

Week Ending: July 12, 2019

Witte Thoughts for the Commission

A long City Commission Meeting last night but keep in mind of all the great projects and high performance that we are experiencing. Great things are happening in Lake Helen! Thank you for your continued support and dedication!

*"Luck is what happened when preparation meets opportunity."
Seneca the Younger*

Upcoming Meetings & Events

Monday, July 22, 2019 at 7:00pm
PLDRC Regular Meeting

Tuesday July 23, 2019 at 8:00am
Historic Preservation Board Meeting

Thursday, July 25, 2019 at 6:00pm
League of Cities Meeting

Thursday, August 8, 2019 at 7:00pm
Regular City Commission Meeting

PD Grant Funds Received

On July 3rd we received \$24,195.19 from the Division of Emergency Management for the PD/EOC Retrofit and Renovation!

Social Media

As discussed at last night's meeting – we need to work on a Social Media Policy (to bring hopefully in August). The things we want to keep in mind are 1st Amendment Rights, Public Records and Sunshine Law.

Staff has quotes from 3 social media record retention companies to assist. The cities of DeLand, Orange City and Deltona all use Social Media Record Retention companies.

Playground Update

The temporary fence is around Blake Park Playground and removal of the old equipment should begin soon.

Thanks to Sterling Enterprises (Ryan Wilkins) for installing the temporary fence and to Big Dog (Alan Cooke) and his team who should begin removing the old equipment soon.

Also a Big thanks to Jason Hood, Rick Mullen, Seife Mendoza and especially Austin Casura (who is leading the project)! The Public Works team will be spending a lot of time and energy on the park in the upcoming months (saving a lot of money)!

IT Security Update

Spoke to our IT professional. With the Ransomware Issues:

1. Clean server backups are taken off-site once a month.
2. Our email has extra protection being in the cloud. I am not saying it is impossible to get a virus, but office 365 scans files for threats before they ever get into your inbox. They are then scanned by the workstation and the server on our side.
3. Tyler Financial Software is hosted by Tyler – not us.
4. Payroll is handled through a Payroll Company. Not stored on our server.

I also attended a Webinar on Tuesday. Feel free to watch at <https://youtu.be/8MD9pj1hed1>

If you have any questions, let me know.

Volusia League of Cities Meeting/Dinner

125 RSVP's have been received for the Lake Helen Volusia League Meeting/Dinner on July 25th. **Looking forward to a wonderful event!**

Main Street Property Sale

I spoke to Ron who is interested in purchasing the 0.18 acre lot on W Main Street. He said is he firm at the \$12,000 price and thanks you for your consideration and looking into the title. He looks forward to hearing Scott's findings on the title and would like you to still consider his offer.

Scott will look into the Quick Claim Deed and will let us know (hopefully next week).

Tower Lease

Tim O'Shaughnessy and City Attorney Simpson have been working on a proposed Tower Lease to bring to the City Commission.

At this time, at least two options – Mitchell Brothers Sports Complex or the Equestrian Center.

Please let me know if you have any questions or would like me to obtain additional information.

Blake Christian Academy – Right of Way Permit Approval

Driveway is being installed at Blake Christian Academy. The following items are still required:

1. Final Survey
2. Final exterior approval from Ariel Faith, Historic Design Consultant
3. Final Septic approval
4. Release from county for impact fees (Beth Branton at Volusia County)
5. Final approval from SJRWMD
6. Completion of sidewalk from car lane to school per Development Order.
7. Parking plan showing entire site parking. This can be part of your final survey.

I wanted to keep you informed on this project.

DeLand, AutoMall and Sewer:

As I mentioned last night, DeLand will be providing for a future extension to Lake Helen when they install Sewer for the I-4 AutoMall. The team at DeLand has been of great assistance to us! We are grateful for the partnership.

I will send (and place in your mailbox at City Hall) a copy of the Mead and Hunt Fee Estimate for future visioning and budgeting. Please let me know if you would like more information.

Meeting Recap

- Ordinance 2019-01 will be modified and sent to you. Please let me know if you would like to have a workshop or review at the next meeting (8/8)
- Ordinance 2019-02 was adopted and will be on the November 5th Ballot.
- Variance for 108 S. Lakeview Drive was approved.
- COA's for new Home at 350 W Michigan, Fence and Carport at new business at 260 N Summit (Butler's home), Fence at 294 N Lakeview Dr, Ivy Hawn Façade, Sign and Fencing, as well as 108 S Lakeview Carport, Awning and Fence modification.
- Elodia Koger was appointed as a full member of the Historic Board. Linda Provost as alternate.
- Adoption of Resolution 2019-09 Annual Assessment Resolution.
- The credit card machine will be sent back today, and payment will be made.
- The Playground Committee has been extended until July 2020.
- Impact Fee Study to be discussed at 8/8 meeting
- Public Works vacancy will be advertised soon.
- AR will be added to Tyler Financial Software
- Butler's Express Train Event Permit will be discussed at the 8/8 meeting
- Saddle Club will return with a list of dates for after 10pm PA system use.

