



# City of Lake Helen

Volusia County, Florida

Mayor Buddy Snowden  
Vice Mayor Vernon J. Burton  
Commissioner Tom Wilson  
Commissioner Michael Woods  
Commissioner Jim Connell

## REGULAR MEETING LAKE HELEN CITY COMMISSION March 9, 2017 7:00 PM AGENDA

Any individual wishing to speak before the City Commission regarding any item on the agenda must fill out and submit a BLUE speaker card to the Recording Secretary, be recognized by the Chair, and limit his/her remarks to three minutes unless otherwise directed by the City Commission. Any individual wishing to speak to the City Commission during the Public Forum portion of the agenda must fill out and submit a YELLOW speaker card to the Recording Secretary, be recognized by the Chair, and limit his/her remarks to three minutes unless otherwise directed by the City Commission. **The Public Forum portion of the agenda is reserved for citizens to address the City Commission regarding items/issues that are not on the agenda.**

**CALL TO ORDER:** Mayor Snowden

**CEREMONIAL MATTERS:**

1. LEGISLATIVE PRAYER
2. PLEDGE OF ALLEGIANCE

**BUSINESS OF THE COMMISSION:**

**Item 1 DELETIONS OR MODIFICATIONS TO AGENDA**

**Item 2 COMMISSION ANNOUNCEMENTS**

**Item 3 PRESENTATIONS TO THE COMMISSION:**

Item 3a: Zach Chalifour, CPA from James Moore & Co. Fiscal Year 2016 Audit Presentation

**Item 4 CONSENT AGENDA:**

Item 4a: Approval of Minutes for February 9, 2017 (Regular Meeting), February 3, 2017 (Strategic Planning Session Workshop)

Item 4b: Bills paid through February 28, 2017

Item 4c: Rejection of RFP #2017-01 Land Development Re-Write

Item 4d: Approval of Local Road Projects under Potential New Funding Source

Item 4e: Approval of Agreement with East Central Regional Planning Council

**Item 5 MONTHLY REPORTS:**

Item 5a: Planning and Land Development Regulation Commission

Item 5b: City Administrator / City Engineer

Item 5c: City Attorney

Item 5d: Police Chief and Code Enforcement



# City of Lake Helen

Volusia County, Florida

Mayor Buddy Snowden  
Vice Mayor Vernon J. Burton  
Commissioner Tom Wilson  
Commissioner Michael Woods  
Commissioner Jim Connell

Regular City Commission Meeting  
March 9, 2017

Page 2

**Item 6 PUBLIC HEARINGS:**

- Item 6a: First Reading of Ordinance 2017-04 Annexation of 901 and 915 E. Ohio Avenue (Hill)
- Item 6b: Second and Final Reading of Ordinance 2017-03 Amending Article 15 (Reference to Gateway Corridor Historic Style Guide)

**Item 7 PUBLIC FORUM:**

Yellow Cards – For any individual wishing to speak to any issue not on the agenda.  
Comments will be limited to three minutes unless otherwise directed by the City Commission.  
Person wishing to speak must approach the front podium, give name and address.

**Item 8 COMMISSION CONSIDERATION:**

- Item 8a: Consideration of Appointment to Planning and Land Development Regulation Commission (PLDRC)
- Item 8b: Consideration of Development Order for Recreation Vehicle Temporary Use Permit

**Item 9 COMMISSION DISCUSSION:**

- Item 9a: Discussion of obtaining input from Citizens regarding the proceeds provided from the sale of the City's electric utility distribution system
- Item 9b: Discussion of City Administrator Annual Evaluation
- Item 9c: Discussion of the Business Forum

**Item 10 MAYOR'S REPORT AND COMMISSIONERS' REPORTS BY ZONE**

The City Commission may discuss other issues related to these matters or any other issues relating to City business or take action on any matters relating to City government at the aforementioned meeting. If any person decides to appeal any decision by the Lake Helen City Commission with respect to any matter considered at the above meeting, he/she will need a record of the proceedings, including all testimony and evidence upon which the appeal is based. To that end, such person will need to insure that a verbatim record of the proceedings is made. The City of Lake Helen does not provide this record. Individuals with disabilities needing to participate in any of these proceedings should contact the City offices at least three (3) working days in advance of the meeting date and time at (386) 228-2121.