



# City of Lake Helen

Volusia County, Florida

Mayor Buddy Snowden  
Vice Mayor Vernon J. Burton  
Commissioner Tom Wilson  
Commissioner Michael Woods  
Commissioner Tura Schnebly

## REGULAR MEETING LAKE HELEN CITY COMMISSION June 9, 2016 7:00 P.M. AGENDA

Any individual wishing to speak before the City Commission regarding any item on the agenda must fill out and submit a BLUE speaker card to the Recording Secretary, be recognized by the Chair, and limit his/her remarks to three minutes unless otherwise directed by the City Commission. Any individual wishing to speak to the City Commission during the Public Forum portion of the agenda must fill out and submit a YELLOW speaker card to the Recording Secretary, be recognized by the Chair, and limit his/her remarks to three minutes unless otherwise directed by the City Commission. **The Public Forum portion of the agenda is reserved for citizens to address the City Commission regarding items/issues that are not on the agenda.**

**CALL TO ORDER:** Mayor Snowden

### CEREMONIAL MATTERS:

1. LEGISLATIVE PRAYER
2. PLEDGE OF ALLEGIANCE

### BUSINESS OF THE COMMISSION:

**Item 1 DELETIONS OR MODIFICATIONS TO AGENDA**

**Item 2 COMMISSION ANNOUNCEMENTS**

### **Item 3 CONSENT AGENDA:**

Item 3a: Approval of Minutes for May 9, 2016 (Joint Workshop with PLDRC on Comp Plan Update), May 12, 2016 (Regular Meeting)

Item 3b: Bills paid through May 31, 2016

Item 3c: Authorization of Purchasing Used Vehicles for Public Works and Police Department

Item 3d: Authorization for City Administrator to administer Event Program and Sponsorship Program

### **Item 4 PRESENTATIONS TO THE COMMISSION:**

Item 4a: James Moore & Co. Fiscal Year 2015 Audit Presentation

Item 4b: Proclamation: Juneteenth

### **Item 5 MONTHLY REPORTS:**

Item 5a: Planning and Land Development Regulation Commission

Item 5b: City Administrator / City Engineer

Item 5c: City Attorney

Item 5d: Police Chief and Code Enforcement



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**Item 6 PUBLIC FORUM:**

Yellow Cards – For any individual wishing to speak to any issue not on the agenda.  
Comments will be limited to three minutes unless otherwise directed by the City Commission.  
Person wishing to speak must approach the front podium, give name and address.

**Item 7 PUBLIC HEARINGS:**

Item 7a: Final Reading of Ordinance 2016-03 Assessment Procedure  
Item 7b: Final Reading of Ordinance 2016-02 Revised Charter

**Item 8 COMMISSION CONSIDERATION:**

Item 8a: Consideration of voting delegate for the 90th Annual Florida League of Cities Conference  
Item 8b: Consideration of Educational Campaign for Revised City Charter  
Item 8c: Consideration of Parade Marshal for the 4th of July Parade

**Item 9 COMMISSION DISCUSSION:** None

**Item 10 MAYOR’S REPORT AND COMMISSIONERS’ REPORTS BY ZONE**

The City Commission may discuss other issues related to these matters or any other issues relating to City business or take action on any matters relating to City government at the aforementioned meeting. If any person decides to appeal any decision by the Lake Helen City Commission with respect to any matter considered at the above meeting, he/she will need a record of the proceedings, including all testimony and evidence upon which the appeal is based. To that end, such person will need to insure that a verbatim record of the proceedings is made. The City of Lake Helen does not provide this record. Individuals with disabilities needing to participate in any of these proceedings should contact the City offices at least three (3) working days in advance of the meeting date and time at (386) 228-2121.