



City of Lake Helen

Volusia County, Florida

Mayor Daisy Raisler
Vice Mayor Vernon J. Burton
Commissioner Tom Wilson
Commissioner Michael Woods
Commissioner Jim Connell

LAKE HELEN CITY COMMISSION Special Meeting May 18, 2018 at 2:30 P.M. City Hall Commission Chambers AGENDA

Any individual wishing to speak before the City Commission regarding any item on the agenda must fill out and submit a BLUE speaker card to the Recording Secretary, be recognized by the Chair, and limit his/her remarks to three minutes unless otherwise directed by the City Commission. Any individual wishing to speak to the City Commission during the Public Forum portion of the agenda must fill out and submit a YELLOW speaker card to the Recording Secretary, be recognized by the Chair, and limit his/her remarks to three minutes unless otherwise directed by the City Commission. The Public Forum portion of the agenda is reserved for citizens to address the City Commission regarding items/issues that are not on the agenda.

CALL TO ORDER: Mayor Daisy Raisler

CEREMONIAL MATTERS: LEGISLATIVE PRAYER and PLEDGE OF ALLEGIANCE

BUSINESS OF THE COMMISSION:

Item 1 DELETIONS OR MODIFICATIONS TO AGENDA

Item 2 PUBLIC FORUM:

Yellow Cards - For any individual wishing to speak to any issue not on the agenda. Comments will be limited to three minutes unless otherwise directed by the City Commission. Person wishing to speak must provide name and address.

Item 3 COMMISSION CONSIDERATION:

Consideration to authorize purchase of the main operating and computer software system which controls the entire City of Lake Helen Water System.

Item 4 ADJOURNMENT

NOTICE:

The City Commission may discuss other issues related to this matter or any other issues relating to city business or take action on any matters relating to city government at the aforementioned meeting.

In accordance with Section 286.0105, Florida Statutes, any person desirous of appealing any decision reached at this meeting may need a record of the proceedings. Such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The public is encouraged to speak on issues on this Agenda that concern them. Anyone who wishes to speak should submit the request to the City Clerk prior to the beginning of the meeting. These forms are available at the front table or through the City Clerk for your convenience.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (386) 228-2358, no later than one business day before the meeting.



City of Lake Helen
AGENDA MEMORANDUM

MEETING DATE: May 18, 2018

SUBJECT: Consideration to authorize purchase of the WTP main operating control system which controls the entire City of Lake Helen Water System.

SYNOPSIS:

Safety, efficiency, and reliability are the three pillars of a well-designed municipal water system. Process automation and control systems serve a vital role in the safe and reliable operation of a water treatment plant in providing safe drinking water.

On Friday, May 11th the 17-year-old WTP Control System died. Public Works Superintendent Rick Mullen is currently utilizing a back-up system that has very limited functionality until the new system can be purchased and installed.

Staff recommends waiving the purchasing policy of acquiring bids and utilizing Sanders Company Inc in order to replace this important equipment efficiently.

FINANCIAL IMPACT:

The proposal is for \$48,076.31. The City Administrator recommends authorization of \$53,000 (which includes approximately 10% contingency).

This item was proposed for the FY 18/19 Budget. Money is available in the Water Utility Fund Balance to cover the expense.

SUGGESTED MOTION:

Motion to authorize the expenditure of up to \$53,000 for the WTP Control System and to waive the purchasing policy of acquiring bids and utilize Sanders Company Inc.

ATTACHMENT(S):

Proposal from Sanders Company Inc



Proposal

Date: 3/27/2018
Proposal #: 03680
Project: WTP CONTROL SYSTEM REH...

Customer:

LAKE HELEN, CITY OF
 P.O. BOX 39
 LAKE HELEN, FL 32744

Terms	P.O. NO.
Net 30	

Qty.	Description
1	SCI-TROL 12" TOUCH SCREEN-MAIN WTP CONTROLLER (ELIMINATES ALLEN BRADLEY AND LC3000 CONTROLLERS)
3	16 DIGITAL INPUTS, 24 VDC
1	LOCAL EXPANSION ADAPTER, 12/24VDC, ISOLATED
2	IO MODULE RELAY OUTPUT 16
2	8 ANALOG INPUTS
1	6 ISOLATED ANALOG OUTPUTS
1	UNITRONICS 1 ETHERNET MOD
2	SCI-TROL 12" TOUCH SCREEN-REMOTE WTP SITE CONTROLLERS
2	LOCAL EXPANSION ADAPTER, 12/24VDC, ISOLATED
2	8 DIGITAL INPUT 8 RELAY OUTPUTS 24VDC
2	8 ANALOG INPUTS
2	6 ISOLATED ANALOG OUTPUTS
12	FIELD SERVICE/INSTALLATION
12	ONSITE PROGRAMMING
1	CONDUIT, WIRE, AND CONSUMABLES
3	MULTITECH 4G MODEM
3	High efficiency MLPV LTE (698-2700MHZ) Groundplane with Vandalprof. (MPN: BMLPVMBLTENGP-VP)

Prepared By: **Angie Burke**

Sales Tax (6.0%) \$0.00

Email: Burke@SandersCompany.com

Items are non-returnable and non-refundable without prior approval and are subject to a re-stocking fee. Parts quoted are same as originally manufactured and supplied within the serial number given to Sanders Company.

Total \$48,076.31



January 1, 2018

City of Lake Helen, Florida

RE: Sole Source Provider

The letter serves to state that Sanders Company, Inc. is the exclusive designer and sole source provider for the SCI-TEXT product line, as utilized in your system, to include:

SCI-TEXT 1062
SCI-TEXT Plus
SCI-TROL Pump Controller
SCI-TREND
SCI-LINKs
Related Spare Parts:
MULT H5 Modem
GSM 62 Antenna

Thank you for the opportunity to provide this equipment and services.

Sincerely,

Douglas Schafer
General Manager