
CITY OF LAKE HELEN
Building Department
Driveway Permit

Application for use permit for work within any city right of way or city owned property.

Date: _____

BP# _____ * Please complete Building Permit upon Use Permit submittal.

Applicant name: _____

Applicant is: Owner Agent Contractor

Mailing Address: _____

Phone: _____ Cell: _____ Fax: _____

Work location: _____

Parcel Number: _____

DESCRIPTION OF WORK:

- Concrete driveway approach to paved city road
- Concrete driveway approach with culvert to paved city road
- Concrete driveway approach to unpaved city road
- Concrete driveway approach with culvert to unpaved city road
- Other: (ex. – wood chip, shell, mulch) Describe: _____

* Please attach detailed plot plan of proposed project.

APPROVAL OF THIS PERMIT IS SUBJECT TO THE CONDITIONS AS MARKED BELOW.

- Lake Helen has no objection to the construction of the subject facility at the above location, as described by the attached plan. This is not to be interpreted, however, as any representation or warranty that The City of Lake Helen maintains ownership of said right-of-way.
- This permit is approved with stipulation that the driveway be constructed so as NOT to block drainage of water in the right-of-way.
- Driveways within public right-of-way, constructed to paved city roads, shall be of 4” concreted with 6x6 10/10 wire mesh, or 6” concrete with no mesh.

Bp# _____

DRIVEWAY DETAIL

