

**HISTORIC PRESERVATION BOARD  
REGULAR MEETING**

Lake Helen City Hall – 327 S. Lakeview Drive  
October 30, 2018 at 8:00 A.M.

**MINUTES**

**CALL TO ORDER:** Meeting called to order by **Chairman David Hughes** for the October 30, 2018 Historic Preservation Board Regular Meeting at 8:04 am.

**ROLL CALL:** Chairman David Hughes, Vice Chairman Lewis Long, Mark Shuttleworth, Chris Williams, Interim City Administrator Becky Witte, Cory Spaziani

**Not Present:** Bill Kless (Alternate)

**CEREMONIAL MATTERS:** Legislative Prayer led by **Vice Chairman Lewis Long** followed by the Pledge of Allegiance.

**APPROVAL OF MINUTES:** October 2, 2018

**MOTION** by **Chris Williams** to approve the minutes of October 2, 2018. **SECOND** by **Cory Spaziani**. **MOTION CARRIED UNANIMOUSLY.**

**AGENDA ADDITIONS/DELETIONS:** Note of scrivener's error: 391 W Main St, not 311 W Main Street

**CERTIFICATE OF APPROPRIATENESS:**

**1. New Single-Family Residence at 391 W Main Street, Lot 5 – Vintage Estate Homes, Model Home**

Discussion with input from Interim City Administrator Becky Witte, Tim Dirkin (Applicant), and Ariel Faith (Historic Design Consultant).

**MOTION** by **Cory Spaziani** to recommend that the City Commission approve the Certificate of Appropriateness for the New Single-Family Residence at **391 W Main Street** with the following modification: Increase entry doorway trim to 1x6 or 1x8. **SECOND** by **Vice Chairman Lewis Long**. **MOTION CARRIED UNANIMOUSLY.**

**2. New Single-Family Residence at 391 W Delaware Avenue - Chinelli**

Discussion with input from Ariel Faith (Historic Design Consultant), Interim City Administrator Becky Witte, and Mike Chinelli (Applicant).

**MOTION** by **Cory Spaziani** to recommend that the City Commission approve the Certificate of Appropriateness for the New Single-Family Residence at **391 W Delaware Avenue** with the following modifications: Tile, barrel, or terracotta style roof, front porch changes to a full arch, front arch being a full radius and changes to the window to accommodate, modifications to the side porch as seen in drawings, and left elevation horizontal windows become square and equally spaced. **SECOND** by **Mark Shuttleworth**. **MOTION CARRIED UNANIMOUSLY.**

**BOARD CONSIDERATION AND DISCUSSION:** Discussion of meeting schedule.

**STAFF COMMENTS/CHAIRMAN AND MEMBER COMMENTS:** Ariel Faith, Historic Design Consultant discussed necessary modifications to Article 5.

**PUBLIC COMMENTS:** NONE

**ADJOURNMENT:** Chairman David Hughes adjourned the October 30, 2018 Historic Preservation Board Regular Meeting at 9:56 am.