



City of Lake Helen

Volusia County, Florida

MAYOR

Buddy Snowden

COMMISSIONERS

Ann Robbins

Vernon Burton

Rick Basso

Cameron Lane

Special Meeting Lake Helen City Commission

July 21, 2014

MINUTES

CALL TO ORDER

Mayor Buddy Snowden called to order the July 21, 2014 Special Meeting of the Lake Helen City Commission at 7:08 pm.

Present:

Mayor Buddy Snowden

Vice Mayor Ann Robbins

Commissioner Vernon Burton

Commissioner Cameron Lane

City Administrator KC Cichon

City Clerk Becky Witte

Not Present:

Commissioner Rick Basso

City Attorney Jennifer Nix (excused at the Regular June 10, 2014 Meeting)

CALL TO ORDER: Mayor Buddy Snowden

CEREMONIAL MATTERS: LEGISLATIVE PRAYER AND PLEDGE OF ALLEGIANCE. Led by **Commissioner Vernon Burton.**

BUSINESS OF THE COMMISSION:

ITEM 1: DELETIONS OR MODIFICATIONS TO AGENDA

ITEM 2: PUBLIC FORUM: **None**

ITEM 3: COMMISSION CONSIDERATION:

ITEM 3A: Consideration of Resolution 2014-06 setting the proposed millage rate to fund the FY 2014-2015 Tentative Budget

Mayor Buddy Snowden read the title of Resolution 2014-06.

MOTION by **Commissioner Cameron Lane** to adopt Resolution 2014-06. **SECOND** by **Vice Mayor Ann Robbins.**

Discussion

Mayor Buddy Snowden questioned the tax year versus the Fiscal Year.

City Administrator KC Cichon requested Commission input on the Tentative Budget.

Vice Mayor Ann Robbins discussed the Fire District increase as well as surpassing the 10 millage cap. She discussed fire services and that the County memo discussed holding informational sessions.

Commissioner Cameron Lane discussed looking other options for Fire Services and beginning to conduct research.

The Commission discussed the various options of Fire Services.



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Vice Mayor Ann Robbins noted the need for the Comprehensive Plan update and the tentative budget.

Tura Schnebly (N. Lakeview Drive) discussed the opportunity to review the options after the County Council Meetings.

MOTION CARRIED UNANIMOUSLY.

City Administrator KC Cichon requested Commission consideration on several items not currently in the Tentative Budget including cleaning services, refurbishing the floor at Hopkins Hall, as well as millings for the Police Department Parking Lot. **Mayor Buddy Snowden** questioned millings needed for the Police Department and the ability for Public Works to refurbish Hopkins Hall floors. The Commission discussed the cost of refurbishing the floors.

The Commission discussed funding a feasibility study for sidewalks on Prevatt Avenue as well as Macy Avenue from Cassadaga Road to Ohio Avenue. **City Administrator KC Cichon** asked for Commission consideration on infrastructure maintenance and the addition of infrastructure. The Commission discussed sidewalks and the cost of maintaining such infrastructure.

Mayor Buddy Snowden noted the rental fees to assist with the cost of refurbishing Hopkins Hall floors. He again questioned the millings needed for the Police Department. The Commission discussed drainage and need for improvement at the Police Department.

City Administrator KC Cichon asked for direction regarding increasing the budget for legal services. **Mayor Buddy Snowden** questioned the current overage for legal services which **City Administrator KC Cichon** said he would provide at the next meeting. The Commission discussed legal services and the upcoming Request for Proposal as well as the fee for services.

Tura Schnebly (N. Lakeview Drive) suggested requesting a letter from Mr. Groot regarding the remaining cost of codification. She also suggested the detail which should be provided in the Request for Proposal regarding fee for services. Ms. Schnebly noted inconsistencies on Page 2 of the tentative budget and requested clarification. She also requested Commission consideration of requesting the FY 2013/2014 either proposed or current amount spent to be added to the Tentative Budget document. Ms. Schnebly discussed the alternative FY 15 millage rate sheet.

City Administrator KC Cichon continued to request direction regarding the FY 16 proposal of renovating the Pole Barn behind the Police Department. The Commission discussed the renovation of the Pole Barn and requested a detailed plan.

City Administrator KC Cichon concluded with asking direction for creating a plan and funding mechanism for road improvements and the cost of improvements for the Creative Arts Café septic system. **Mayor Buddy Snowden** noted the cost of improvements for the septic may be premature since the Commission has set a workshop on August 7, 2014 regarding the future of the building. The



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Commission discussed future road projects. **Mayor Buddy Snowden** discussed the potential for obtaining more ideas, grant opportunities and information at the upcoming Florida League of Cities conference in August.

Vice Mayor Ann Robbins discussed the need for maintaining the floors at Hopkins Hall as well as the need for cleaning services. The Commission discussed preventative and routine maintenance for the floors and even the city infrastructure.

Commissioner Vernon Burton noted the upcoming workshop on the Creative Arts Café.

City Administrator KC Cichon noted the needs for the City and the cost of those needs.

Commissioner Vernon Burton suggested seeking other revenue sources. He discussed preserving the legacy of Lake Helen while moving ahead.

ITEM 4: ADJOURNMENT

Mayor Buddy Snowden adjourned of the July 21, 2014 Special Meeting of the Lake Helen City Commission at 8:25 pm

The end.