Mayor Daisy Raisler  
Vice Mayor Vernon J. Burton  
Commissioner Tom Wilson  
Commissioner Michael Woods  
Commissioner Jim Connell

**Regular Meeting**  
**Lake Helen City Commission**  
**City Commission Chambers, 327 S. Lakeview Drive**  
**November 9, 2017 at 7:00pm**  
**MINUTES**

**CALL TO ORDER:** Mayor Buddy Snowden called to order the November 9, 2017 Regular Meeting of the Lake Helen City Commission at 7:01 pm.

**Present:** Mayor Buddy Snowden Vice Mayor Vernon Burton  
Commissioner Tom Wilson Commissioner Michael Woods  
Commissioner Jim Connell City Clerk Becky Witte  
City Attorney Scott Simpson City Administrator Jason Yarborough

**CEREMONIAL MATTERS: Legislative Prayer and Pledge of Allegiance led by Lewis Long.**

**Mayor Buddy Snowden** presented a list of domain names donated by Steve Finn.  
Commissioner Discussion of Metal Building purchase by Buddy Snowden with input from Rick Mullen, Public Works Superintendent and City Attorney Scott Simpson.  
Mayor Buddy Snowden addressed the Public and the Commission.

**INSTALLATION CEREMONY:**

*City Clerk Becky Witte administered the Oath of Office for the newly Elected Commissioner Zone 1 (Tom Wilson), Commissioner Zone 3 (Michael Woods) and Mayor (Daisy Raisler).*

**ORGANIZATIONAL MEETING:**

**Mayor Daisy Raisler** addressed the public and the city commission.  
**Mayor Daisy Raisler** opened the organization meeting.  
**Commissioner Michael Woods** choose not to serve as Vice Mayor.  
**Vice Mayor Vernon Burton** accepted to continue service as Vice Mayor.

**Commissioner Jim Connell** introduced the Webelo's Den.

**BUSINESS OF THE COMMISSION: None**

**DELETIONS OR MODIFICATIONS TO AGENDA: None**

**COMMISSION ANNOUNCEMENTS:**

**Commissioner Jim Connell** addressed the City Commission and Public.  
**Commissioner Tom Wilson** addressed the Public and the Commission.  
**Vice Mayor Vernon Burton** addressed the Public and the Commission.  
**Commissioner Michael Woods** addressed the Public and the Commission.



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### City Clerk Becky Witte announced:

Melissa Park Clean-up Day on November 11, 2017 at 8 am

Christmas Lighting Contest – flyers on the table – judging will be Wednesday, December 6th and Presentation of the Winner on Thursday, December 14th at the Regular City Commission Meeting.

Discussion on the Christmas Tree Lighting Contest with consensus to award first place \$100 gift card to Publix Supermarket, second place \$50 gift card to Publix Supermarket, and third place \$25 gift card to Publix Supermarket.

Turkey Shoot on the 17th and 18th of November

Christmas Ball December 2<sup>nd</sup>

Christmas Tree Lighting on Tuesday, December 5<sup>th</sup> at 7pm

Christmas Home Tour – December 9<sup>th</sup> and 10<sup>th</sup>

Christmas Parade – Saturday, December 16<sup>t</sup> at 4pm. Line up at 3pm.

### PRESENTATIONS TO THE COMMISSION: None

### CONSENT AGENDA:

*The action proposed is stated for each item on the Consent Agenda in the Agenda Packet. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items. The Mayor will ask if there is anyone in the audience who wishes to speak on any item on the Consent Agenda.*

Item 4a: Approval of Minutes: September 29, 2017 (Special Meeting - LDC Rewrite), October 12, 2017 (Final Budget Hearing), October 12, 2017 (Regular Meeting), October 13, 2017 (Special Meeting - LDC Rewrite)

Item 4b: Acceptance of Bills paid through October 31, 2017

Item 4c: Input for Gateway Overlay Review for Parking and Fence at 215 S. Lakeview Drive

Item 4d: Input for Gateway Overlay Review for Shed at 213 N. Summit Avenue

Item 4e: Resolution 2017-18 for Fiscal Year 2016/2017 Budget Adjustment

City Attorney Scott Simpson read the Title of RESOLUTION NO. 2017-18: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAKE HELEN, FLORIDA, AMENDING THE ANNUAL OPERATING BUDGET FOR FISCAL YEAR 2016-2017 BY ADJUSTING REVENUE AND EXPENSES; REPEALING ALL RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

**MOTION** by **Commissioner Michael Woods** to approve the consent agenda as presented. **SECOND** by **Commissioner Tom Wilson**. **MOTION CARRIED UNANIMOUSLY.**

### ITEM 5: MONTHLY REPORTS:

**ITEM 5A:** Planning and Land Development Regulation Commission: **Chairman Joe Hammett** discussed the Land Development ReWrite and announce that he will fill the rest of his term (expires September 30, 2018) as PLDRC Chairman.



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**ITEM 5B:** City Administrator: **City Administrator Jason Yarborough** discussed Lake Macy project.  
City Engineer: Steve Danskine, ECT discussed City projects with input from Michael Woods, Rick Mullen and Jason Yarborough.  
Commissioner Michael Woods discussed the Safe Routes to School grant.

**ITEM 5C:** City Attorney: **City Attorney Scott Simpson** discussed the lawsuit (CASE NO: 2017-10070-CIDL) and upcoming hearing.

**ITEM 5D:** Police Chief and Code Compliance: **Police Chief Michael Walker**

**ITEM 5E:** Lake Helen Business Alliance: Becky Witte City Clerk announced the next meeting set for November 14, 2017 at 6:30pm at Decker's LH Grill.

**ITEM 6: PUBLIC HEARINGS: First Reading of Ordinance 2017-05 Land Development Code**  
Jason Yarborough discussed the Land Development Code and the Gateway Overlay.

### **Mayor Daisy Raisler Opened the Public Hearing**

Betty O'Laughlin (McKenzie Road) discussed the Gateway Overlay.

### **Mayor Daisy Raisler Closed the Public Hearing**

### *Commission Discussion*

**MOTION** by **Commissioner Michael Woods** to approve the First Reading of Ordinance 2017-05 with amendment to exclude McKenzie Road from the Gateway Overlay starting at Clough Avenue. **SECOND** by **Commissioner Tom Wilson**. **MOTION CARRIED UNANIMOUSLY.**

### **ITEM 7: PUBLIC FORUM:**

**Buddy Snowden** discussed Lake Macy.

*Commission discussion* with input from **Alan Cooke** (Oak Tree Lane) and **Lewis Long** (Euclid Ave).

**Commissioner Woods and Vice Mayor Vernon Burton** volunteered to visit owners.

### **Item 8: COMMISSION CONSIDERATION:**

**Item 8a:** Consideration of Resolution 2017-19 Requesting I-4 Noise Abatement Wall

**City Attorney Scott Simpson** read the Title of Resolution 2017-19: A RESOLUTION BY THE CITY COMMISSION OF THE CITY OF LAKE HELEN, FLORIDA REQUESTING FLORIDA DEPARTMENT OF TRANSPORTATION DISTRICT SECRETARY, STEVE MARTIN'S ASSISTANCE IN SECURING THE CONSTRUCTION OF AN INTERSTATE 4 NOISE ABATEMENT WALL FOR NORTH LAKE HELEN RESIDENTS; PROVIDING FOR AN EFFECTIVE DATE.



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Discussion with input from Commissioner Michael Woods.

**MOTION** by **Vice Mayor Vernon Burton** to adopt Resolution 2017-19 Request assistance for an I-4 Noise Abatement Wall. **SECOND** by **Commissioner Jim Connell**. **MOTION CARRIED WITH UNANIMOUSLY.**

### **ITEM 9: COMMISSION DISCUSSION:**

**Item 9a:** Discussion of Market in the Park on Sunday

*Discussion with input from Karen Garyantes.*

**MOTION** by **Commissioner Tom Wilson** to allow Market in the Park on Sunday until the end of March effective immediately well as utilization of the Shuffleboard Building for indoor vendor Saturday and Sundays. **SECOND** by **Vice Mayor Vernon Burton**.

*Discussion*

**WITHDRAW of MOTION by Commissioner Tom Wilson, WITHDRAW of SECOND by Vice Mayor Vernon Burton.**

### **Commission Discussion**

**Janice Driggers** (Westlake Drive)

Input from City Clerk Becky Witte.

**MOTION** by **Commissioner Tom Wilson** that all event funds be placed into an events account column with money only to be used for events unless directed by the City Commission. **SECOND** by **Vice Mayor Vernon Burton**.

**MOTION DID NOT CARRY** with Commissioner Connell, Commissioner Woods and Mayor Raisler voting NO

### **ITEM 10: MAYOR'S REPORT AND COMMISSIONERS' REPORTS BY ZONE**

Zone 1 – Commissioner Tom Wilson

Discussion of City Commission Workshops and set next workshop for January 25, 2018 at 9:00am.

Zone 2 – Vice Mayor Vernon Burton

Zone 3 – Commissioner Michael Woods

Zone 4 - Commissioner Jim Connell

Mayor Daisy Raisler

**ITEM 11: ADJOURNMENT: Mayor Buddy Snowden** adjourned of the November 9, 2017 Regular Meeting of the Lake Helen City Commission at 10:20 pm.