



City of Lake Helen
City Commission Minutes

February 14, 2019 at 7:00pm

City Hall City Commission Chambers
327 S. Lakeview Drive, Lake Helen, Florida 32744

Mayor Daisy Raisler
Vice Mayor Vernon J. Burton
Commissioner Tom Wilson
Commissioner Jim Connell
Commissioner Rick Basso
Interim City Administrator Becky Witte
City Attorney Scott Simpson

CALL TO ORDER: Mayor Daisy Raisler called to order the February 14, 2019 City Commission Regular Meeting at 7:00pm.

Legislative prayer and pledge of allegiance led by Commissioner Tom Wilson.

ROLL CALL: Commissioner Tom Wilson, Vice Mayor Vernon Burton, Commissioner Rick Basso, Commissioner Jim Connell, Mayor Daisy Raisler

BUSINESS OF THE COMMISSION:

Item 1: Additions, Deletions and Modifications to the Agenda: Addition of CDBG Work Orders to the Consent Agenda 9F.

Item 2: Recognitions, Proclamations and Presentations:

Item 2a: Recognitions: None

Item 2b: Proclamations: None

Item 2c: Presentations:

- A. Presentation from Chris Fagerstrom (Environmental Consulting & Technology)C, City Engineer on FY 2018/19 projects
James Evans (Pleasant Street)
- B. Presentation from the Committee to Save Lake Helen Lakes
Joe Hammett, Joy Taylor, James Evans with input from Chris Fagerstrom from ECT (City Engineer).

Item 3: Monthly Reports:

Item 3a: Events Coordinator: Report from Events Coordinator Kelly Frasca.

Item 3b: Police Chief and Code Compliance: Video from George Taylor regarding Lake Helen joining Trap Neuter and Release program. Police Chief Mike Walker not in attendance with input from from City Administrator Becky Witte.

Item 3c: City Attorney: None

Item 3d: City Administrator: Discussed Cory Spaziani resigning from the Historic Planning Board, the Chamber of Commerce presented the City of Lake Helen a plaque with a piece of ribbon from the Public Works Ribbon Cutting Ceremony, the League of Cities dinner date has changed, The City has obtained a piece of property due to owner not paying taxes, the Annual Historic Society Meeting will be on Feb 24th and The City would like to join as a family rate, we recently discovered that the City has been paying electric and water for Asa Gray Park. Jim would like Garden Club to attend the next meeting to discuss the future.

Item 4: Commission Reports

Item 4a: Commissioner Tom Wilson, Zone 1- None

Item 4b: Vice Mayor Vernon Burton, Zone 2- Spoke on Black History Week and the Diversity of the City.

Item 4c: Commissioner Rick Basso, Zone 3- None



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Item 4d: Commissioner Jim Connell, Zone 4- Discussed meeting with Alex Ford where Suber Memorial was the topic, information on public Wi-Fi in Lake Helen, suggested that the City of Lake Helen name the Public Works building after Rick Mullen.

Item 4e: Mayor Daisy Raisler- Discussed West Volusia Chambers, Ivy Hawn, Volusia Pines, Historic Preservation Board, meetings about Save the Lake, Fire Assessments, Tree Stump on New York, Governor's Budget Proposal, Public Works Building, Large Public Works Projects that have been completed, League of Cities, Florida Fish and Wild Life, Volusia Round Table, Veteran's Transportation, Recycling, Skip a week, New Spring Banners and the raffle ticket that won the Monarch Butterfly garden light was 826412.

Item 5: Public Forum: None

Item 6: Quasi-Judicial – Certificate of Appropriateness

Item 6a: Certificate of Appropriateness Modification for Fence at 865 Macy Avenue for Dianne Etts

MOTION by **Commissioner Tom Wilson** to approve Certificate of Appropriateness Modification for Fence at 865 Macy Avenue. **SECOND** by **Vice Mayor Vernon Burton**. **MOTION CARRIED UNANIMOUSLY**

Item 7: Commission Consideration

Item 7a: Consideration of hiring Austin Casura for Public Works

MOTION by **Commissioner Rick Basso** to hire Austin Casura at \$14.00 per hour to start on February 27, 2019 with a \$.50 increase to \$14.50 after completion of six (6) month probationary period.

SECOND by **Vice Mayor Vernon Burton**. **MOTION CARRIED UNANIMOUSLY**

Item 7b: Consideration of Resolution 2019-04 Blake Park Playground Committee

MOTION by **Commissioner Tom Wilson** to adopt Resolution 2019-04. **SECOND** by **Commissioner Jim Connell**. **MOTION CARRIED UNANIMOUSLY**

Item 7c: Consideration of New Position: Part-time Bookkeeper

MOTION by **Commissioner Jim Connell** to add the Part Time Bookkeeper Position to the Pay Classification Chart and Job Description as well as direct staff to advertise for the vacancy. **SECOND** by **Commissioner Rick Basso**. **MOTION CARRIED UNANIMOUSLY**

Item 8: Commission Discussion

Item 8a: Discussion with Zach Chalifour, James Moore and Co regarding Financial

Management Services-Zach Chalifour from James Moore was not able to attend the meeting due to traffic.

Consensus to direct staff and the City Attorney to bring back an agreement.

Item 8b: Discussion of GASB 75/ OPEB (Other Post-Employment Benefits) Actuarial

Report- Discussion with input from City Administrator Becky Witte and City Attorney Scott Simpson

MOTION by **Commissioner Tom Wilson** to cancel the GASB 75/ OPEB study with the understanding that there will be a not on the City's FY 17/18 Financial Audit saying that the GASB 75/ OPEB actuarial report was not completed and to continue every year there after. **SECOND** by **Vice Mayor Vernon Burton**. **MOTION CARRIED UNANIMOUSLY**



Item 8c: Discussion of Extension for the Local Option Fuel Tax

ITEM 9: Consent Agenda

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items. The Mayor will ask if there is anyone in the audience who wishes to speak on any item on the Consent Agenda.

Item 9a: Approval of Board Meeting Minutes:

Request the Commission approve the minutes from the following Meetings:

- 1) January 10, 2019 Regular Meeting
- 2) January 22, 2019 Workshop

Item 9b: Acceptance of Bills paid through January 31, 2019

Item 9c: Consideration of Resolution 2019-02 Adopt County FMP

Item 9d: Consideration of Resolution 2019-03 Short Term Vacation Rental

Item 9e: Consideration of Agreement with Four Seasons Fireworks for Lake Helen 4th of July Fireworks Display from 2019 until 2023.

Item 9f: Work Orders for I-4 AutoMall LLC, Summit Avenue Water Main Relocation as well as CDBG Work Orders with Environmental Consulting & Technology, Inc. (ECT)

Item 9g: Consideration of Letters to FWC Commission regarding the Lake Helen Aquatic Herbicide Treatment

MOTION by Commissioner Tom Wilson to approve the consent agenda as presented. **SECOND** by Commissioner Jim Connell. **MOTION CARRIED UNANIMOUSLY.**

Item 10: Closing Remarks / Adjournment

Commissioner Jim Connell- Discussed update on I-4 lights.

Commissioner Rick Basso- Would like to meet with ECT on the Ohio Street Culvert project.

Mayor Daisy Raisler adjourned the February 14, 2019 Regular Meeting of the Lake Helen City Commission at 10:58pm on February 14, 2019.

NOTICE:

In accordance with Section 284.0105, Florida Statutes, any person desirous of appealing any decision reached at this meeting may need a record of the proceedings. Such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The public is encouraged to speak on issues on this Agenda that concern them. Anyone who wishes to speak should submit the request to the City Clerk prior to the beginning of the meeting. These forms are available at the front table or through the City Clerk for your convenience.

In accordance with the Americans with Disabilities Act and Section 284.24, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (384) 228-2358, no later than one business day before the meeting.