

**HISTORIC PRESERVATION BOARD**  
**REGULAR MEETING**  
Lake Helen City Hall – 327 S. Lakeview Drive  
May 1, 2018 at 8:00 A.M.  
**MINUTES**

**CALL TO ORDER:** Meeting called to order by Vice Chairman Lewis Long for the May 1, 2018 Historic Preservation Board Regular Meeting at 8:02 am.

**ROLL CALL:** Vice Chairman Lewis Long, Mark Shuttleworth, Chris Williams, Bill Kless (alternate – voting in place of Chairman David Hughes), City Administrator Jason Yarborough, City Clerk Becky Witte

**Not Present:** Chairman David Hughes, Cory Spaziani

**PRESENTATION TO THE BOARD:** None for this meeting

**CEREMONIAL MATTERS:** Legislative Prayer led by Lewis Long followed by the Pledge of Allegiance.

**APPROVAL OF MINUTES:** April 3, 2018

**MOTION** by Mark Shuttleworth to approve the minutes of April 3, 2018. **SECOND** by Chris Williams. **MOTION CARRIED UNANIMOUSLY.**

**AGENDA ADDITIONS/DELETIONS:** None

**PRESENTATION TO THE BOARD:** Mike Chinelli, Chinelli Design Build, LLC discussed upcoming designs and innovative techniques for future designs.

***Discussion***

**GATEWAY CORRIDOR HISTORIC STYLE REVIEW:**

1. Residential Addition – 466 W. Main Street

Discussion with input from City Administrator Jason Yarborough, City Clerk Becky Witte and Applicant Troy Master.

**MOTION** by Chris Williams to recommend that the City Administrator approve the Residential Addition – 466 W. Main Street as presented. **SECOND** by Bill Kless. Motion carried unanimously.

2. Single Family Residence at 375 W. Park Street – Hemmerle

Discussion with input from City Administrator Jason Yarborough, City Clerk Becky Witte and Applicant Steve Hemmerle.

**MOTION** by Chris Williams to recommend that the City Administrator approve the Single Family Residence at 375 W. Park Street – Hemmerle with addition of hardy board siding on right elevation at least 6-8 inches past the bathroom window shutter and front window shutter, 3 over 1 windows (except for bathroom window), addition of board and batten on interior walls of the rear porch. **SECOND** by Mark Shuttleworth. Motion carried unanimously.

**5 MINUTE BREAK**

3. Single Family Residence at 327 Garden Street - Long

Discussion with input from City Clerk Becky Witte and Applicant Lucas Flynn, Central Florida Building and owner Paul Long.

MOTION by Chris Williams to recommend that the City Administrator approve the Single Family Residence at 327 Garden Street with the garage extending approximately 1 foot beyond the breezeway, main roof change to 6 – 12 pitch in order to provide for a deeper front porch area (approximately 8 foot front porch), shutters on front porch windows (relocating from far end window), addition of gable end corbels on rear side of garage, addition of windows on each side of rear porch door, transom window to remain over rear glass door which will be three light to match adjoining windows. SECOND by Bill Kless. Motion carried unanimously.

**PUBLIC HEARINGS:** None for this meeting

**BOARD CONSIDERATION AND DISCUSSION**

*Discussion of Certificate of Appropriateness and Updated Application*

Next Meeting on May 22, 2018 at 8:00 am.

**STAFF COMMENTS/CHAIRMAN AND MEMBER COMMENTS**

**PUBLIC COMMENTS:** NONE

**ADJOURNMENT:** Vice Chairman Lewis Long adjourned the May 1, 2018 Historic Preservation Board Regular Meeting at 11:45am.