



City of Lake Helen

Volusia County, Florida

MAYOR

Buddy Snowden

COMMISSIONERS

Ann Robbins

Vernon Burton

Rick Basso

Tura Schnebly

REGULAR MEETING LAKE HELEN CITY COMMISSION December 11, 2014 7:00 P.M. AGENDA

Any individual wishing to speak before the City Commission regarding any item on the agenda must fill out and submit a BLUE speaker card to the Recording Secretary, be recognized by the Chair, and limit his/her remarks to three minutes unless otherwise directed by the City Commission. Any individual wishing to speak to the City Commission during the Public Forum portion of the agenda must fill out and submit a YELLOW speaker card to the Recording Secretary, be recognized by the Chair, and limit his/her remarks to three minutes unless otherwise directed by the City Commission. **The Public Forum portion of the agenda is reserved for citizens to address the City Commission regarding items/issues that are not on the agenda.**

CALL TO ORDER: Mayor Snowden

CEREMONIAL MATTERS:

1. LEGISLATIVE PRAYER
2. PLEDGE OF ALLEGIANCE

BUSINESS OF THE COMMISSION:

1. DELETIONS OR MODIFICATIONS TO AGENDA
2. COMMISSION ANNOUNCEMENTS
3. APPROVAL OF MINUTES: November 13, 2014 (Regular)
November 17, 2014 (Special Meeting)
December 1, 2014 (Special Meeting)
4. CONSENT AGENDA:
a) Bills paid through November 30, 2014
5. PRESENTATIONS TO THE COMMISSION: None
6. MONTHLY REPORTS:
a) City Engineer
b) Local Planning Agency (PLDRC)
c) Parks and Recreation Board



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7. **PUBLIC FORUM:** Yellow Cards – For any individual wishing to speak to any issue not on the agenda. Comments will be limited to three minutes unless otherwise directed by the City Commission. Person wishing to speak must approach the front podium, give name and address.
8. **PUBLIC HEARINGS:** none for this meeting
9. **COMMISSION CONSIDERATION:**
 - A) Consideration to grant the Certificate of Appropriateness for addition of storage building at 150 W. New York Avenue for Cory Spaziani
 - B) Consideration of Food Vendor Agreement
 - C) Consideration of Agreement with LPG
 - D) Consideration of Brent Milikan's engagement letter for FY 2014
 - E) Consideration of Statements of Qualifications for the position of City Attorney
 - F) Consideration of City Administrator Applications
10. **COMMISSION DISCUSSION:**
 - A) Discussion of two regular Commission Meetings per month
 - B) Discussion of Public Records Policy
 - C) Discussion of City Clerk
11. **STAFF REPORTS:**
 - a. City Attorney
 - b. Police Chief and Code Enforcement Officer
 - c. City Administrator
12. **MAYOR'S REPORT AND COMMISSIONERS' REPORTS BY ZONE**
13. **ADJOURNMENT**

The City Commission may discuss other issues related to these matters or any other issues relating to City business or take action on any matters relating to City government at the aforementioned meeting. If any person decides to appeal any decision by the Lake Helen City Commission with respect to any matter considered at the above meeting, he/she will need a record of the proceedings, including all testimony and evidence upon which the appeal is based. To that end, such person will need to insure that a verbatim record of the proceedings is made. The City of Lake Helen does not provide this record. Individuals with disabilities needing to participate in any of these proceedings should contact the City offices at least three (3) working days in advance of the meeting date and time at (386) 228-2121.