



City of Lake Helen City Commission Agenda

*November 8, 2018 at 7:00pm
City Hall City Commission Chambers
327 S. Lakeview Drive, Lake Helen, Florida 32744*

CALL TO ORDER: Mayor Daisy Raisler

CEREMONIAL MATTERS: Legislative Prayer and Pledge to the Flag

INSTALLATION CEREMONY: The City will hold an installation ceremony to swear in newly elected Commission Zone 2 (Vice Mayor Vernon Burton) who was reelected without opposition in June 2018.

BUSINESS OF THE COMMISSION:

ITEM 1: Additions, Deletions and Modifications to the Agenda

ITEM 2: Recognitions, Proclamations and Presentations:

Item 2a: Recognitions: Certificate of Appreciation to Nancy Weary for the October Little City, Big Sale.

Item 2b: Proclamations: Monarch City USA

Item 2c: Presentations: None

ITEM 3: **Public Forum:** *This time has been allocated for public comment on any item or topic not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers must approach the podium, give name and address.*

ITEM 4: PUBLIC HEARINGS:

Item 4a: QUASI-JUDICIAL – CERTIFICATE OF APPROPRIATENESS:

The Historic Preservation Board at its regular meeting on October 30, 2018 used the criteria set forth in the City of Lake Helen Land Development Code to review the completed applications and accompanying submittals.

Staff requests the City Commission execute the attached Certificate of Appropriateness for each application. All parties shall be given the opportunity to present evidence through documents, exhibits, testimony, or other means. All parties shall be given the opportunity to rebut evidence through cross-examination or other means. The applicants will be responsible for recording the executed Certificate of Appropriateness with the Volusia County Clerk of Court.

Item 4a (1): Certificate of Appropriateness for New Single-Family Residence at 391 W Delaware Ave

Item 4a (2): Certificate of Appropriateness for New Single-Family Residence (Model Home) at 391 W Main Street

ITEM 4b: QUASI-JUDICIAL Special Exception for Model Home

Request the Commission conduct a quasi-judicial hearing for an application for Special Exception for Model Home on lot 5 in the Woods of Lake Helen (391 W. Main Street) for Vintage Estate Homes.

ITEM 4c: LEGISLATIVE Second and Final Reading of Ordinance 2018-15 Annexation for I-4 Automall

Consideration of Annexation for I-4 Automall LLC. The Planning and Land Development Regulation Commission reviewed this at their regular meeting on August 27, 2018 and recommended approval. The first reading of Ordinance 2018-15 was approved by the City Commission on September 13, 2018.

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ITEM 4d: LEGISLATIVE Second and Final Reading of Ordinance 2018-02 Future Land Use Amendment for I-4 Automall

Consideration of Future Land Use Amendment for I-4 Automall. The City Commission approved the first reading on January 25, 2018.

ITEM 4e: QUASI-JUDICIAL Second and Final Reading of Ordinance 2018-16 Rezoning for I-4 Automall

Consideration of Rezoning for I-4 Automall LLC. The Planning and Land Development Regulation Commission reviewed this at their regular meeting on August 27, 2018 and recommended approval. The first reading of Ordinance 2018-16 was approved by the City Commission on September 13, 2018.

ITEM 5: Consideration of Resolution 2018-22 Commission Compensation

Request the Commission adopt Resolution 2018-22 readjusting compensation for the City Commission.

Item 6: Monthly Reports:

Item 6a: Events Coordinator

Item 6d: City Attorney

Item 6b: Finance Manager

Item 6e: Interim City Administrator

Item 6c: Police Chief & Code Compliance

Item 7: Commission Discussion / Reports

Item 7a: Commissioner Tom Wilson, Zone 1

Item 7d: Commissioner Jim Connell, Zone 4

Item 7b: Vice Mayor Vernon Burton, Zone 2

Item 7e: Mayor Daisy Raisler

Item 7c: Commissioner Mike Woods, Zone 3

ITEM 8: Consent Agenda

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items. The Mayor will ask if there is anyone in the audience who wishes to speak on any item on the Consent Agenda.

Item 8a: Approval of Board Meeting Minutes:

Request the Commission approve the minutes from the following Meetings:

- 1) October 11, 2018 Regular Meeting 2) October 25, 2018 Workshop

Item 8b: Acceptance of Bills paid through October 31, 2018

Request the Commission accept the bills paid report through October 31, 2018.

ITEM 9: Consideration of Annexation and Utility Agreement with the City of DeLand

Request the Commission approve the proposed Annexation and Utility Agreement with the City of DeLand and provide recommendation to the City Commission.

ITEM 10: Closing Remarks / Adjournment

NOTICE:

In accordance with Section 284.0105, Florida Statutes, any person desirous of appealing any decision reached at this meeting may need a record of the proceedings. Such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The public is encouraged to speak on issues on this Agenda that concern them. Anyone who wishes to speak should submit the request to the City Clerk prior to the beginning of the meeting. These forms are available at the front table or through the City Clerk for your convenience.

In accordance with the Americans with Disabilities Act and Section 284.24, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (384) 228-2358, no later than one business day before the meeting.