

HISTORIC PRESERVATION BOARD
REGULAR MEETING
Lake Helen City Hall – 327 S. Lakeview Drive
January 29, 2019 at 8:00 A.M.

MINUTES

CALL TO ORDER: Meeting called to order by **Chairman David Hughes** for the January 29, 2019 Historic Preservation Board Regular Meeting at 8:03 am.

ROLL CALL: Chairman David Hughes, Vice Chairman Lewis Long, Mark Shuttleworth, Chris Williams, Interim City Administrator Becky Witte

Not Present: Cory Spaziani, Bill Kless (Alternate)

AGENDA ADDITIONS/DELETIONS: Addition to approve the December 4, 2018 meeting's minutes. Addition of the Ceremonial Matters.

APPROVAL OF MINUTES: December 4, 2018, January 8, 2019

MOTION by **Chris Williams** to approve the minutes of December 4, 2018 and January 8, 2019. **SECOND** by **Mark Shuttleworth**. **MOTION CARRIED UNANIMOUSLY.**

CEREMONIAL MATTERS: Legislative Prayer led by **Vice Chairman Lewis Long** followed by the Pledge of Allegiance.

CERTIFICATE OF APPROPRIATENESS:

1. New Single-Family Residence at 390 W Pennsylvania Ave – Lindsey Barnard Waters (Lot 65)

Discussion with input from City Administrator Becky Witte, Lindsey Barnard Waters (Applicant), Historic Design Consultant Ariel Faith, Robert Gast (Builder)

MOTION by **Vice Chairman Lewis Long** to recommend that the City Commission approve the Certificate of Appropriateness for the New Single-Family Residence at **390 W Pennsylvania Ave** with the following modification:

Bring the fence on the left side elevation out away from the house one panel to break up the flat façade.

SECOND by **Chris Williams**. **MOTION CARRIED UNANIMOUSLY.**

2. Fence at 865 Macy Ave – AAA Fence

Discussion with input from Historic Design Consultant Ariel Faith, Administrative Assistant Katie Holmes,

MOTION by **Mark Shuttleworth** to recommend that the City Commission approve the Certificate of Appropriateness for the Fence at **865 Macy Ave**.

SECOND by **Chris Williams**. **MOTION CARRIED UNANIMOUSLY.**

BOARD CONSIDERATION AND DISCUSSION:

- 1. Ivy Han Façade Improvements**
- 2. Memo to Builders**

MOTION by **Chris Williams** to endorse the memo to all contractors and builders currently working in the Gateway Overlay addressing exterior changes, shutters, garage doors, and HOA due diligence and add to the pattern book.

SECOND by **Mark Shuttleworth**. **MOTION CARRIED UNANIMOUSLY.**

STAFF COMMENTS/CHAIRMAN AND MEMBER COMMENTS:

1. Tony Troy Award rough draft

CONSENSUS to move forward with the award and bring it to the February 14th City Commission meeting.

PUBLIC COMMENTS:

Betty – excited for the city

Todd Preston – Ivy Hawn thoughts

ADJOURNMENT: Chairman David Hughes adjourned the January 29, 2019 Historic Preservation Board Regular Meeting at 9:50 am.