



**PLANNING AND LAND DEVELOPMENT
REGULATION COMMISSION (PLDRC)
REGULAR MEETING MINUTES**
Lake Helen City Hall – 327 S. Lakeview Drive
May 21, 2018 at 7:00 P.M.

CALL TO ORDER: Meeting called to order by Chairman Joseph Hammett the May 21, 2018 Planning and Land Development Regulation Commission Regular Meeting at 7:00 pm.

Present: Chairman Joseph Hammett
Commissioner Stacy Eckert Commissioner Joy Taylor
Commissioner Todd Preston (alternate as full voting member – Ann Nehrig)
Commissioner Roxann Goodman (*late arrival*)
City Clerk Becky Witte City Administrator Jason Yarborough

Not Present: Vice Chairman Ann E. Nehrig Commissioner Travis Grimm
Commissioner Robert G. Feather

DELETIONS OR MODIFICATIONS TO THE AGENDA AS PUBLISHED: None

APPROVAL OF MINUTES: March 26, 2018

MOTION by Commissioner Stacy Eckert to approve the minutes of March 26, 2018. **SECOND** by Commissioner Joy Taylor. **MOTION CARRIED UNANIMOUSLY.**

ITEM 4: Public Comments:

This time has been allocated for public comment on any item or topic not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers must approach the podium, give name and address.

Commissioner Roxann Goodman arrived.

ITEM 5: Consideration of Land Development Code Change regarding Gateway Overlay review process

Discussion and consideration to recommend the City Commission change to the City of Lake Helen Land Development Code Articles 1, 3, 4, and 5 to require a certificate of appropriateness prior to final approval of a building permit for a new structure or modification of an existing structure which changes the architectural design within the Gateway Overlay with input from City Administrator Jason Yarborough, City Clerk Becky Witte and Roger Eckert (247 Vermont Street).

MOTION by Commissioner Joy Taylor to recommend the City Commission change to the City of Lake Helen Land Development Code Articles 1, 3, 4, and 5 to require a certificate of appropriateness prior to final approval of a building permit for a new structure or modification of an existing structure which changes the architectural design within the Gateway Overlay. **SECOND** by Commissioner Roxann Goodman. **MOTION CARRIED UNANIMOUSLY.**

ITEM 6: Consideration of Annexation for Amy Henry (704 Matanzas Street)

Consideration to recommend the City Commission adopt Ordinance 2018-05 for Annexation for Amy Henry (5.24 acres) at 704 Matanzas Street.

MOTION by Commissioner Joy Taylor to recommend that the City Commission adopt Ordinance 2018-05 for Annexation for Amy Henry (5.24 acres) at 704 Matanzas Street. **SECOND** by Commissioner Stacy Eckert. **MOTION CARRIED UNANIMOUSLY.**

ITEM 7: Consideration of Future Land Use Amendment (Small Scale) for Amy Henry (704 Matanzas Street)

Consideration to recommend the City Commission adopt Ordinance 2018-06 for Future Land Use Map Amendment for 5.24 acres at 704 Matanzas Street from County R to City RR.

MOTION by Commissioner Stacy Eckert to recommend that the City Commission adopt Ordinance 2018-06 for Future Land Use Map Amendment for 5.24 acres at 704 Matanzas Street from County R to City RR. **SECOND** by Commissioner Todd Preston. **MOTION CARRIED UNANIMOUSLY.**

ITEM 8: Consideration of Rezoning for Amy Henry (704 Matanzas Street)

Consideration to recommend the City Commission adopt Ordinance 2018-07 for Rezoning of 5.24 acres at 704 Matanzas Street from County A-1 to City SFR-R (Rural).

MOTION by Commissioner Todd Preston to recommend that the City Commission adopt Ordinance 2018-07 for Rezoning of 5.24 acres at 704 Matanzas Street from County A-1 to City SFR-R (Rural). **SECOND** by Commissioner Roxann Goodman. **MOTION CARRIED UNANIMOUSLY.**

Item 9: Consideration to excuse Commissioner Travis Grimm from May and June PLDRC Meetings

Consideration to excuse Commissioner Travis Grimm from May and June PLDRC Meetings. Due to a change in his school schedule for the next 8 weeks, Commissioner Grimm will be unable to attend the May and June Planning and Land Development Regulation Commission Meeting. He requests his absence be excused.

MOTION by Commissioner Stacy Eckert to excuse Commissioner Travis Grimm from May and June PLDRC Meetings. **SECOND** by Commissioner Todd Preston. **MOTION CARRIED UNANIMOUSLY.**

Item 10: Staff and Commission Discussion

Discussion of I-4 Auto Mall Annexation

ADJOURNMENT: Chairman Joseph Hammett adjourned the May 21, 2018 Planning and Land Development Regulations Commission Regular Meeting at 7:34pm.