



Mayor Daisy Raisler
Vice Mayor Vernon J. Burton
Commissioner Tom Wilson
Commissioner Rick Basso
Commissioner Jim Connell

City of Lake Helen City Commission Agenda

July 11, 2019 at 7:00pm
City Hall City Commission Chambers
327 S. Lakeview Drive, Lake Helen, Florida 32744

CALL TO ORDER: Mayor Daisy Raisler

CEREMONIAL MATTERS: Legislative Prayer and Pledge to the Flag

BUSINESS OF THE COMMISSION:

ITEM 1: Additions, Deletions and Modifications to the Agenda

ITEM 2: Presentations, Recognitions, and Proclamations:

- a. Presentation:
 - i. Audit Services Selection
 - ii. FY 19/20 Tentative Budget
 - i. Adoption of Resolution 2019-11 FY 19/20 Tentative Budget
- b. Recognition: Power Volleyball
- c. Proclamations: Nan Roberts

ITEM 3: Monthly Reports:

Item a: Police Chief and Code Compliance

Item b: City Attorney

Item c: City Administrator

ITEM 4: Commission Reports

Item a: Commissioner Tom Wilson, Zone 1

Item c: Commissioner Rick Basso, Zone 3

Item b: Vice Mayor Vernon Burton, Zone 2

Item d: Commissioner Jim Connell, Zone 4

Item e: Mayor Daisy Raisler

ITEM 5: Public Forum: *This time has been allocated for public comment on any item or topic not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers must approach the podium, give name and address.*

ITEM 6: PUBLIC HEARINGS

Item a: Second and Final Reading of Ordinance 2019-01 Ballot Referendum for 2019: City Charter

Consideration of adopting Ordinance 2019-01 Ballot Referendum for 2019: City Charter

Item b: Second and Final Reading of Ordinance 2019-02 Ballot Referendum for 2019: Authorizing Expenditure of Restricted Funds by the City Commission for Limited Purposes

Consideration of adopting Ordinance 2019-01 Ballot Referendum for 2019: Authorizing Expenditure of Restricted Funds by the City Commission for Limited Purposes

Item c: Quasi-Judicial – Variance

Commission Consideration of Variance at 108 S Lakeview Drive for awning and carport.

ITEM 7: Quasi-Judicial – Certificate of Appropriateness:

The Historic Preservation Board at its regular meeting on April 23, 2019 used the criteria set forth in the City of Lake Helen Land Development Code to review the completed applications and accompanying submittals.

Staff requests the City Commission execute the attached Certificate of Appropriateness for each application. All parties shall be given the opportunity to present evidence through documents, exhibits, testimony, or other means. All parties shall be given the opportunity to rebut evidence through cross-examination or other means. The applicants will be responsible for recording the executed Certificate of Appropriateness with the Volusia County Clerk of Court.

- Item a: New Single-Family Residence at 350 W Michigan Ave – Richard Toth
- Item b: Fence and Carport at 260 N Summit Ave – D & Y Sunshine State Services Corp.
- Item c: New Fence at 294 N Lakeview Dr – Travis Grimm
- Item d: Façade Change and Fence at 133 Ohio Ave – Ivy Hawn Charter School
- Item e: Change to Certificate of Appropriateness for Fence at 108 S Lakeview Dr – Mike Moir
- Item f: Façade Change, Awning and Carport at 108 S. Lakeview Drive – Mike Moir

ITEM 8: Commission Consideration

- Item a: Consideration of Historic Preservation Board Vacancy**
Request the Commission consider appointing a member to the Historic Preservation Board.
- Item b: Consideration of Resolution 2019-09 Annual Assessment Resolution**
Request the Commission consider adopting Resolution 2019-09 – Annual Assessment Resolution.
- Item c: Consideration of Credit Card Machine Lease Payout**
Request the Commission consider the expenditure of lease payout and return of the Credit Card Machine from Lake Helen Events.
- Item d: Consideration of extending the service of the Playground Committee**
Request the City Commission consider extending the service of the Playground Review Committee.
- Item f: Consideration and Discussion of Impact Fee Study**
With recent legislative changes, request the Commission discuss and consider an impact fee study.

ITEM 9: Consent Agenda

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items. The Mayor will ask if there is anyone in the audience who wishes to speak on any item on the Consent Agenda.

- Item a: Approval of Board Meeting Minutes:**
Request the Commission approve the minutes from the following Meetings:
June 13, 2019 Regular Meeting, June 19, 2019 Budget Workshop, June 25, 2019 Special Meeting & Budget Workshop
- Item b: Acceptance of Bills paid through June 30, 2019**
Request the Commission accept the bills paid report through June 30, 2019.
- Item c: Consideration of Advertising Public Works Maintenance Worker Vacancy**
Request the Commission authorize staff to advertise and bring forth a candidate for a Maintenance Worker position instead of the vacant and budgeted Public Works Supervisor position.
- Item d: Consideration of adding Accounts Receivable to Tyler Agreement**
Request the Commission authorize staff to execute the attached addendum to the Tyler Agreement for the inclusion of Accounts Receivable.

ITEM 10: COMMISSION AND STAFF DISCUSSION

ITEM 11: Closing Remarks / Adjournment

NOTICE: *In accordance with Section 284.0105, Florida Statutes, any person desirous of appealing any decision reached at this meeting may need a record of the proceedings. Such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*

The public is encouraged to speak on issues on this Agenda that concern them. Anyone who wishes to speak should submit the request to the City Clerk prior to the beginning of the meeting. These forms are available at the front table or through the City Clerk for your convenience.

In accordance with the Americans with Disabilities Act and Section 284.24, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (384) 228-2358, no later than one business day before the meeting.