



City of Lake Helen

Volusia County, Florida

Mayor Daisy Raisler
Vice Mayor Vernon J. Burton
Commissioner Tom Wilson
Commissioner Michael Woods
Commissioner Jim Connell#

Regular Meeting
Lake Helen City Commission
January 11, 2018
MINUTES

CALL TO ORDER: Mayor Daisy Raisler called to order the January 11, 2018 Regular Meeting of the Lake Helen City Commission at 6:57 pm.

Present: Mayor Daisy Raisler
Commissioner Michael Woods
City Clerk Becky Witte
City Administrator Jason Yarborough
Commissioner Tom Wilson
Commissioner Jim Connell
City Attorney Scott Simpson

Not Present: Vice Mayor Vernon Burton

LEGISLATIVE PRAYER AND PLEDGE OF ALLEGIANCE: Led by Reverend Thomas Maultsby of Mt. Zion Missionary Baptist Church.

DELETIONS OR MODIFICATIONS TO AGENDA: None

COMMISSION ANNOUNCEMENTS:

Mayor Daisy Raisler discussed the Martin Luther King Jr. Day Celebration in DeLand throughout the weekend.

PRESENTATIONS TO THE COMMISSION: None for this meeting

Item 4 PUBLIC HEARINGS: None for this meeting

ITEM 5: CONSENT AGENDA:

The action proposed is stated for each item on the Consent Agenda in the Agenda Packet. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items. The Mayor will ask if there is anyone in the audience who wishes to speak on any item on the Consent Agenda.

Item 5a: Approval of Minutes: December 14, 2017 (Regular Meeting)

Item 5b: Acceptance of Bills paid through December 31, 2017

Item 5c: Amendment of Food Vendor Agreement with Decker's LH Grill

Item 5d: Gateway Corridor Historic Style Review - Single Family Home 391 W. Pennsylvania Ave

Item 5e: Acceptance of the Legislative Strategy

Discussion by Mayor Daisy Raisler on the few scrivener's errors within the minutes, addressed by City Clerk Becky Witte as well as a few typos on the bills paid report.



City of Lake Helen

Volusia County, Florida

Mayor Daisy Raisler
Vice Mayor Vernon J. Burton
Commissioner Tom Wilson
Commissioner Michael Woods
Commissioner Jim Connell#

Mayor Daisy Raisler pulled Item 5c: Amendment of Food Vendor Agreement with Decker's LH Grill for discussion.

MOTION by **Commissioner Tom Wilson** to approve the consent agenda items: Item 5a: Approval of Minutes: December 14, 2017 (Regular Meeting), Item 5b: Acceptance of Bills paid through December 31, 2017, Item 5d: Gateway Corridor Historic Style Review - Single Family Home 391 W. Pennsylvania Ave, Item 5e: Acceptance of the Legislative Strategy as presented.

SECOND by **Commissioner Jim Connell**. **MOTION CARRIED UNANIMOUSLY.**

Item 5c: Amendment of Food Vendor Agreement with Decker's LH Grill

Mayor Daisy Raisler read the staff report and opened discussion.

City Attorney Scott Simpson discussed a slight wording change within the agreement.

MOTION by **Commissioner Michael Woods** to approve item 5c: Amendment of Food Vendor Agreement with Decker's LH Grill as presented. **SECOND** by **Commissioner Tom Wilson**. **MOTION CARRIED UNANIMOUSLY.**

Item 6 MONTHLY REPORTS:

ITEM 6A: Planning and Land Development Regulation Commission: No PLDRC meeting in December, no report.

ITEM 6B: City Administrator/City Engineer: **City Administrator Jason Yarborough** discussed the Public Work Facility construction, the Volusia League of Cities Dinner, the State of the County Address as well as the Special Meeting on January 25, 2018 at 9:00am.

ITEM 6D: Police Chief and Code Compliance: **Chief Mike Walker** discussed the Park Street home demolition set for February 5, 2018.

ITEM 6E: Lake Helen Business Alliance: **Niki Decker** discussed the Lake Helen Business Alliance as well as an event at Decker's LH Grill for PNC Bank.

ITEM 6F: Lake Helen Events: **Kelly Frasca** discussed December events as well as an outlook of 2018 with input from Ann Robbins (regarding the Stressbuster 5k), Karen Garyantes (Doggie Bingo on February 3, 2018), Janice Driggers (Historical Society) eccentric persons from Lake Helen history on February 18, 2018 at City Hall, as well as Betty O'Laughlin (West Volusia Saddle Club) discussed upcoming awards ceremony and club events.

Mayor Daisy Raisler introduced former Mayor Chris Craft.

Commissioner Jim Connell thanked Kelly Frasca and the residents who assist with events.



City of Lake Helen

Volusia County, Florida

Mayor Daisy Raisler
Vice Mayor Vernon J. Burton
Commissioner Tom Wilson
Commissioner Michael Woods
Commissioner Jim Connell#

ITEM 7: PUBLIC FORUM:

Ann Robbins (Hobart Avenue) discussed Blake Park with input from Linda Prettyman (Ivy Hawn).
Johnnie Chavis (Jackson Street) discussed Water Billing.
Carole Fritz (Last Chance Ministry) discussed Lake Helen Last Chance Ministry celebrating 8 years.
Cindy Vogt (300 Blue Hammock Ct, Orange City) discussed Hopkins Hall.

Staff to bring to the City Commission discussion of rental fees within 60 days

Item 8: COMMISSION CONSIDERATION:

Item 8a: Certificate of Appropriateness for 250 W. Delaware Avenue - New Single Family Residence
Discussion with input from City Administrator Jason Yarborough, City Clerk Becky Witte and Applicant Tad Olmstead.

MOTION by **Commissioner Tom Wilson** to grant the Certificate of Appropriateness for the New Single Family Residence at 250 W. Delaware Avenue with special modifications and conditions

1. Garage oriented to the rear of the structure (at minimum 12 feet)
2. Columns relocated for minimum of 7-foot entry way (steps)
3. Change to four inch double columns on porch
4. Cedar for the columns and handrail on porch

SECOND by **Commissioner Michael Woods. MOTION CARRIED UNANIMOUSLY.**

Item 8b: Consideration to grant the Certificate of Appropriateness for Solar Electric Panels at 294 N. Lakeview Drive.

Discussion with input from City Clerk Becky Witte.

MOTION by **Commissioner Tom Wilson** to grant the Certificate of Appropriateness for Solar Electric Panels at 294 N. Lakeview Drive. **SECOND** by **Commissioner Michael Woods. MOTION CARRIED UNANIMOUSLY.**

Item 8c: Consideration to grant the Certificate of Appropriateness for a pavilion at Asa Gray Park (106 W. Main Street).

Discussion with input from City Clerk Becky Witte and Heather Lindsay (Lake Helen Garden Club).
Authorization for City Administrator to draft letter of appreciation to Rick Basso.

MOTION by **Commissioner Jim Connell** to grant the Certificate of Appropriateness for a pavilion at Asa Gray Park (106 W. Main Street) with modifications of metal silver roof, addition of corner braces on columns, and wood painted white. **SECOND** by **Commissioner Tom Wilson. MOTION CARRIED UNANIMOUSLY.**

ITEM 9: COMMISSION DISCUSSION:

Item 9a: Discussion of plans for the City's Shuffleboard Courts and Building.



City of Lake Helen

Volusia County, Florida

Mayor Daisy Raisler
Vice Mayor Vernon J. Burton
Commissioner Tom Wilson
Commissioner Michael Woods
Commissioner Jim Connell#

Discussion with input from City Administrator Jason Yarborough, City Clerk Becky Witte, Betty O'Laughlin (McKenzie Road), Lewis Long (Euclid Avenue), Todd Preston (Connecticut Ave), Kelly Frasca (John Street)

Item 9b: Discussion of Board Appointments

Discussion of Volusia League of Cities Advocacy Team

Discussion of appointing Mayor Daisy Raisler to the Advocacy Team.

MOTION by **Commission Jim Connell** to appoint Mayor Daisy Raisler to the Advocacy Team with Vice Mayor as the alternate. **SECOND** by **Commission Michael Woods**. **MOTION CARRIED UNANIMOUSLY.**

Discussion of River of Lakes Heritage Corridor Committee Member

Commissioner Jim Connell will return after considering being appointed to the River of Lakes Heritage Corridor Committee.

Discussion of Alternate Members to Historic Preservation Board and Planning and Land Development Regulation Commission:

Staff will be advertising in the West Volusia Beacon on January 11th and January 18th for the vacancies of alternate members on the Historic Preservation Board and Planning and Land Development Regulation Commission. The due date for applications is Friday, January 26, 2018. The City Commission will receive applications at the February Meeting.

Staff to return with Charter Questions at the January Workshop.

Item 9c: Discussion of Banking Services

Discussion with input from City Administrator Jason Yarborough and City Attorney Scott Simpson.

Todd Preston (Connecticut Avenue) discussed Home Rule and zoning regulations.

Item 9b: Discussion of City Charter

Discussion with input from City Administrator Jason Yarborough and City Attorney Scott Simpson.

ITEM 10: MAYOR'S REPORT AND COMMISSIONERS' REPORTS BY ZONE

ITEM 11: ADJOURNMENT: Mayor Daisy Raisler adjourned of the January 11, 2018 Regular Meeting of the Lake Helen City Commission at 9:46pm.