

**HISTORIC PRESERVATION BOARD  
REGULAR MEETING**  
Lake Helen City Hall – 327 S. Lakeview Drive  
March 26, 2019 at 8:00 A.M.

**MINUTES**

**CALL TO ORDER:** Meeting called to order by **Vice Chair Lewis Long** for the March 26, 2019 Historic Preservation Board Regular Meeting at 8:12 am.

**ROLL CALL:** Vice Chairman Lewis Long, Mark Shuttleworth, Chris Williams, City Administrator Becky Witte, Bill Kless, Elodia Koger

**Not Present:** Chairman David Hughes

**AGENDA ADDITIONS/DELETIONS:** Final Historic Design Review for 274 S Volusia Ave and 391 Main Street

**APPROVAL OF MINUTES:** February 26, 2019

**MOTION** by **Chris Williams** to approve the minutes of February 26, 2019. **SECOND** by **Mark Shuttleworth**.  
**MOTION CARRIED UNANIMOUSLY.**

**CEREMONIAL MATTERS:** Legislative Prayer led by **Vice Chair Lewis Long** followed by the Pledge of Allegiance.

**PUBLIC COMMENTS:**

Ronald Perrick (W Michigan) – in the Woods of Lake Helen, garages are being approved that are front facing and attached, also enclosed breezeways are being accepted

**CERTIFICATE OF APPROPRIATENESS:**

**1. New Single-Family Residence at 391 W Pennsylvania Ave - Edwin Cruz**

Discussion with input from Historic Design Consultant Ariel Faith, Edwin Cruz (Applicant), City Administrator Becky Witte, Ronald Perrick (W Michigan),

**MOTION** by **Chris Williams** to recommend that the City Commission approve the Certificate of Appropriateness for the New Single-Family Residence at **391 W Pennsylvania Ave** with the exception of the proposed garage and with the following modifications: Change windows to be 2 over 1, change the overhead beams and eaves to Ariel Faith's proposed changes, and remove the left window to the garage on the rear elevation.

**SECOND** by **Mark Shuttleworth**. **MOTION CARRIED UNANIMOUSLY.**

**BOARD CONSIDERATION AND DISCUSSION:**

**1. Final Report for 327 Garden Street – Presented by Historic Design Consultants Ariel Faith**

**2. Final Report for 274 S Volusia Ave - Presented by Historic Design Consultants Ariel Faith**

**MOTION** by **Mark Shuttleworth** to recommend the city staff to hold the CO for 274 S Volusia Ave until the eaves are fixed to not be boxed and to bring to the attention of the builder the concern in the difference in the garage door and the grade. **Second** by **Chris Williams**. **MOTION CARRIED UNANIMOUSLY.**

**3. Final Report for 391 Main Street - Presented by Historic Design Consultants Ariel Faith**

**MOTION** by **Chris Williams** to recommend the city staff to hold the CO for 391 Main Street until there is a fence or permanent structure to hide the air compressor unit, and ensure the front door is brown. **Second** by **Bill Kless**. **MOTION CARRIED UNANIMOUSLY.**

**4. Cory Spaziani Building on New York Avenue**

**STAFF COMMENTS/CHAIRMAN AND MEMBER COMMENTS:**

**ADJOURNMENT:** Vice Chair Lewis Long adjourned the March 26, 2019 Historic Preservation Board Regular Meeting at 10:57 am.