



*City of Lake Helen
Budget Workshop
Minutes*

July 17, 2018 at 9:00am

City Hall City Commission Chambers
327 S. Lakeview Drive, Lake Helen, Florida 32744

Mayor Daisy Raisler
Vice Mayor Vernon J. Burton
Commissioner Tom Wilson
Commissioner Michael Woods
Commissioner Jim Connell
City Administrator Jason Yarborough
City Clerk Becky Witte
City Attorney Scott Simpson

CALL TO ORDER: Mayor Daisy Raisler called to order the July 17, 2018 First Budget Workshop at 9:00 am

PRESENT:

Mayor Daisy Raisler

Commissioner Tom Wilson

Commissioner Jim Connell

City Clerk Becky Witte

Police Chief Michael A. Walker

Vice Mayor Vernon Burton

Commissioner Michael Woods

Finance Manager Jason Lawrence

Public Works Superintendent Rick Mullen

City Administrator Jason Yarborough

CEREMONIAL MATTERS: Legislative Prayer and Pledge to the Flag led by Commissioner Tom Wilson.

BUSINESS OF THE COMMISSION:

ITEM 1: Additions, Deletions and Modifications to the Agenda

ITEM 2: Commission Announcements

Commissioner Jim Connell announced that he would be leaving the meeting at approximately 10:00am due to a rescheduled appointment.

ITEM 3: DISCUSSION OF CITY COMMISSION COMPENSATION

Vice Mayor Vernon Burton requested to discuss City Commission compensation.

Discussion with input from City Administrator Jason Yarborough and Finance Manager Jason Lawrence as well as Rick Mullen, Public Works Superintendent.

ITEM 4: DISCUSSION CITY ADMINISTRATOR COMPENSATION

Commissioner Michael Woods requested to discuss the City Administrator's compensation Package.

Discussion with input from City Administrator Jason Yarborough, Ann Robbins (Hobart Avenue), Betty O'Laughlin (McKenzie Road), Ranger James (Volusia Avenue), Betty Doherty (Lake Helen Villas), Todd Preston (Connecticut Avenue), and Rick Mullen Public Works Superintendent.

Consensus for \$90,000 to be included in final budget.

ITEM 5: DISCUSSION OF LAKE RESTORATION ACTIVITIES

Commissioner Michael Woods requested to discuss Lake Restoration Activities. The information and costs are included in the agenda packet.

Discussion with input from City Administrator Jason Yarborough, Todd Preston, and Representative from the Committee to Save Lake Helen Lake, Ranger James (Volusia Avenue).

Consensus to allocate \$5,000 in final budget.

ITEM 6: DISCUSSION OF BOYS AND GIRLS CLUB FUNDING REQUEST

The Lake Helen Boys and Girls Club will discuss its funding request presented at the April 12th Commission meeting.

Discussion with input from City Administrator Jason Yarborough, Chance McElveen (Boys and Girls Club), Ann Robbins (Hobart Avenue), Betty O'Laughlin (McKenzie Road), Ranger James (Volusia Avenue), and Kelly Frasca (Event Coordinator).

Vice Mayor to return in August.



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ITEM 7: DISCUSSION OF IMPACT FEE STUDY

Staff requests Commission Discussion and Consideration of an impact fee study to assist the City with its review and update of Impact Fees that are applied to new development. Current impact fees were enacted by Resolution 98-7 (approved April 2, 1998) for Streets (\$550), General Government (\$200), Law Enforcement (\$200), Parks and Recreation (\$200) and Water (\$1,000 per ERU).

Discussion with input from City Administrator Jason Yarborough, City Clerk Becky Witte, Public Works Superintendent Rick Mullen, and Todd Preston (Conneticut Avenue).

Consensus to allow staff to get prices on an impact fee study.

ITEM 8: CONTINUED DISCUSSION OF PROPOSED FY 2018-19 BUDGET

Item 8a FY 19-23 Capital Improvement Plan

Discussion with input from City Administrator Jason Yarborough, City Clerk Becky Witte, Public Works Superintendent Rick Mullen, Todd Preston (Conneticut Avenue), and Ann Robbins (Hobart Avenue)

Public Comments:

Betty O'Laughlin (McKenzie Road)

Adjournment: Mayor Daisy Raisler adjourned the July 17, 2018 First Budget Workshop at 12:04 pm.