

HISTORIC PRESERVATION BOARD
REGULAR MEETING
Lake Helen City Hall – 327 S. Lakeview Drive
April 23, 2019 at 8:00 A.M. MINUTES

CALL TO ORDER: Meeting called to order by **Chairman David Hughes** for the April 23, 2019 Historic Preservation Board Regular Meeting at 8:04 am.

ROLL CALL: Chairman David Hughes, Mark Shuttleworth, Chris Williams, City Administrator Becky Witte, Bill Kless,

Not Present: Elodia Koger, Vice Chair Lewis Long

CEREMONIAL MATTERS: Legislative Prayer led by **Chairman David Hughes** followed by the Pledge of Allegiance.

APPROVAL OF MINUTES: March 26, 2019

MOTION by **Chris Williams** to approve the minutes of March 26, 2019. **SECOND** by **Mark Shuttleworth**.

MOTION CARRIED UNANIMOUSLY.

AGENDA ADDITIONS/DELETIONS: None

CERTIFICATE OF APPROPRIATENESS:

1. New Garage at 391 W Pennsylvania Ave – Edwin Cruz

Discussion with input from Historic Design Consultant Ariel Faith, Edwin Cruz (Applicant)

MOTION by **Mark Shuttleworth** to recommend that the City Commission approve the Certificate of Appropriateness for the New Garage at **391 W Pennsylvania Ave** as presented.

SECOND by **Chris Williams**. **MOTION CARRIED UNANIMOUSLY.**

2. Façade Improvement at 108 S Lakeview Dr – Michael Moir

Discussion with input from Historic Design Consultant Ariel Faith, City Administrator Becky Witte, Mildred Goode (Vista St), Betty Doherty (Cypress), Mike Chinelli

MOTION by **Chris Williams** to recommend that the City Commission approve the Certificate of Appropriateness for the front façade including shingle shakers, cantilever roof, and trim on gable end at **108 S Lakeview Dr** as submitted.

SECOND by **Bill Kless**. **MOTION CARRIED UNANIMOUSLY.**

MOTION by **Chris Williams** to recommend that the City Commission approve the Certificate of Appropriateness for the Carport at **108 S Lakeview Dr** with the following modifications: add and match window headers and block type with the existing building, add 8" fascia board instead of an exposed rafter tail.

SECOND by **David Hughes**. **MOTION CARRIED UNANIMOUSLY.**

MOTION by **Chris Williams** to recommend that the City Commission approve the Certificate of Appropriateness for the Fence at **108 S Lakeview Dr** with the following modifications: 6 foot fence from the back of the house on the northside and west side of the property, along the side of the house on the north east side remove the fence,

along the east side of the property have a 6 foot fence pushed back from the corner of the house at least 4 feet.

SECOND by **David Hughes**.

Yes – Mark Shuttleworth, Bill Kless, Chris Williams

No – David Hughes

MOTION CARRIED.

MOTION by **Mark Shuttleworth** to express concerns about the future possibility of commercial or industrial use of this particular property and asks the City Commission to make use of their active code enforcement to keep the residential use prominent. **SECOND** by **David Hughes**. **MOTION CARRIED UNANIMOUSLY.**

CONSIDERATION AND DISCUSSION:

1. Changes at 375 W Delaware Ave – Mike Chinelli

MOTION by **Bill Kless** to accept the field builder modifications on the COA at 375 W Delaware Ave of accepting the wrapped siding on the right side of the house as a one-time acceptance which needs to include landscaping, remove the handrails on the front porch, and to approve the chimney as built going forward the chimney needs to be a part of the COA process for approval. **SECOND** by **Chris Williams**. **MOTION CARRIED UNANIMOUSLY.**

2. Code Changes Discussion

PUBLIC COMMENTS: None

STAFF COMMENTS/CHAIRMAN AND MEMBER COMMENTS:

Chris Williams has concerns about the sidewalk on the north side of Garden St near Volusia Ave. Also, is there any way to move forward with the Tony Troy Award?

ADJOURNMENT: Chairman David Hughes adjourned the April 23, 2019 Historic Preservation Board Regular Meeting at 10:55 am.