



City of Lake Helen

Volusia County, Florida

City Commission First Budget Hearing

September 7, 2016 at 7:00pm

City Commission Chambers

MINUTES

Present:

Mayor Buddy Snowden

Commissioner Michael Woods

City Clerk Becky Witte

Commissioner Tom Wilson

Commissioner Tura Schnebly

City Administrator Jason Yarborough

Not Present: Vice Mayor Vernon Burton

CALL TO ORDER: Mayor Buddy Snowden called to order the September 7, 2016 First Budget Hearing at 7:04 pm.

CEREMONIAL MATTERS: Legislative Prayer led by Commissioner Tom Wilson followed by the Pledge of Alliance

DELETIONS OR MODIFICATIONS TO AGENDA: None

PUBLIC FORUM: None

Item 3 PUBLIC HEARING:

Item 3a: Fiscal Year 2016/2017 Millage Rate and Budget

Item 4 COMMISSION CONSIDERATION:

Item 4a: Consideration of Resolution 2016-09 establishing Fiscal Year 2016-17 Proposed General Municipal Millage Rate

City Administrator Jason Yarborough Read the Title of Resolution 2016-09: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAKE HELEN OF VOLUSIA COUNTY, FLORIDA, FOR THE 2016-2017 FISCAL YEAR; ADOPTING THE TENTATIVE LEVYING OF AD VALOREM TAXES AT A MILLAGE RATE OF 7.8 MILLS (WHICH IS LOWER THAN THE ROLLED-BACK RATE OF 9.3383—A DECREASE OF 16.47%) AND PROVIDING AN EFFECTIVE DATE. WHEREAS, on July 14, 2016, the City Commission of the City of Lake Helen adopted Resolution 2016- 04 approving the proposed millage rate necessary to fund the city's tentative Municipal budget; and, WHEREAS, pursuant to law and utilizing the rates established in the said resolution, on August 17th, 2016, the Volusia County Property Appraiser mailed a Notice of Proposed Property Taxes to each taxpayer listed on the current year's assessment roll; and, WHEREAS, the said Notice of Proposed Property Taxes advised the recipients of a public hearing to be conducted by the City Commission on this date for consideration of its adjusted tentative general municipal budget and the proposed millage necessary to fund the said budget; and, WHEREAS, the public hearing has been held as specified in the Notice of Proposed Property Taxes and in accordance with applicable law; WHEREAS, the gross taxable value for operating purposes not exempt from taxation within Volusia County has been certified by the County Property Appraiser to the City of Lake Helen in Volusia County as \$80,181,193. NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF LAKE HELEN, FLORIDA;



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1. That the following proposed millage rate to fund an adjusted tentative general municipal budget is hereby approved in accordance with applicable law: General Fund 7.8 mills
 2. The millage rate levied herein is less than the rolled back rate of 9.3383 percent—a decrease of 16.47%.
 3. This resolution shall take effect immediately upon its adoption.
- DULY ADOPTED in public hearing, this 7th day of September, A.D., 2016.

MOTION by **Commissioner Tom Wilson** to adopt Resolution 2016-09, A Fiscal Year 2016-17 Proposed General Municipal Millage Rate. **SECOND** by **Commissioner Tura Schnebly**.
MOTION CARRIED UNANIMOUSLY.

Item 4b: Consideration of Resolution 2016-10 Adopting Changed Revenue Estimates and the Fiscal Year 2016-17 Adjusted Tentative General Municipal Budget

City Administrator Jason Yarborough read the title of Resolution 2016-10: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAKE HELEN, VOLUISA COUNTY, FLORIDA, ADOPTING A TENTATIVE BUDGET FOR THE FISCAL YEAR 2016-17; PROVIDING AN EFFECTIVE DATE.

WHEREAS, on July 14, 2016, the City Administrator presented the tentative budget for further consideration by the City Commission; and,

WHEREAS, the City of Lake Helen of Volusia County, Florida held a public hearing on this date as required by Florida Statutes; and,

WHEREAS, the City of Lake Helen of Volusia County, Florida, set forth the appropriations and revenue estimate for the Fiscal Year 2016-17 budget in the amount of \$2,940,920; and,

WHEREAS, the City Commission on this date adopted a resolution approving a proposed millage rate to fund this tentative budget;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF LAKE HELEN, FLORIDA THAT;

1. The fiscal year 2016-17 tentative budget is hereby adopted.
2. The City Administrator is hereby authorized and directed to prepare and publish all necessary and required notices prior to the final budget hearing, and to provide copies of this resolution to all parties as may be required by applicable law.
3. This resolution shall take effect immediately upon its adoption.

DULY ADOPTED in public hearing, this 7th day of September, A.D., 2016.

Discussion.

MOTION by **Commissioner Tura Schnebly** to instruct the City Administrator to modify line 519.3100 – Professional Services to include an addition of \$6,000 for a Compensation and Job Classification Study which would bring that line item to \$40,782 (from \$34,782) and for the City Administrator to modify 519.4100 to Contingency to \$60,000 to \$54,000.

SECOND by **Commissioner Michael Woods**.

Discussion.

MOTION CARRIED UNANIMOUSLY.

MOTION by **Commissioner Tom Wilson** to adopt Resolution 2016-10, Adopting Changed Revenue Estimates and the Fiscal Year 2016-17 Adjusted Tentative General Municipal Budget as amended by Commissioner Schnebly's previous motion.

SECOND by **Commissioner Tura Schnebly**.

MOTION CARRIED UNANIMOUSLY.

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Item 4c: Consideration of Resolution 2016-11 Fee Schedule

City Administrator Jason Yarborough read the title of Resolution 2016-11:

A RESOLUTION OF THE CITY OF LAKE HELEN, VOLUSIA COUNTY, FLORIDA, ADOPTING THE "CITY OF LAKE HELEN FEE SCHEDULE"; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING ORDINANCES AND RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE OF OCTOBER 1, 2016.

MOTION by **Commissioner Tom Wilson** to adopt Resolution 2016-11 Fee Schedule.

SECOND by **Commissioner Michael Woods**.

Discussion with input from City Administrator Jason Yarborough and City Clerk Becky Witte.

MOTION CARRIED UNANIMOUSLY.

Item 5 ADJOURNMENT: Mayor Buddy Snowden adjourned the September 7, 2016 First Budget Hearing at 7:22pm. Lake Macy Special Meeting to follow.