

**REGULAR MEETING
LAKE HELEN CITY COMMISSION
February 13, 2014
7:00 P.M.**

AGENDA

Any individual wishing to speak before the City Commission regarding any item on the agenda must fill out and submit a BLUE speaker card to the Recording Secretary, be recognized by the Chair, and limit his/her remarks to three minutes unless otherwise directed by the City Commission. Any individual wishing to speak to the City Commission during the Public Forum portion of the agenda must fill out and submit a YELLOW speaker card to the Recording Secretary, be recognized by the Chair, and limit his/her remarks to three minutes unless otherwise directed by the City Commission. **The Public Forum portion of the agenda is reserved for citizens to address the City Commission regarding items/issues that are not on the agenda.**

CALL TO ORDER: Mayor Snowden

INVOCATION AND PLEDGE OF ALLEGIANCE

DELETIONS OR MODIFICATIONS TO AGENDA

COMMISSION ANNOUNCEMENTS

1. **MINUTES:** January 9, 2014
January 27, 2014
2. **CONSENT AGENDA:**
 - a) Bills paid through January 31, 2014
 - b) CAC sales report
3. **PRESENTATIONS:** none for this meeting
4. **MONTHLY REPORTS:**
 - a) City Engineer
 - b) Local Planning Agency (PLDRC)
 - c) Parks and Recreation Board
 - d) Events Coordinator
5. **PUBLIC FORUM:** Yellow Cards – For any individual wishing to speak to any issue not on the agenda. Comments will be limited to three minutes unless otherwise directed by the City Commission. Person wishing to speak must approach the front podium, give name and address.

6. **PUBLIC HEARINGS:** none for this meeting
7. **COMMISSION CONSIDERATION:**
 - A) Consideration of applications for appointment to the Lake Helen Local Planning Agency (PLDRC)
 - B) Consideration of request from the Lake Helen Garden Club to use the city bus for a local garden tour
 - C) Consideration of request from the Lake Helen Parks and Recreation Board to host a public event on Saturday, March 22, 2014 in Blake Park titled "A Food Truck Affair"
 - D) Consideration of request from the 125th Jubilee Celebration Committee for the Parks and Recreation Board to utilize the balance of the 125th Jubilee Celebration donation funds toward the purchase of outdoor movie equipment
 - E) Consideration of request from the Volusia County Property Appraiser for the City of Lake Helen to submit a Certificate of Correction of Non-Ad Valorem Assessment Roll to the Tax Collector
 - F) Consideration of quotes for cleaning services for city facilities
8. **COMMISSION DISCUSSION:**
 - A) Discussion regarding Creative Arts Café: 1) Lake Helen Limited Partners' proposed leasing terms for the Creative Arts Café; and 2) Negotiation process for the development of the lease agreement for the Creative Arts Café
9. **STAFF REPORTS:**
 - a. City Attorney
 - b. Police Chief
 - c. City Administrator
 - d. Code Enforcement Officer
 - e. Creative Arts Café Supervisor
10. **MAYOR'S REPORT AND COMMISSIONERS' REPORTS BY ZONE**
11. **ADJOURNMENT**

The City Commission may discuss other issues related to these matters or any other issues relating to City business or take action on any matters relating to City government at the aforementioned meeting. If any person decides to appeal any decision by the Lake Helen City Commission with respect to any matter considered at the above meeting, he/she will need a record of the proceedings, including all testimony and evidence upon which the appeal is based. To that end, such person will need to insure that a verbatim record of the proceedings is made. The City of Lake Helen does not provide this record. Individuals with disabilities needing to participate in any of these proceedings should contact the City offices at least three (3) working days in advance of the meeting date and time at (386) 228-2121.