

**HISTORIC PRESERVATION BOARD
REGULAR MEETING**

Lake Helen City Hall – 327 S. Lakeview Drive
October 31, 2017 at 8:00 A.M.

MINUTES

CALL TO ORDER: Meeting called to order by **Chairman David Hughes** for the October 31, 2017 Historic Preservation Board Regular Meeting at 8:00 am.

ROLL CALL:	Chairman David Hughes	Vice Chairman Lewis Long
	Cory Spaziani	Chris Williams
	City Clerk Becky Witte	City Administrator Jason Yarborough
Not Present:	Mark Shuttleworth	

CEREMONIAL MATTERS: Legislative Prayer led by Vice Chairman Lewis Long followed by the Pledge of Allegiance.

APPROVAL OF MINUTES: September 5, 2017

MOTION by **Cory Spaziani** to approve the minutes of September 5, 2017. **SECOND** by **Lewis Long**

Discussion with input from City Clerk Becky Witte

MOTION CARRIED UNANIMOUSLY.

AGENDA ADDITIONS/DELETIONS: None

PUBLIC HEARINGS: None

GATEWAY CORRIDOR HISTORIC STYLE REVIEW:

1. Parking and Fence for Daycare at 215 S. Lakeview Drive

Discussion with input from City Administrator Jason Yarborough, City Clerk Becky Witte, applicant Helen Joseph (215 S. Lakeview Drive), Daisy Raisler (McKenzie Road), Kevin Carney (W. Chelsea Ave, DeLand), Miriam Clark (W. Delaware Ave), Betty Doherty (Cypress Circle).

MOTION by **Chris Williams** to recommend that the City Administrator approve the **Parking and Fence for Daycare at 215 S. Lakeview Drive** with a condition that gravel or mulch will be added if the site reaches significant grass loss as well as to paint the fence a neutral, complimentary color as soon as practical and addition of a second gate as determined by the applicant. **SECOND** by **Lewis Long**. **MOTION CARRIED UNIAMOUSLY.**

2. Shed at 213 N. Summit Avenue

Discussion with input from City Administrator Jason Yarborough, Applicant Mark McLeod (213 N. Summit Avenue)

MOTION by **Chris Williams** to recommend that the City Administrator approve the **Shed at 213 N. Summit Avenue** as presented. **SECOND** by **Lewis Long**. **MOTION CARRIED UNIAMOUSLY.**

STAFF COMMENTS/CHAIRMAN AND MEMBER COMMENTS:

Chris Williams asked about Code Compliance.

PUBLIC COMMENTS:

Angelo Rotondo (W. Delaware Avenue) asked for a concept review of a proposed house on 251 W. Delaware Avenue. *Discussion.*

ADJOURNMENT: **Chairman David Hughes** adjourned the October 31, 2017 Historic Preservation Board Regular Meeting at 9:36 am.