



City of Lake Helen

Volusia County, Florida

Mayor Buddy Snowden
Vice Mayor Vernon J. Burton
Commissioner Tom Wilson
Commissioner Michael Woods
Commissioner Jim Connell

Regular Meeting
Lake Helen City Commission
July 13, 2017
MINUTES

CALL TO ORDER: Mayor Buddy Snowden called to order the July 13, 2017 Regular Meeting of the Lake Helen City Commission at 7:00 pm.

Present:

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|-----------------------------|-------------------------------------|
| Mayor Buddy Snowden | Vice Mayor Vernon Burton |
| Commissioner Tom Wilson | Commissioner Michael Woods |
| Commissioner Jim Connell | City Clerk Becky Witte |
| City Attorney Scott Simpson | City Administrator Jason Yarborough |

CALL TO ORDER: Mayor Buddy Snowden

LEGISLATIVE PRAYER AND PLEDGE OF ALLEGIANCE: Led by Commissioner Tom Wilson.

DELETIONS OR MODIFICATIONS TO AGENDA:

City Administrator Jason asked to remove Item 4d: Approval of Fire Service Contract with Volusia County from the Consent Agenda.

MOTION by **Vice Mayor Vernon Burton** to remove item #4d Approval of Fire Service Contract with Volusia County from the Consent Agenda.

SECOND by **Commissioner Tom Wilson**.

MOTION CARRIED UNANIMOUSLY.

COMMISSION ANNOUNCEMENTS:

Mayor Buddy Snowden presented check for \$250.00 for donation from the Volusia Region of the Antique Automobile Club of America for assistance with their annual Car Show.

PRESENTATIONS TO THE COMMISSION:

ITEM 3a: Senator Dorothy Hukill

Mayor Buddy Snowden introduced **Senator Dorothy Hukill** who presented a legislative update with discussion from the City Commission and City Administrator.

ITEM 3b: Wildfire Mitigation efforts for Main Street

Joseph M. Gocsik, ACF, CF, Managing Member, Forest Environmental Solutions, LLC discussed the wildfire mitigation efforts.

Commissioner Michael Woods discussed the landscape buffer and mulching within the buffer. Discussion with input from City Administrator Jason Yarborough.



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CONSENT AGENDA:

The action proposed is stated for each item on the Consent Agenda in the Agenda Packet. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items. The Mayor will ask if there is anyone in the audience who wishes to speak on any item on the Consent Agenda.

Item 4a: Approval of Minutes: June 8, 2017 (Regular Meeting), June 19, 2017 (Joint Workshop), June 19, 2017 (Special Meeting)

Item 4b: Acceptance of Bills paid through June 30, 2017

Item 4c: Input for Gateway Corridor Historic Style Review for 390 S. Volusia Avenue – New Single Family Home

~~Item 4d: Approval of Fire Service Contract with Volusia County removed from Consent Agenda~~

Public Comment:

Janice Driggers () made inquiry of the Bills Paid report

MOTION by **Commissioner Tom Wilson** to approve Item 4a: Approval of Minutes: June 8, 2017 (Regular Meeting), June 19, 2017 (Joint Workshop), June 19, 2017 (Special Meeting), Item 4b: Acceptance of Bills paid through June 30, 2017, and Item 4c: Input for Gateway Corridor Historic Style Review for 390 S. Volusia Avenue – New Single Family Home as presented on the consent agenda. **SECOND** by **Commissioner Michael Wood**.

Public Comment:

Janice Driggers (Westlake Drive) made inquiry of the Bills Paid report.

Discussion.

MOTION CARRIED UNANIMOUSLY.

4D: Approval of Fire Service Contract with Volusia County

Discussion with input from City Administrator Jason Yarborough

MOTION by **Vice Mayor Vernon Burton** to approve the Fire Service Contract with Volusia County contingent upon approval of minor changes by the City Attorney and City Administrator.

SECOND by **Commissioner Tom Wilson**.

Discussion.

MOTION CARRIED UNANIMOUSLY.

ITEM 5: MONTHLY REPORTS:

ITEM 5A: Planning and Land Development Regulation Commission: **Chairman Joe Hammett** recapped the June Workshop Meeting with the City Commission as well as Land Development Code Rewrite and he discussed welcoming the newest member of the Planning and Land Development Regulation Commission, Travis Grimm.

ITEM 5B: City Administrator/City Engineer: City Administrator Jason Yarborough discussed paving, as well as the Lake Helen Water Tower.



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ITEM 5C: City Attorney: **None**

ITEM 5D: Police Chief and Code Compliance: **Chief Michael Walker** requested a change in the Police Department Capital Outlay from an expenditure for new Radios to an expenditure of a speed trailer. Consensus for the expenditure change.

Commissioner Michael Woods requested the City Administrator return the discussion of the Lake Helen Water Tower to a future City Commission Regular Meeting.

ITEM 6: PUBLIC HEARINGS:

Item 6a: Resolution 2017-06 - Tentative Millage

City Attorney Scott Simpson read the title of Resolution 2017-07 A RESOLUTION BY THE CITY OF LAKE HELEN, FLORIDA, RELATING TO THE LEVY OF A GENERAL MUNICIPAL AD VALOREM TAX FOR THE 2017-18 TAX YEAR; PROVIDING A ROLLED BACK MILLAGE RATE FOR GENERAL MUNICIPAL PURPOSES; ESTABLISHING A PROPOSED MILLAGE RATE FOR GENERAL MUNICIPAL PURPOSES; ESTABLISHING A PUBLIC HEARING; PROVIDING FOR NOTICE TO THE VOLUSIA COUNTY PROPERTY APPRAISER; PROVIDING AN EFFECTIVE DATE.

Kent Titcomb (711 Lemon Avenue) discussed millage and the fire assessment.

Discussion with input from City Administrator Jason Yarborough noting the proposed millage is 7.8 which is higher than the rolled back rate of 7.3045 (an increase of 6.78%).

MOTION by **Commissioner Tom Wilson** to adopt Resolution 2017-06 Tentative Millage. **SECOND** by **Commission Jim Connell**.

Discussion.

MOTION CARRIED UNANIMOUSLY.

ITEM 7: PUBLIC FORUM:

Karen Garyantes (Market in the Park) discussed electric at the Shuffleboard Building, trash receptacles, and custodial issues.

Discussion of Blake Park and Market in the Park with input from Karen Garyantes and City Administrator Jason Yarborough.

Mr. Cody (Goodwin Street) discussed open aired sales with input from Kent Titcomb (711 Lemon Ave).

Carol Fritz (First Chance Ministry) discussed the Jesus Light of Life Outreach Ministries & Associates – Last Chance Outreach.

Item 8: COMMISSION CONSIDERATION:

Item 8a: Adoption of Fire Assessment fees for FY17-18 - Resolution 2017-07



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City Attorney Scott Simpson read Title of RESOLUTION 2017-07. A RESOLUTION OF LAKE HELEN, FLORIDA, RELATING TO THE PROVISION OF FIRE RESCUE SERVICES, FACILITIES AND PROGRAMS IN THE CITY; ESTABLISHING THE RATE OF ASSESSMENT FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2017; IMPOSING FIRE RESCUE ASSESSMENTS AGAINST ASSESSED PROPERTY LOCATED WITHIN THE CITY; APPROVING THE ASSESSMENT ROLL FOR SUCH FISCAL YEAR AND DIRECTING DELIVERY THEREOF TO THE TAX COLLECTOR; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Discussion with input from City Administrator Jason Yarborough.

MOTION by Commissioner Tom Wilson to adopt Resolution 2017-07, Rate of Fire Assessment for Fiscal Year 2017/2018.

SECOND by Vice Mayor Vernon Burton.

Discussion with Public Input from Kent Titcomb (711 Lemon Avenue) and Ann Robbins (Hobart Avenue) and input from City Attorney Scott Simpson.

MOTION CARRIED 3-2 WITH Commissioner Jim Connell and Mayor Buddy Snowden voting NO.

ITEM 9: COMMISSION DISCUSSION: None

ITEM 10: MAYOR'S REPORT AND COMMISSIONERS' REPORTS BY ZONE

Commissioner Michael Woods discussed the Safe Routes to School Grant.

Discussion of Lake Macy.

Commissioner Tom Wilson discussed paving on New York Avenue.

Vice Mayor Vernon Burton discussed passing of Mrs. Cody.

Commissioner Michael Woods discussed 4th of July in Lake Helen.

Commissioner Jim Connell discussed 4th of July Fireworks and display of maps as well as pictures of past Lake Helen Mayors.

ITEM 11: ADJOURNMENT: Mayor Buddy Snowden adjourned of the July 13, 2017 Regular Meeting of the Lake Helen City Commission at 10:20pm.