

**HISTORIC PRESERVATION BOARD  
WORKSHOP Minutes  
January 8, 2019 at 8:00am  
City Hall, 327 S. Lakeview Drive, Lake Helen**

**AGENDA:**

**CALL TO ORDER:** Chairman David Hughes called to order the January 8, 2019 Historic Preservation Board Workshop at 8:08am

**ROLL CALL:** Chair David Hughes, Vice Chair Lewis Long, Chris Williams, Mark Shuttleworth, Historic Design Consultant Ariel Faith, City Administrator Becky Witte, Bill Kless (*Alternate*)  
**Not Present:** Cory Spaziani,

**CEREMONIAL MATTERS:** Legislative Prayer and Pledge of Allegiance led by Vice Chair Lewis Long

**Workshop Discussion Items:**

- Land Development Code Changes (after Pattern Book completion)

Discussion with input from Historic Design Consultant Ariel Faith, City Administrator Becky Witte.

- Tree Removal
- Fence Guidelines
- Color palate for exterior colors

- Tony Troy award

Discussion with input from Historic Design Consultant Ariel Faith, City Administrator Becky Witte, City Administrative Assistant Katie Holmes.

- Modifications to Certificate of Appropriateness

Discussion with input from Historic Design Consultant Ariel Faith, City Administrator Becky Witte.

- Historic Preservation Board 2019 Meeting Schedule

Discussion with input from Historic Design Consultant Ariel Faith, City Administrator Becky Witte.

- Pattern Book Development and Input

Discussion with input from Historic Design Consultant Ariel Faith, City Administrator Becky Witte.

**STAFF COMMENTS/CHAIRMAN AND MEMBER COMMENTS**

## **PUBLIC COMMENTS**

Betty – history plaques

## **ADJOURNMENT**

**Chairman David Hughes** adjourned the January 8, 2019, meeting of the Historic Preservation Board at 10:33am.

The Historic Preservation Board may discuss other issues related to this matter or any other issues relating to city business or take action on any matters relating to city government at the aforementioned meeting. If any person decides to appeal any decision by the Historic Preservation Board with respect to any matter considered at the above meeting, he/she will need a record of the proceedings, including all testimony and evidence upon which the appeal is based. To that end, such person will need to ensure that a verbatim record of the proceedings is made. The City of Lake Helen does not provide this record.

Individuals with disabilities needing to participate in any of these proceedings should contact the City Clerk at least three (3) working days in advance of the meeting date and time at (386) 228-2121.

Any individual wishing to speak before the Historic Preservation Board regarding any item on the agenda must be recognized by the Chair, approach the podium and identify himself/herself and limit his/her remarks to three minutes.

## Historic Preservation Board 2019 Meeting Schedule

### Historic Preservation Board

Meeting Date	Agenda Item Submission Due Date	Reviewed by City Commission
Wednesday, January 02, 2019	Tuesday, December 18, 2018	Thursday, January 10, 2019
Tuesday, January 29, 2019	Tuesday, January 08, 2019	Thursday, February 14, 2019
Tuesday, February 26, 2019	Tuesday, February 05, 2019	Thursday, March 14, 2019
Tuesday, March 26, 2019	Tuesday, March 05, 2019	Thursday, April 11, 2019
Tuesday, April 23, 2019	Tuesday, April 02, 2019	Thursday, May 09, 2019
Tuesday, May 28, 2019	Tuesday, May 07, 2019	Thursday, June 13, 2019
Tuesday, June 25, 2019	Tuesday, June 04, 2019	Thursday, July 11, 2019
Tuesday, July 23, 2019	Tuesday, July 02, 2019	Thursday, August 15, 2019
Tuesday, August 27, 2019	Tuesday, August 06, 2019	Thursday, September 12, 2019
Tuesday, September 24, 2019	Tuesday, September 03, 2019	Thursday, October 10, 2019
Tuesday, October 29, 2019	Tuesday, October 08, 2019	Thursday, November 14, 2019
Tuesday, November 26, 2019	Tuesday, November 05, 2019	Thursday, December 12, 2019