



City of Lake Helen

Volusia County, Florida

Mayor Buddy Snowden
Vice Mayor Vernon J. Burton
Commissioner Tom Wilson
Commissioner Michael Woods
Commissioner Jim Connell

Regular Meeting
Lake Helen City Commission
September 14, 2017 following the Final Budget Hearing at 7:00pm
MINUTES

CALL TO ORDER: Mayor Buddy Snowden called to order the September 14, 2017 Regular Meeting of the Lake Helen City Commission at 7:17 pm. Meeting began following the Final Budget Hearing at 7:00pm.

Present: Mayor Buddy Snowden Vice Mayor Vernon Burton
Commissioner Michael Woods Commissioner Jim Connell
City Clerk Becky Witte City Attorney Scott Simpson
City Administrator Jason Yarborough

Not Present: Commissioner Tom Wilson

CALL TO ORDER: Mayor Buddy Snowden

DELETIONS OR MODIFICATIONS TO AGENDA: None

COMMISSION ANNOUNCEMENTS: Vice Mayor Vernon Burton asked for a moment of silence in remembrance of 9/11. *Moment of Silence in Remembrance of 9/11.*

PRESENTATIONS TO THE COMMISSION: None

CONSENT AGENDA:

The action proposed is stated for each item on the Consent Agenda in the Agenda Packet. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items. The Mayor will ask if there is anyone in the audience who wishes to speak on any item on the Consent Agenda.

Item 4a: Approval of Minutes: August 10, 2017 (Regular Meeting)

Item 4b: Acceptance of Bills paid through August 31, 2017

Item 4c: Input for Gateway Corridor Historic Style Review for In-ground Pool at 310 W Michigan Avenue

Item 4d: Input for Gateway Corridor Historic Style Review for In-ground Pool at 807 Pleasant Street

Question from Commissioner Jim Connell on the Bills Paid Report

Public Comment: None

MOTION by Vice Mayor Vernon Burton to approve the consent agenda as presented. **SECOND** by Commissioner Jim Connell.

Discussion by Commissioner Michael Woods on the Gateway Corridor Review process.

MOTION CARRIED UNANIMOUSLY.



City of Lake Helen

Volusia County, Florida

Mayor Buddy Snowden
Vice Mayor Vernon J. Burton
Commissioner Tom Wilson
Commissioner Michael Woods
Commissioner Jim Connell

ITEM 5: MONTHLY REPORTS:

ITEM 5A: Planning and Land Development Regulation Commission:

Chairman Joe Hammett discussed the PLDRC meeting in August regarding Gateway Corridor and Land Development Code Re-Write.

Discussion

ITEM 5B: City Administrator/City Engineer: **City Administrator Jason Yarborough** discussed the volunteers after Hurricane Irma. He thanked the volunteers and the citizens of Lake Helen for their efforts. He discussed clean-up efforts for the City after Hurricane Irma.

Discussion with input from City Administrator Jason Yarborough and City Attorney Scott Simpson as well as Alan Cooke (Pleasant Street).

Special Meeting to discuss Debris Removal set for Wednesday, September 20, 2017 at 9:00am.

ITEM 5C: City Attorney: **None**

ITEM 5D: Police Chief and Code Compliance: Discussion and Update of Code Compliance Officer Caleb Bruder.

ITEM 6: PUBLIC HEARINGS: None for this meeting.

ITEM 7: PUBLIC FORUM:

Lewis Long (Euclid Avenue) discussion of easement on Ohio Avenue.

Janice Driggers (Westlake Drive) discussed public involvement in PLDRC meetings.

Item 8: COMMISSION CONSIDERATION:

Item 8a: Consideration of request from Keith Chester regarding Health Insurance Payments

Discussion with input from City Administrator Jason Yarborough, City Attorney Scott Simpson and former Police Chief Keith Chester.

MOTION by **Vice Mayor Vernon Burton** to allow for Keith Chester to pay health insurance premiums monthly. **SECOND** by **Commissioner Michael Woods**.

Discussion

MOTION CARRIED UNANIMOUSLY.

Item 8b: Consideration of Contract with Hopton Roofing for sale of 165 W. Ohio Avenue

Discussion with input from City Administrator Jason Yarborough and City Attorney Scott Simpson.

MOTION by **Commissioner Michael Woods** to authorize execution of the purchase and lease agreement between the City and Hopton Roofing, Inc. **SECOND** by **Vice Mayor Vernon Burton**.

MOTION CARRIED 3-1 WITH MAYOR BUDDY SNOWDEN VOTING NO.



City of Lake Helen

Volusia County, Florida

Mayor Buddy Snowden
Vice Mayor Vernon J. Burton
Commissioner Tom Wilson
Commissioner Michael Woods
Commissioner Jim Connell

Item 8c: Consideration for Certificate of Appropriateness for Detached Garage at 291 W. Delaware Avenue
Discussion with input from City Administrator Jason Yarborough

MOTION by **Commissioner Michael Woods** to approve the Certificate of Appropriateness for Detached Garage at 291 W. Delaware Avenue with additions (shutters, details and window details) as recommended by the Historic Preservation Board. **SECOND** by **Vice Mayor Vernon Burton**.

Discussion

MOTION CARRIED UNANIMOUSLY.

Item 8d: Consideration to reappoint David Hughes to Historic Preservation Board

MOTION by **Vice Mayor Vernon Burton** to reappoint David Hughes to Historic Preservation Board.

SECOND by **Commissioner Jim Connell**. **MOTION CARRIED UNANIMOUSLY.**

Item 8e: Consideration to reappoint Cory Spaziani to Historic Preservation Board

MOTION by **Commissioner Michael Woods** to reappoint Cory Spaziani to Historic Preservation Board.

SECOND by **Commissioner Jim Connell**. **MOTION CARRIED UNANIMOUSLY.**

ITEM 9: COMMISSION DISCUSSION:

Vice Mayor Vernon Burton discussed reappointment to boards.

Commissioner Jim Connell discussed Hurricane Irma and discussed a Resolution for next month for Texting While Driving. **Vice Mayor Vernon Burton** discussed the Texting While Driving Resolution.

Discussion

Commissioner Michael Woods discussed Hurricane Irma as well as underground power.

Vice Mayor Vernon Burton discussed text alerts.

Mayor Buddy Snowden discussed Hurricane Irma. He discussed the home on the corner of Park and Euclid.

ITEM 10: MAYOR'S REPORT AND COMMISSIONERS' REPORTS BY ZONE

ITEM 11: ADJOURNMENT: **Mayor Buddy Snowden** adjourned of the September 14, 2017 Regular Meeting of the Lake Helen City Commission at 9:33 pm.