



City of Lake Helen

Volusia County, Florida

MAYOR

Buddy Snowden

COMMISSIONERS

Ann Robbins

Vernon Burton

Rick Basso

Tura Schnebly

REGULAR MEETING LAKE HELEN CITY COMMISSION August 6, 2015 Minutes

CALL TO ORDER:
Mayor Buddy Snowden
Commissioner Vernon Burton
City Clerk Becky Witte
Vice Mayor Ann Robbins
Commissioner Rick Basso
City Attorney Scott Simpson
Commissioner Tura Schnebly
City Administrator Jason Yarborough

CALL TO ORDER: Mayor Buddy Snowden

Mayor Buddy Snowden called to order the August 6, 2015 Regular Meeting of the Lake Helen City Commission at 7:10pm

CEREMONIAL MATTERS: Led by Michael Wright
LEGISLATIVE PRAYER
PLEDGE OF ALLEGIANCE

BUSINESS OF THE COMMISSION:

Item 1 DELETIONS OR MODIFICATIONS TO AGENDA

MOTION by Vice Mayor Ann Robbins to approve the amended agenda as noted:

Removal of Presentation from Betty O'Laughlin - West Volusia Saddle Club

Addition of Parks and Recreation Board Member Application for Ed Smith (to be added during P&R report)

Addition of item 9d Consideration of proposed Florida League of Cities 2015 Resolutions

Switch items 9b and 9c

SECOND by Commissioner Tura Schnebly

MOTION CARRIED UNANIMOUSLY.

Item 2 COMMISSION ANNOUNCEMENTS: None

Item 3 APPROVAL OF MINUTES: July 7, 2015 (Budget Workshop) and July 9, 2015 (Regular Meeting)

Vice Mayor Ann Robbins noted a change on page 2 of the Regular Meeting Minutes from 611 N. High Street to 141 W. Main Street.

MOTION by Vice Mayor Ann Robbins to approve the minutes of July 7, 2015 (Budget Workshop) and July 9, 2015 (Regular Meeting) as amended.

SECOND by Commissioner Tura Schnebly

MOTION CARRIED UNANIMOUSLY.



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Item 4 CONSENT AGENDA:

Item 4a: Bills paid through July 31, 2015

MOTION by Vice Mayor Ann Robbins to approve the bills paid through July 31, 2015.

SECOND by Commissioner Vernon Burton.

MOTION CARRIED UNANIMOUSLY.

Item 5 PRESENTATIONS TO THE COMMISSION:

Item 6 MONTHLY REPORTS:

Item 6a: Planning and Land Development Regulation Commission: None

Item 6b: Parks and Recreation Board

Parks and Recreation Board Member Application for Ed Smith *added item*

MOTION by Commissioner Rick Basso to appoint Ed Smith to the Parks and Recreation Board.

SECOND by Vice Mayor Ann Robbins.

MOTION CARRIED UNANIMOUSLY.

City Clerk Becky Witte reported on the proposed Fall Fest and the School Tool Giveaway.

MOTION by Commissioner Rick Basso to approve the Fall Fest event on October 24, 2015 at the Equestrian Center.

SECOND by Vice Mayor Ann Robbins.

MOTION CARRIED UNANIMOUSLY.

Item 6c: City Administrator and City Engineer

City Administrator Jason Yarborough discussed CDBG progress, property disposal, fire assessment and upcoming Florida League of Cities Conference.

MOTION by Commissioner Vernon Burton to provide authority to the City Administrator to seek guidance and begin research regarding a possible Fire Assessment.

SECOND by Vice Mayor Ann Robbins.

Discussion

MOTION CARRIED UNANIMOUSLY.

Item 6d: City Attorney

City Attorney Scott Simpson discussed a scheduling conflict with Canvassing Board on August 25, 2015.

Discussion

MOTION by Commissioner Tura Schnebly to approve the City Attorney arranging for a backup attorney to attend the Canvassing Board on August 25, 2015 with Mr. Simpson also be available by phone.

SECOND by Commissioner Rick Basso.

MOTION CARRIED UNANIMOUSLY.

Item 6e: Police Chief and Code Enforcement Officer: None

Item 7 PUBLIC FORUM: None



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Item 8 PUBLIC HEARINGS:

Item 8a: Increase Water Rates (*Resolution 2015-08*)

MOTION by Commissioner Tura Schnebly to continue the Public Hearing of Resolution 2015-08 Water Rates to the September 10, 2015 Regular Meeting at 7pm in these chambers.

SECOND by Commissioner Vernon Burton.

MOTION CARRIED UNANIMOUSLY.

Item 9 COMMISSION CONSIDERATION:

Item 9a: Consideration to waive fees for Hopkins Hall for Lake Helen Library on February 13, 2016

MOTION by Commissioner Vernon Burton to waive Hopkins Hall rental fees for the Lake Helen Library on Saturday, February 13, 2016.

SECOND by Vice Mayor Ann Robbins.

MOTION CARRIED UNANIMOUSLY.

Item 9b: Consideration to adopt Resolution 2015-09, Volusia County Local Mitigation Strategy

Discussion with input from Patricia White, CFM, Volusia Prepares Coordinator at Volusia County Emergency Management.

MOTION by Commissioner Rick Basso to adopt Resolution 2015-09, Concerning the Volusia County Local Mitigation Strategy.

SECOND by Commissioner Vernon Burton.

City Attorney Scott Simpson read the Title of Resolution 2015-09.

Resolution 2015-09: Concerning the Volusia County Local Mitigation Strategy

MOTION CARRIED UNANIMOUSLY.

Item 9c: Consideration of Purchasing Radio Read Water Meters

Discussion with input from Rick Mullen, Public Works Superintendent, Justin Montandon, Ferguson Enterprises, Inc, as well as City Administrator Jason Yarborough.

MOTION by Commissioner Rick Basso to authorize staff to purchase the radio read water meters and ancillary equipment from Ferguson Enterprises, Inc pending approval of contract from the City Attorney.

SECOND by Commissioner Vernon Burton.

Discussion with input from City Attorney Scott Simpson and Von Russell (850 E. Kicklighter Rd).

MOTION CARRIED UNANIMOUSLY.

Item 9d: Consideration of proposed Florida League of Cities 2015 Resolutions

added item

Discussion

Mayor Buddy Snowden suggested Commissioner Schnebly vote with her conscience and told her the Commission has full confidence in her.



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Item 10 COMMISSION DISCUSSION:

Item 10a: Volusia League of Cities Dinner on December 3, 2015

Discussion with input from City Clerk Becky Witte

Item 11 MAYOR'S REPORT AND COMMISSIONERS' REPORTS BY ZONE

Vice Mayor Ann Robbins requested to add the disposition of 611 N. High Street to the September 10, 2015 Regular Meeting.

Commissioner Vernon Burton discussed an upcoming cook-out he will be hosting on Saturday, August 15, 2015 at Blake Park.

Commissioner Rick Basso discussed his recent vacation.

Mayor Buddy Snowden discussed the term Unity in the Community with input from Commissioner Burton. He discussed the Mayoral Candidate Forum at the Villas on Monday, August 10, 2015 at 6:00pm.

Vice Mayor Ann Robbins announced the Earl Tefft, former Police Officer passed away this week at age 93.

Mayor Buddy Snowden discussed the Proclamation for Wilma Wilkins who service was today.

Item 12 ADJOURNMENT

Mayor Buddy Snowden adjourned the August 6, 2015 Regular Meeting of the Lake Helen City Commission at 9:38pm.