



City of Lake Helen
City Commission Minutes

January 10, 2019 at 7:00pm

City Hall City Commission Chambers
327 S. Lakeview Drive, Lake Helen, Florida 32744

Mayor Daisy Raisler
Vice Mayor Vernon J. Burton
Commissioner Tom Wilson
Commissioner Jim Connell
Commissioner Rick Basso
Interim City Administrator Becky Witte
City Attorney Scott Simpson

CALL TO ORDER: Mayor Daisy Raisler called to order the January 10, 2019 Regular City Commission Meeting at 7:00pm.

Legislative prayer and pledge of allegiance led by Lewis Long.

ROLL CALL: Commissioner Tom Wilson, Commissioner Rick Basso, Commissioner Jim Connell, Mayor Daisy Raisler, City Attorney Scott Simpson, City Administrator Becky Witte. Vice Mayor Vernon Burton arrived at 7:24pm.

BUSINESS OF THE COMMISSION:

ITEM 1: Additions, Deletions and Modifications to the Agenda: None

ITEM 2: Recognitions, Proclamations and Presentations:

Item 2a: Recognitions: Employee Service Awards: 20 Years of Service to Commander R. Brandon Mullins and 5 Years of Service to Becky Witte.

Recognition of Mrs. Virginia Butler and the Butler's Express 2018 Return.

Item 2b: Proclamations: None

Item 2c: Presentations: Presentation from Code Red, Becki Gallahan

Discussion with input from Becki Gallahan, City Administrator Becky Witte, Ann Robbins (Hobart St.), Joy Taylor (N. High St.), Debbie Ritchie (W Michigan Ave.), Doug Young (Lake Pearl).

Consensus to re-address at the February Commission Meeting - to review literature, press releases and contract.

ITEM 3: 2019 State of the City Address: Presented by City Administrator Becky Witte

ITEM 4: Public Forum:

Joy Taylor (High St) – The Committee to Save Lake Helen Lake, Vikki Loeffler Pleasant (St) – Tree Permits, Alan Cooke Sr (Oak Tree Ln) – Tree Permits, Todd Preston (Connecticut Ave) – CHOPS (Citizens Helping Our Public Works Staff) recycling and adopt a corner program and Betty O'Laughlin (McKenzie Rd) – Recycling.

ITEM 5: Monthly Reports:

Item 5a: Events Coordinator: Report from City Administrator Becky Witte regarding the 2018 5k Stressbuster and Fun Run. Kelly Frasca was not in attendance.

Consensus to move stress buster 5k profits of \$7,000 to the Blake Park fund.

Item 5b: Finance Manager and Capital Improvements: Finance Manager Jason Lawrence was not in attendance. Report from City Administrator Becky Witte.

Item 5c: Police Chief and Code Compliance: Police Chief Mike Walker was not in attendance. Report from City Administrator Becky Witte.

Item 5d: City Attorney: Report from City Attorney Scott Simpson. Discussion with input from City Administrator Becky Witte.

Item 5e: City Administrator: Report from City Administrator Becky Witte.



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ITEM 6: Commission Reports

Item 6a: Commissioner Tom Wilson, Zone 1- Thanked Lake Helen for the kind outpouring of calls letters and cards. Suggested that a Blake Park Playground Committee be formed.

Item 6b: Vice Mayor Vernon Burton, Zone 2- Discussed new LED lighting, Linda Swint passing away last week with a memorial set for January 19, 2019. MLK celebrations to be held in Deland and Daytona. The MLK DeLand Breakfast will be held at Stetson University. A historic march from Stetson to Earl Brown Park will commence after breakfast.

Item 6c: Commissioner Rick Basso, Zone 3- Discussed the Save our Lake Helen Lakes Committee and presentations given to the City Commission in 2014.

Item 6d: Commissioner Jim Connell, Zone 4- Discussed the DeLand Chamber meeting on Monday night (1/14/2019). He encouraged business owners to try Chamber Membership for 90 days.

Item 6e: Mayor Daisy Raisler- Presentation on the proposed 1/2 cent tax ballot referendum in 2019. She thanked Todd Preston, Boys and Girls Scouts for Wreaths Across America. Upon her request, a consensus to sponsor the first 12 wreaths at next year's ceremony. Mayor Raisler discussed her thanks to the Butlers Express, the Lake Helen League for Better Living, participants and coordinators of the 2019 Stress Buster, as well as a Letter received from Governor Rick Scott.

ITEM 7: Public Hearing: Resolution 2019-01 Water Rates

Discussion with input from City Administrator Becky Witte, Ann Robbins (Hobart Ave), and Lewis Long (N Euclid Ave).

MOTION by Commissioner Tom Wilson to approve Resolution 2019-01 Water Rates as presented. **SECOND** by **Commissioner Jim Connell**. **MOTION CARRIED UNANIMOUSLY.**

ITEM 8: Commission Discussion

Item 8a: Discussion of Finance Position

Discussion with input from City Administrator Becky Witte of the Finance position and selection process.

Consensus to request James Moore & Co to speak with the City Commission on January 22, 2019 – Commission Workshop.

Item 8b: Discussion of Ballot Questions for City Charter

Discussion with input from City Administrator Becky Witte of the City Charter Ballot Question in 2019.

MOTION by Commissioner Tom Wilson to bring forward ordinance in February with language "Ballot Question number 1" for City Charter. **SECOND** by **Commissioner Rick Basso**. **MOTION CARRIED UNANIMOUSLY.**

Item 8c: Discussion of Ballot Referendum for 2019:

Authorizing Expenditure of Restricted Funds by the City Commission for Limited Purposes

Discussion with input from City Administrator Becky Witte of the "Authorizing Expenditure of Restricted Funds by the City Commission for Limited Purposes" Ballot Question in 2019 with input from Lewis Long (N. Euclid Avenue), Todd Preston (Connecticut Avenue), Betty Doherhety (Cypress Lane), Betty O'Laughlin (McKenzie Road), Janice Driggers (Westlake Drive), Doug Young (Lake Pearl Drive).



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Consensus to change the language and bring back to the Commission Workshop on January 22, 2019.

ITEM 9: Consent Agenda

Item 9a: Approval of Board Meeting Minutes: December 13, 2018 Regular Meeting

Item 9b: Acceptance of Bills paid report through December 31, 2018: Accept the bills paid report through December 31, 2018.

Item 9c: Agreement with Michael Wright for Financial Management Services: Approve the agreement with Michael Wright for Financial Management Services. Approval includes waiving the purchasing policy and bid requirements and entering into an agreement with Michael Wright for Financial Management Services.

MOTION by Commissioner Tom Wilson to approve the Consent Agenda as presented. **SECOND** by **Commissioner Rick Basso**. **MOTION CARRIED UNANIMOUSLY.**

ITEM 10: Closing Remarks/ Adjournment: Mayor Daisy Raisler adjourned the January 10, 2019 Regular Meeting of the Lake Helen City Commission at 11:32pm.