



City of Lake Helen

Volusia County, Florida

Mayor Daisy Raisler
Vice Mayor Vernon J. Burton
Commissioner Tom Wilson
Commissioner Michael Woods
Commissioner Jim Connell#

**City Commission Workshop
March 29, 2018 at 9:00am
City Hall Conference Room
MINUTES**

Present:

Mayor Daisy Raisler	Vice Mayor Vernon Burton	Commissioner Tom Wilson
Commissioner Michael Woods	Commissioner Jim Connell	City Clerk Becky Witte
City Administrator Jason Yarborough		City Attorney Scott Simpson

CALL TO ORDER: Mayor Daisy Raisler called to order the March 29, 2018 Special Meeting at 9:04am.

LEGISLATIVE PRAYER AND PLEDGE OF ALLEGIANCE led by **Vice Mayor Vernon Burton**.

DELETIONS OR MODIFICATIONS TO AGENDA:

City Attorney Scott Simpson to discuss correspondence from Planning Board Commissioner Robert Feather.

Mayor Raisler requested adding a discussion item "5k Letter."

City Attorney Scott Simpson discussed correspondence from Planning Board Commissioner Robert Feather and the process of annexation, future land use changes, zoning and site plans.

PUBLIC FORUM:

COMMISSION DISCUSSION

A. City Charter for 2018 Ballot

City Attorney Scott Simpson discussed the City Charter on the 2018 Ballot.
Discussion and consensus of postponing to 2019 election.

B. Development Review Process

City Attorney Scott Simpson discussed a change to the Land Development Code regarding approval of single family residences and primary structure within the Gateway Overlay District. Consensus for staff to take forth to the Planning and Land Development Regulation Commission in April.

Discussion of the Sunshine Lawsuit.

City Attorney Scott Simpson left the meeting.



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C. City Facility Rental Charges

City Administrator Jason Yarborough discussed rates of city facilities.

Discussion with input from Kelly Frasca (Events), City Clerk Becky Witte, Ann Robbins (Hobart Avenue)

D. Volusia League of Cities Awards Nomination

City Administrator Jason Yarborough discussed annual Volusia League of Cities Awards Nomination.

Discussion to nominate City Administrator Jason Yarborough and Todd Preston (Volunteer).

Discussion with input from City Clerk Becky Witte, Todd Preston (Connecticut Avenue), Joe Hammett (Lakeview Drive) and City Administrator Jason Yarborough.

E. 3-11 Community Information App

Mayor Daisy Raisler opened the discussion with input from City Administrator Jason Yarborough, Kelly Frasca (events).

Commissioner Jim Connell left the meeting.

F. The Committee to Save Lake Helen Lake

Discussion with input from Joe Hammett, Chairman of the Committee to Save Lake Helen Lake, Todd Preston (Connecticut Avenue), City Clerk Becky Witte, Ann Robbins (Hobart Ave). New water level monitor installed last week.

Consensus to add request of seed money to the April City Commission agenda.

G. 5k Letter *added item*

Mayor Daisy Raisler opened the discussion with input from City Administrator Jason Yarborough. The race management firm has not yet produce proceeds to the city for the December 24, 2017 5k stress buster. Ann Robbins discussed approximately \$6,000 is owed to the City.

Consensus for City Attorney to send letter to the race management company.

ADJOURNMENT: Mayor Daisy Raisler adjourned the March 29, 2018 Workshop at 11:49am.