



**PLANNING AND LAND DEVELOPMENT
REGULATION COMMISSION (PLDRC)
REGULAR MEETING
Lake Helen City Hall – 327 S. Lakeview Drive
February 27, 2017 at 7:00 P.M.**

CALL TO ORDER: Meeting called to order by Chairman Joseph Hammett the February 27, 2017 Planning and Land Development Regulation Commission Regular Meeting at 7:02 pm.

Present: Chairman Joseph Hammett Vice Chairman Ann E. Nehrig
Commissioner Stacy Eckert Commissioner Camille Angeli
Commissioner Roxann Goodman (late arrival) City Clerk Becky Witte
City Administrator Jason Yarborough
Not Present: Commissioner Robert G. Feather

DELETIONS OR MODIFICATIONS TO THE AGENDA AS PUBLISHED: None

APPROVAL OF MINUTES: January 23, 2017

MOTION by Chairman Joseph Hammett to approve the minutes of January 23, 2017.

SECOND by Commissioner Stacy Eckert. **Motion Carried Unanimously.**

PUBLIC COMMENT: None

PRESENTATION: Certificate of Completion for Commissioner Stacy Eckert and Chairman Joseph Hammett – Florida Planning Officials Training Program (January 20, 2017) presented by City Administrator Jason Yarborough.

COMMISSION CONSIDERATION:

Concept Plan – Lake Helen Village

City Administrator Jason Yarborough discussed the concept plan and reminded the Commission that discussion with the applicant regarding the project and offer thoughts, comments or suggestions regarding the proposed project is welcome. The applicant may respond to the same, or offer additional comments, thoughts and suggestions regarding the proposed project. There are no binding agreements formed on either the part of the PLDRC or the developer during the concept stage.

Commissioner Roxann Goodman arrived at 7:16pm.

Commissioner Ann Nehrig submitted Form 8B as Realtor for Mr. Huss (attached)

Ann Nehrig (Rose Ave) discussed the concept plan.

COMMISSION CONSIDERATION:

Ordinance 2017-04 Voluntary Annexation for Hill (901 and 915 E. Ohio Ave)

Discussion with input from City Administrator Jason Yarborough

MOTION by Chairman Joseph Hammett to recommend the City Commission to adopt **Ordinance 2017-04 Voluntary Annexation for Hill (901 and 915 E. Ohio Ave)** at the March 9, 2017 Regular City Commission Meeting when the first reading will be held. **SECOND** by Commissioner Ann Nehrig. **Motion Carried Unanimously.**

PUBLIC HEARING: None at this time

STAFF COMMENTS/CHAIRPERSON AND MEMBER COMMENTS: Discussion of I-4 Auto Mall Workshop on March 1.

ADJOURNMENT: Chairman Joseph Hammett adjourned the February 27, 2017 Planning and Land Development Regulations Commission Regular Meeting at 7:44 pm.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Nehrig, Ann	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Planning and Land Development Regulation Commission (PLDRC)
MAILING ADDRESS 160 Rose Ave	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input checked="checked" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
CITY COUNTY Lake Helen Volusia	NAME OF POLITICAL SUBDIVISION: City of Lake Helen
DATE ON WHICH VOTE OCCURRED February 27, 2017	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="checked" type="checkbox"/> APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Ann Nehrig, hereby disclose that on February 27, 20 17 :

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of James Huss _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

As the realtor retained by James Huss, the discussion of the concept plan for S. Lakeview Drive, Lake Helen Village could inured my special private gain or loss as well as a special gain or loss to my client. I will not vote or provide input on the concept plan drawings as a member of the local planning agency.

2-27-2017

Date Filed


Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.