



# City of Lake Helen

Volusia County, Florida

Mayor Daisy Raisler  
Vice Mayor Vernon J. Burton  
Commissioner Tom Wilson  
Commissioner Michael Woods  
Commissioner Jim Connell#

**Regular Meeting**  
**Lake Helen City Commission**  
March 8, 2018  
**MINUTES**

**CALL TO ORDER:** Mayor Daisy Raisler called to order the March 8, 2018 Regular Meeting of the Lake Helen City Commission at 7:00 pm.

**Present:** Mayor Daisy Raisler Vice Mayor Vernon Burton  
Commissioner Tom Wilson Commissioner Michael Woods  
Commissioner Jim Connell City Clerk Becky Witte  
City Attorney Scott Simpson City Administrator Jason Yarborough

**LEGISLATIVE PRAYER AND PLEDGE OF ALLEGIANCE:** Led by Lewis Long.

**DELETIONS OR MODIFICATIONS TO AGENDA:** None

**COMMISSION ANNOUNCEMENTS:**

**Commissioner Jim Connell** noted the addition of maps and laser pointer.

**Commissioner Tom Wilson** discussed his recent surgery and thanked everyone for the good thoughts.

**Mayor Daisy Raisler** discussed Jason Yarborough, City Administrators evaluation. Mr. Yarborough discussed his year in review.

**PRESENTATIONS TO THE COMMISSION:**

**Item 3a: Presentation to the Commission 10 Year Anniversary for Sefe Mendoza and Sharon Hull**

**Item 3b: Presentation to the Commission Proclamation for Mr. David Butler**

**Item 3c: Presentation to the Commission Certificate of Appreciation for Roger Sonnenfeld**

**Item 4 PUBLIC HEARINGS:** First Reading of Ordinance 2018-03 Codification of Ordinances

**City Attorney Scott Simpson read Title of Ordinance 2018-03:** A CODIFICATION ORDINANCE OF THE CITY OF LAKE HELEN, FLORIDA PERTAINING TO THE CODIFICATION OF THE LAKE HELEN CITY CODE/CODE OF ORDINANCES; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR CODIFICATION OF DOCUMENT AS THE CITY CODE; PROVIDING FOR ADMINISTRATIVE ACTIONS RELATING TO EDITING OF THE CITY CODE AND THE FUTURE REVISION OF THE CITY CODE; PROVIDING FOR ACTIONS PERTAINING TO AN ONGOING CODIFICATION PROGRAM BY THE CITY; PROVIDING FOR A SAVINGS PROVISION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR PENALTIES AND PROVIDING FOR AN EFFECTIVE DATE.

Discussion with input from City Administrator Jason Yarborough, City Attorney Scott Simpson, and City Clerk Becky Witte.



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## Public Comment:

Betty O'Laughlin (McKenzie Road)

**MOTION by Commissioner Jim Connell** to approve the first reading of Ordinance 2018-03 for Codification of Ordinances as modified as discussed by City Attorney Scott Simpson. **SECOND by Commissioner Tom Wilson. MOTION CARRIED UNANIMOUSLY.**

## ITEM 5: CONSENT AGENDA:

*The action proposed is stated for each item on the Consent Agenda in the Agenda Packet. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items. The Mayor will ask if there is anyone in the audience who wishes to speak on any item on the Consent Agenda.*

Item 5a: Approval of Minutes: February 8, 2018 (Regular Meeting)

Item 5b: Acceptance of Bills paid through February 28, 2018

Item 5c: Input for Gateway Corridor Historic Style Review for Renovation of Home at 222 N. Lakeview Drive

Item 5d: Input for Gateway Corridor Historic Style Review for Fence at 186 N. Industrial Center Drive

Item 5e: Authorize City Administrator to send letter requesting Interlocal with DeLand to provide water and sewer

Item 5f: Authorization for retention of Attorney Storch

Item 5g: Public Works Facility Update

City Clerk Becky Witte noted an error on the Minutes from February 8, 2018 - ITEM 10: MAYOR'S REPORT AND COMMISSIONERS' REPORTS BY ZONE. Commissioner Jim Connell volunteered for the River to Lakes Scenic Byway not the TPO. Modification made on the clerk's minutes.

Mayor Daisy Raisler asked to remove Item 5e - Authorize City Administrator to send letter requesting Interlocal with DeLand to provide water and sewer.

**MOTION by Commissioner Tom Wilson** to approve the consent agenda except 5e Authorize City Administrator to send letter requesting Interlocal with DeLand to provide water and sewer. **SECOND by Vice Mayor Vernon Burton.**

**MOTION CARRIED UNANIMOUSLY.**

**Item 5e** - Authorize City Administrator to send letter requesting Interlocal with DeLand to provide water and sewer

Discussion with input from City Administrator Jason Yarborough.



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**MOTION** by **Vice Mayor Vernon Burton** to approve item 5e Authorize City Administrator to send letter requesting Interlocal with DeLand to provide water and sewer on east and west of I-4. **SECOND** by **Commissioner Michael Woods**.

**MOTION CARRIED UNANIMOUSLY.**

## **Item 6 MONTHLY REPORTS:**

**ITEM 6A:** Planning and Land Development Regulation Commission: **Chairman Joe Hammett** discussed the previous PLDRC meeting as well as alternate Todd Preston.

**ITEM 6B:** City Administrator/City Engineer: **City Administrator Jason Yarborough** discussed DR Horton and the Volusia Growth Management Commission. Discussion of noise abatement along I-4. Discussion of response to audit comments.

**ITEM 6C:** City Attorney: **City Attorney Scott Simpson** discussed the DR Horton appeal with discussion.

**ITEM 6D:** Police Chief and Code Compliance: **Police Chief Michael Walker** discussed the Police Department renovation as well as a potential grant for the radar equipment. He also discussed school safety.

**ITEM 6E:** Lake Helen Business Alliance: None

**ITEM 6F:** Lake Helen Events: **Kelly Frasca** discussed past and future events. Betty O'Laughlin discussed West Volusia Saddle Club activities.

City Administrator Jason Yarborough discussed a City Commission Workshop on March 29<sup>th</sup> at 9am regarding facilities.

Lewis Long discussed the DeLand High School musicians.

Joy Taylor discussed Miss Lake Helen.

## **ITEM 7: PUBLIC FORUM:**

Emails and letters entered into the record by Mayor Daisy Raisler from Richard Prophit (DeLand), Sharon Heath (Cook Street), and Dave Young (Lake Pearl Drive).

## **Item 8: COMMISSION CONSIDERATION:**

**Item 8a:** Consideration of VGMC Appointment

Discussion with input from City Administrator Jason Yarborough and City Attorney Scott Simpson.



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**MOTION** by **Vice Mayor Vernon Burton** to appoint Joe Hammett to the Volusia Growth Management Commission. **SECOND** by **Commissioner Tom Wilson**. **MOTION CARRIED 4-1 WITH COMMISSIONER JIM CONNELL VOTING NO.**

**ITEM 9: COMMISSION DISCUSSION:**

**Item 9a:** Discussion of City Charter

Discussion with input from City Administrator Jason Yarborough, City Attorney Scott Simpson and City Clerk Becky Witte.

**MOTION** by **Commissioner Jim Connell** to bring forth the first reading in April for an Ordinance for the City Charter to be placed on the Ballot. **SECOND** by **Vice Mayor Vernon Burton**.

Discussion with input from Sean Abshire (Ohio Ave).

**MOTION CARRIED 4-1 WITH MAYOR DAISY RAISLER VOTING NO.**

**ITEM 10: MAYOR'S REPORT AND COMMISSIONERS' REPORTS BY ZONE**

Discussion regarding letter from the Committee to Save Lake Helen Lake as well as to add to the March 29, 2018 Workshop.

**ITEM 11: ADJOURNMENT:** **Mayor Daisy Raisler** adjourned of the March 8, 2018 Regular Meeting of the Lake Helen City Commission at 9:40 pm.