



**PLANNING AND LAND DEVELOPMENT
REGULATION COMMISSION (PLDRC)
REGULAR MEETING MINUTES
Lake Helen City Hall – 327 S. Lakeview Drive
June 25, 2018 at 7:00 P.M.**

CALL TO ORDER: Meeting called to order by Chairman Joseph Hammett the June 25, 2018 Planning and Land Development Regulation Commission Regular Meeting at 7:00 pm.

Present: Chairman Joseph Hammett Vice Chairman Ann E. Nehrig
Commissioner Joy Taylor Commissioner Robert G. Feather (*late arrival*)
Commissioner Todd Preston (alternate as full voting member – Travis Grimm)
Commissioner Roxann Goodman (*late arrival*)
City Clerk Becky Witte City Administrator Jason Yarborough
Not Present: Commissioner Travis Grimm (*excused*), Commissioner Stacy Eckert

DELETIONS OR MODIFICATIONS TO THE AGENDA AS PUBLISHED: None

APPROVAL OF MINUTES: May 21, 2018

MOTION by Commissioner Joy Taylor to approve the minutes of May 21, 2018. **SECOND** by Commissioner Todd Preston.
MOTION CARRIED UNANIMOUSLY.

ITEM 4: Public Comments:

This time has been allocated for public comment on any item or topic not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers must approach the podium, give name and address.

ITEM 5: Consideration of Land Development Code Change regarding Temporary Signs

Consideration to recommend the City Commission change to the City of Lake Helen Land Development Code Article 4 for temporary signs.

City Administrator Jason Yarborough introduced the proposed sign code change regarding temporary signage.

Robert Feather arrived.

Discussion with input from City Administrator Jason Yarborough and City Clerk Becky Witte.

Roxann Goodman arrived.

MOTION by Commissioner Ann Nehrig to recommend the City Commission change to the City of Lake Helen Land Development Code Article 4 for temporary signs as follows:

Temporary signs during construction of a new principle structure on a vacant lot up to five (5) acres are permitted but shall not exceed fifteen (15) square feet in sign area with a maximum of one (1) sign per property.

Temporary signs during construction of a new principle structure on a vacant lot five (5) acres or larger are permitted but shall not exceed thirty-two (32) square feet in sign area with a maximum of two (2) signs per property.

All temporary signs during construction signs must be removed before final inspection or for residential properties within fifteen (15) months of erection and for commercial properties within twenty-four (24) months of erection – whichever occurs first. A Certificate of Occupancy will not be issued until all signs are removed from the property.

SECOND by Commissioner Roxann Goodman. **MOTION CARRIED UNANIMOUSLY.**

ITEM 6: Staff and Commission Discussion

Commissioner Ann Nehrig discussed Michigan Avenue curve by Lake Helen Lake.

Commissioner Robert Feather inquired about Lake Macy project.

City Administrator Jason Yarbrough discussed the cancellation of the VGMC meeting on Wednesday, June 27, 2018.

ADJOURNMENT: Chairman Joseph Hammett adjourned the June 25, 2018 Planning and Land Development Regulations Commission Regular Meeting at 7:25 pm.