

**HISTORIC PRESERVATION BOARD
REGULAR MEETING**

Lake Helen City Hall – 327 S. Lakeview Drive
February 26, 2019 at 8:00 A.M.

MINUTES

CALL TO ORDER: Meeting called to order by **Vice Chair Lewis Long** for the February 26, 2019 Historic Preservation Board Regular Meeting at 8:04 am.

ROLL CALL: Vice Chairman Lewis Long, Mark Shuttleworth, Chris Williams, City Administrator Becky Witte, Bill Kless (Alternate)

Not Present: Chairman David Hughes

AGENDA ADDITIONS/DELETIONS: Addition of Packet and CO Write-up of 390 W Park St

APPROVAL OF MINUTES: January 29, 2019

MOTION by **Chris Williams** to approve the minutes of January 29, 2019. **SECOND** by **Mark Shuttleworth**. **MOTION CARRIED UNANIMOUSLY.**

CEREMONIAL MATTERS: Legislative Prayer led by **Vice Chair Lewis Long** followed by the Pledge of Allegiance.

CERTIFICATE OF APPROPRIATENESS:

1. New Single-Family Residence at 390 W Pennsylvania Ave – Lindsey Barnard Waters (Lot 65)

Discussion with input from City Administrator Becky Witte, Lindsey Barnard Waters (Applicant), Historic Design Consultant Ariel Faith

MOTION by **Mark Shuttleworth** to recommend that the City Commission approve the Certificate of Appropriateness for the New Single-Family Residence at **390 W Pennsylvania Ave** as modified.

SECOND by **Bill Kless**. **MOTION CARRIED UNANIMOUSLY.**

2. New Single-Family Residence at 217 W Delaware Ave – Trayton Homes

Discussion with input from Travis Martin (Builder), Historic Design Consultant Ariel Faith, City Administrator Becky Witte

MOTION by **Mark Shuttleworth** to recommend that the City Commission approve the Certificate of Appropriateness for the New Single-Family Residence at **217 W Delaware Ave** with the following modification: To face Euclid Ave as presented in the site plan, have round Doric columns on all facades, colors being grey/white/black

SECOND by **Chris Williams**. **MOTION CARRIED UNANIMOUSLY.**

3. New Single-Family Residence at 375 W Park St –Trayton Homes

Discussion with input from Travis Martin (Builder), Historic Design Consultant Ariel Faith, City Administrator Becky Witte

MOTION by **Chris Williams** to recommend that the City Commission approve the Certificate of Appropriateness for the New Single-Family Residence at **375 W Park St** with the following modification: Change the front dormers to be a singular triangular gable with a palladian window, Columns would be square and paneled, and the grey color pallet

SECOND by Bill Kless. **MOTION CARRIED UNANIMOUSLY.**

4. Reroof at 131 W Main St – Hopton Roofing

MOTION by Mark Shuttleworth to recommend that the City Commission approve the Certificate of Appropriateness for the Reroof at **131 W Main St.**

SECOND by Bill Kless. **MOTION CARRIED UNANIMOUSLY.**

5. Fence at Ohio Ave – Ivy Hawn Charter School

Discussion with input from Historic Design Consultant Ariel Faith, City Administrator Becky Witte,

MOTION by Chris Williams to recommend that the City Commission approve the Certificate of Appropriateness for the Fence at **Ohio Ave.**

SECOND by Bill Kless. **MOTION CARRIED UNANIMOUSLY.**

BOARD CONSIDERATION AND DISCUSSION:

1. **Site wall at 390 W Michigan Ave**

STAFF COMMENTS/CHAIRMAN AND MEMBER COMMENTS:

1. **192 N Euclid Ave is being reroofed metal to metal**
2. **390 W Park Ave final report**

Motion by Chris Williams to direct staff to notify builder that the final design review is not complete with the following modifications: Fix rear elevation eaves to match the garage, size and install shutters correctly, pitched railing for front stairs, and railing on front porch.

SECOND by Mark Shuttleworth. **MOTION CARRIED UNANIMOUSLY.**

3. **Discussion of 351 W Delaware Ave siding**

PUBLIC COMMENTS:

ADJOURNMENT: Vice Chair Lewis Long adjourned the February 26, 2019 Historic Preservation Board Regular Meeting at 11:06 am.