

HISTORIC PRESERVATION BOARD

REGULAR MEETING

Lake Helen City Hall – 327 S. Lakeview Drive

June 20, 2017 at 8:00 A.M.

MINUTES

CALL TO ORDER: Meeting called to order by **Chairman David Hughes** for the June 20, 2017 Historic Preservation Board Regular Meeting at 8:01 am.

ROLL CALL: Chairman David Hughes Chris Williams
Mark Shuttleworth City Clerk Becky Witte
City Administrator Jason Yarborough

NOT PRESENT: Vice Chairman Lewis Long Cory Spaziani

CEREMONIAL MATTERS: Legislative Prayer led by Vice Chairman Lewis Long followed by the Pledge of Allegiance.

APPROVAL OF MINUTES: May 2, 2017

Discussion of the minutes

MOTION by **Chris Williams** to approve the minutes of May 2, 2017. **SECOND** by **David Hughes**. **MOTION CARRIED UNANIMOUSLY.**

AGENDA ADDITIONS/DELETIONS: None

PUBLIC HEARINGS: None

GATEWAY CORRIDOR HISTORIC STYLE REVIEW:

Single Family Residence for 390 S. Volusia Ave

Discussion with input from City Administrator Jason Yarborough and Applicant Fredrick Prevost (390 S. Volusia Avenue). Applicant noted the living square footage of the home would be 2097, but there may be an addition of a loft area.

MOTION by **Chris Williams** to recommend that the City Administrator approve the Single Family Residence at 390 S. Volusia Avenue as presented with conditions of: single wood style front door with transom above front door and option of side lights, replacement of craftsman style French doors in rear with a multi-pane French door (12 to 18 light to match windows), silver or galvanized metal roof, as well as neoclassical round columns in front on porch. **SECOND** by **Mark Shuttleworth**. **MOTION CARRIED UNIAMOUSLY.**

BOARD CONSIDERATION AND DISCUSSION: None

STAFF COMMENTS/CHAIRMAN AND MEMBER COMMENTS:

Chris Williams discussed the FRDAP grant application and the potential of a sprinkler system. He also requested information on style and square footage, exterior materials on subsequent applications.

PUBLIC COMMENTS: None

ADJOURNMENT: **Chairman David Hughes** adjourned the June 20, 2017 Historic Preservation Board Regular Meeting at 8:44 am.