



City of Lake Helen  
PO Box 39 • 327 South Lakeview Drive  
Lake Helen, Florida 32744  
386•228•2121 fax 386•228•9714

**BOARD VACANCY APPLICATION**

Application Date: \_\_\_\_\_

**Application for:**  Planning & Land Development Regulation Commission  Personnel Review Board

Parks & Recreation Board  Historic Preservation Board  Police Pension Board

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Work phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

***Please use additional paper, if required, to answer the following questions:***

1. How long have you been a resident of the City of Lake Helen? \_\_\_\_\_

2. Would you have a problem attending any meeting after 5:00 p.m. upon adequate notice? \_\_\_\_\_

3. Provide a summary of your education, work experience, professional and social affiliations and interests: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Describe why you wish to serve on the board. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Describe what education, experience, interests or personal attributes you believe will be valuable in participating as a member of the board. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Describe any personal thoughts philosophies, cares or concerns you have regarding current and future responsibilities / functions of the board. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

***Please Note:***

- When the appointment for a board/commission vacancy has been placed on a City Commission agenda, the applicant will be required to attend that scheduled meeting.
- The Applicant will be required to submit a new application for any future board/commission vacancies and/or renewal of a board/commission seat.
- The Applicant is responsible for the requirements of this application.
- This application will expire one year from the date of submittal.

***For City use only:***

New member       Renewal      Term Period: \_\_\_\_\_  
Commission Approval  Commission Denial  Date: \_\_\_\_\_  
Comments: \_\_\_\_\_